C O NT AC T

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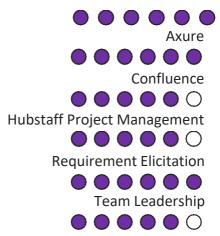
https://www.linkedin.com/in /businessanalystarpit/

E DU C AT I O N

B.E (E.C), from G.H. Raisoni College of Engineering, Nagpur

$K \mathrel{E} Y \mathrel{SKILLS}$

Microsoft Office Suite



RE S U M E O BJ E CT I V E

Business Analyst with over 5 years of experience supporting business solution software and analyzing business operations. Aiming to utilize my strong prioritization skills and analytical ability to achieve the goals of your company.

PR O FE S S I O N A L E X PE R I E N C E

Project Manager cum Business Analyst

Velocis Systems Pvt Ltd deployed at the client side at Ministry of New & Renewable Energy/ CGO Complex, Delhi SEP/ 2019 – Till Now

- Work closely and interactively with the ministry for the business requirements elicitation and documentation
- Act as a primary point of contact with the ministry personals on behalf of the company, and work closely with application development personnel
- Manage, monitor and co-ordinate project execution activities, and effectively manage frequent changes to business needs and preferences
- Participate in research, design and validation of User Experience design
- Participate in manual testing of Software components as well as the overall system
- Own and deliver initiation, planning, execution, and closure of multiple phases of project, making sure that requirements and demands of business are timely met

Business Partner

School-Alarm.com/ Daryaganj, Delhi SEP/ 2018 – AUG/ 2019

- Provide strategic & operational direction and leadership to the Sales and Marketing teams.
- Planning, controlling, organizing, and directing the company employees.
- Managing the narrow and broad goals of the team.
- Planning to meet financial goals of organization.
- Preparing proposals and understanding the requirement of clients.

Business Analyst

Starling Software's / Gurugram, Feb 2018 – July 2018

- Interacting with client to gather software requirements/business rules and ensure alignment with development teams.
- Translate stakeholder requirements into over different tangible deliverables, such as functional specifications, user cases, user stories, workflow/process diagrams, data flow/data model diagrams.
- Evaluate risks related to requirements implementation, testing processes, project communications.
- Identify and reconcile errors in client data to ensure accurate business requirement.

Business Analyst

Company Nonstop / Noida – 63, Nov 2016 – Oct 2018

- Develop business architecture using requirements such as scope, processes, alternatives, and risks.
- Analyze client's business requirements and processes through document analysis, interviews, workshops, and workflow analysis.
- Manage project through status meetings, weekly reports, identifying risks, and tracking issues.
- Communicate client's business requirements by constructing easy- to-understand data and process model.

Business Analyst

BrandPriest Pvt Ltd / Noida – 63, June 2016 – Nov 2016

- Single point of contact between Project Manager and IT groups from solution planning, sizing to fulfillment.
- Leading a team of two people Junior Business Analysts and working closely with all the stakeholders of the project.
- Suggest development approach and technology solutions based on the requirement.
- Prepare business proposals, business models, flowcharts, and diagrams.

Business Analyst

Limitless Mobility Solutions Pvt Ltd / Noida, Sep 2014 – June 2016

- Working closely with the business development team to understand customer requirements.
- Clarifying queries and provides suggestions and technology solution options that suits their need.

• Working closely with the core technical team to prepare estimates and time lines/milestones for project execution.

Technical Consultant

Third Party Payroll in Vodafone / Okhla, Jan 2008 – May 2012

- Involved in optimization of existing and new network elements.
- Resolved problem identified in cluster drive and conducted Drive Test for BSC and MSC swap activities.
- Monitoring daily achievements and prepared team wise target.