



CONTACT

Arpit Jain

(+91) 9650515131 

arpitjn1@gmail.com 

MB-190B, Master block, 
Shakarpur, Delhi 110092

<https://www.linkedin.com/in/businessanalystarpit/> 

EDUCATION

B.E (E.C), from G.H. Raison
College of Engineering, Nagpur

KEY SKILLS

Microsoft Office Suite



Axure



Confluence



Hubstaff Project Management



Requirement Elicitation



Team Leadership



RESUME OBJECTIVE

Business Analyst with over 5 years of experience supporting business solution software and analyzing business operations. Aiming to utilize my strong prioritization skills and analytical ability to achieve the goals of your company.

PROFESSIONAL EXPERIENCE

Project Manager cum Business Analyst

Velocis Systems Pvt Ltd deployed at the client side at Ministry of New & Renewable Energy/ CGO Complex, Delhi SEP/ 2019 – Till Now

- Work closely and interactively with the ministry for the business requirements elicitation and documentation
- Act as a primary point of contact with the ministry personals on behalf of the company, and work closely with application development personnel
- Manage, monitor and co-ordinate project execution activities, and effectively manage frequent changes to business needs and preferences
- Participate in research, design and validation of User Experience design
- Participate in manual testing of Software components as well as the overall system
- Own and deliver initiation, planning, execution, and closure of multiple phases of project, making sure that requirements and demands of business are timely met

Business Partner

School-Alarm.com/ Daryaganj, Delhi SEP/ 2018 – AUG/ 2019

- Provide strategic & operational direction and leadership to the Sales and Marketing teams.
- Planning, controlling, organizing, and directing the company employees.
- Managing the narrow and broad goals of the team.
- Planning to meet financial goals of organization.
- Preparing proposals and understanding the requirement of clients.

Business Analyst

Starling Software's / Gurugram, Feb 2018 – July 2018

- Interacting with client to gather software requirements/business rules and ensure alignment with development teams.
- Translate stakeholder requirements into over different tangible deliverables, such as functional specifications, user cases, user stories, workflow/process diagrams, data flow/data model diagrams.
- Evaluate risks related to requirements implementation, testing processes, project communications.
- Identify and reconcile errors in client data to ensure accurate business requirement.

Business Analyst

Company Nonstop / Noida – 63, Nov 2016 – Oct 2018

- Develop business architecture using requirements such as scope, processes, alternatives, and risks.
- Analyze client's business requirements and processes through document analysis, interviews, workshops, and workflow analysis.
- Manage project through status meetings, weekly reports, identifying risks, and tracking issues.
- Communicate client's business requirements by constructing easy- to-understand data and process model.

Business Analyst

BrandPriest Pvt Ltd / Noida – 63, June 2016 – Nov 2016

- Single point of contact between Project Manager and IT groups from solution planning, sizing to fulfillment.
- Leading a team of two people Junior Business Analysts and working closely with all the stakeholders of the project.
- Suggest development approach and technology solutions based on the requirement.
- Prepare business proposals, business models, flowcharts, and diagrams.

Business Analyst

Limitless Mobility Solutions Pvt Ltd / Noida, Sep 2014 – June 2016

- Working closely with the business development team to understand customer requirements.
 - Clarifying queries and provides suggestions and technology solution options that suits their need.
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- Working closely with the core technical team to prepare estimates and time lines/milestones for project execution.

Technical Consultant

Third Party Payroll in Vodafone / Okhla, *Jan 2008 – May 2012*

- Involved in optimization of existing and new network elements.
 - Resolved problem identified in cluster drive and conducted Drive Test for BSC and MSC swap activities.
 - Monitoring daily achievements and prepared team wise target.
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