



TEJASWINI LAMBE

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Professional Skills Summary

- A certified Salesforce Administrator (ADM 201) well versed with development in Salesforce.
- An Experienced Product owner with 16 years of experience in successfully designing and delivering quality IT projects and Products in Waterfall and Agile environments of Software, Railway, Bio Informatics and Education industries.
- 7 years of experience as a Product Owner from Product innovation to Product launch, Project Planning, resource allocation, Status update reports, risk assessment and change management.
- Proven skills in Requirement gathering and analysis, documenting functional and technical specifications, managing teams and project deliveries.
- Experience in preparing UI prototypes based on Business user requirements.
- Excellent verbal/written communication skill with attention to details and prioritize tasks.

Core Competencies

Skills: Product ownership and management, Business requirements gathering, Cross functional team communication, documenting functional and technical specifications, team management, management reporting.

Tools and languages: MS Word/Excel/PowerPoint, Jira, Confluence, UML, Crystal Reports, Tableau Desktop, Tableau Prep, Alteryx, SQL, Python

USA Work Authorization: Green Card

Education

- Bachelor in Computer Science and Engineering, Shivaji University, India

Professional Training and Certifications

NJ, USA

Sept 2019 – till date

- Salesforce certified Administrator ADM 201 <https://trailblazer.me/id/tejaswinilambe>
- Tableau Desktop Specialist certified by Tableau
- Tableau Public Profile - <https://public.tableau.com/profile/tejaswini.lambe#!/>
- IBM certified Data Analyst with Python
- Exploratory Data Analysis, Getting and Cleaning Data, R programming by Johns Hopkins University
- ISEB (Later named as ISTQB) certified software Test Engineer

Salesforce Superbadges:

- Business Administration Specialist
- Lightning Experience Reports & Dashboards Specialist
- Security Specialist
- Process Automation Specialist
- App Customization Specialist
- Lightning Experience Specialist

Salesforce SkillSet:

- Perform all the roles of the Salesforce Administrator for the company including setting up profiles and users, and maintaining installed packages and integrations.
- knowledge in Schema builder and object relationships to design the data model as per the requirement.
- Knowledge in data security and managing different level of Data Security.
- Knowledge in Data import wizard and Data loader tool for data import and export.
- Maintain data quality through ongoing data analysis, record deduplication, and implement process improvements that contribute to improved data quality.
- Develop reports and dashboards to analyze key information contained within Salesforce and manage access.
- Knowledge in writing effective business logic using formula fields, Roll-up summary and validation rules.
- Design and develop solutions on the Salesforce platform using custom objects, workflow rules, e-mail alerts, process builders, lightning flows, and record types and maintain documentation of processes and workflows.

- Knowledge in various concepts in different layouts to customize applications
- Service cloud setup and administration, case automation tools, Omni channel setup, Omni channel routing configuration, omni channel console application, omni supervisor.
- Flow distribution on lightning app pages, action menu, utility bar and community pages.
- Develop and customize new applications for desktop and mobile users.
- Use the developer console to extend the capability of Apex triggers, Apex testing and Visual Force pages to enhance the capabilities of existing as well as new applications.
- Prioritize leads with Einstein Lead Scoring.
- Perform CPQ.
- Identify and leverage new trends and features in Salesforce and associated technologies to maximize the potential of the Salesforce.com platform.
- Enhance the user experience across the company's Community and handle escalations for Partner Community support cases.
- Work with Business and Development teams to maintain and enhance the existing connection between the Company's Salesforce.com environment.
- Provide on-going support and training on the Salesforce platform to end users.

Professional Experience:

Technical Product Owner/ Co-founder

Pune, India

May 2010 – Jan 2017

At Mahiways Solutions, I worked as a Technical Product Owner for Mobile/Tablet applications in the Agile development environment. Mahiways Solutions is a startup mobile application development company.

- Responsible for innovation and end to end product launch.
- Designed product features to customize mobile application for multiple screen sizes, multilingual feature, easy accessibility and usage.
- Prioritize tasks for implementation and delivery.
- Define user journey.
- Translated product roadmap features into well-defined product requirements,
- Writing user stories and acceptance criteria. Documented in Jira and Confluence.
- Walkthrough of user stories to UX, development and QA teams.
- Review of wireframes.
- Product Demo to customer and follow up on action items from demo.
- Provided high level estimation for the application development and successfully delivered/launched applications on the Google Play Store. Applications launched on Google Play store includes SMS App (In multiple Indian languages), Grocery shopping app (multiple Indian languages), Driving School App, Driving Test App.
- Decision making go/no-go for application launch/delivery.
- Led revenue generation by integrating different ad media networks in applications.

Consultant, Sr Software Engineer, QA Analyst

Hong Kong, India

Sept 2006 – Mar 2009

I worked as a consultant at various clients like Siemens Pvt Ltd, Patni Computer Systems, SCTL and Starlims Asia Pacific Ltd at Hong Kong and India locations. These are the highlights of my roles and responsibilities.

- Business requirements gathering and documentation for change management requests end users
- Prepared User stories, Test Strategy, Test plans, test case records, test execution reports and test reports for formal submission to the end users.
- Successfully carried out the Integration Testing, System Testing with Project Contractors/end users.
- UAT (Alpha and Beta) execution, Management Reporting, Bug fixing, Defect tracking and reporting.
- Used Jira for defect tracking and reporting.
- As a Corporate Trainer for Quality Assurance, prepared/reviewed Training Material. Effectively mentored junior team members
- Developed change requests using User scripts: Jscript.NET, Sever Scripts: SSL, Data Scripts: SQL, Database: SQL Server 2000.
- Designed and developed Business Reports using Crystal Reports

Lecturer, In charge- Head of the Department

Pune, India

Jun 2001 – Apr 2006

I worked as a In charge- Head of the department at TKIET, engineering college Warananagar, India. Lecturer at Army institute of Engineering and MIT Women College of Engineering, India. These are the highlights of my roles and responsibilities.

- Lecture planning, preparation and research for subjects like Object Oriented Modeling and Design using UML, Database Management Systems, Computer Algorithms, System Programming.
- Checking and assessing student's assignments.
- Invigilating examinations.
- Attending management and staff meetings.
- Encouraging personal development for staff and student through seminars and conferences.