SWATI MOHANTY

High-energy Functional Business Analyst with 7 years effective at developing and implementing operational processes and systems. Quickly grasps business priorities to identify optimal personnel and IT solutions.

Personal

Address
D-027, Golden Corner Apartment, Sarjapur-Marathalli Road, Ambalipura,Bangalore-560103
560103 Bangalore

Phone number
9686927626

Email
swati.mohanty116@gmail.com

Date of birth
24-04-1989

Place of birth
Orissa

Gender
Female

Nationality
Indian

Marital status
Married

Interests

■ Cooking, Writing small poetries, Travelling, Listening to Music, Party lover

Languages

English
Hindi
Oriya
Bengali

Education and Qualifications

Bachelor of Technology in Computer Science   May 2006 - Jun 2010
Kalinga Institute of Industrial Technology, Bhubaneswar, Orissa

                                                        Sep 2021 - Jul 2021

Work experience

Senior Business Analyst   Feb 2020 - Present
Learningmate Solutions, Bangalore

- Participate in once a week Demo to review product development
- Understand what the business does and how it does it and preparation of mind map and first set of business requirements
- Determine how to improve existing business process
- Determine which tasks to automate (identify scope and get the requirements)
- Creation of Data flows, Develop URS, Functional specification documents
- Business flowcharts for Development team
- Client Interaction , Requirement sign off, Communication with Stake holder
- Complete ownership of the product backlog, work with the team on backlog grooming and sprint planning
- Decide Definition of done and acceptance criteria for the stories in the product backlog

Deputy Manager IT digital   Aug 2018 - Jan 2020
Magma Fincorp Ltd., Kolkata

- Assessed vendor services for compliance with company policies.
- Organized and maintained vendor records in accordance with corporate guidelines.
- Tracked progress and performance with excel tracking sheets.
- Directed initiatives to automate vendor data and maintain controls to smooth validation and acceptance processes.
- Decreased vendor pricing, improved processes and reduced redundancies
- Maintained current documentation and submitted timely reports.
- Negotiated complex vendor agreements and built relationships across multiple commodities.
- Helped to research, vet and onboard new vendors, set up contracts and establish connections.
- Completed annual reviews of vendor policies and procedures.

Business Analyst   Jan 2017 - Jul 2018
Optimize IT Systems Pvt Ltd, Kolkata

- Requirements analysis
- Assisting with the business case
- Planning and monitoring
- Eliciting requirements
- Requirements organization
- Translating and simplifying requirements
- Requirements management and communication

Business Analyst   Sep 2016 - Nov 2016
Inception Development Solutions, Bangalore

- Understand what the business does, how it happens, preparation of mind map and first set of business requirements
- Determine how to improve existing business processes

- Determine which tasks to automate (identify scope and get the requirements)
- Creation of Data flows, Entity relation diagrams and Business flowcharts for the Development team
- Develop URS, Functional specification documents
- Complete ownership of the product backlog, work with the team on backlog grooming and sprint planning
- Participate in a once a week Demo to review the product development
- Decide Definition of Done and Acceptance criteria for the stories in the product backlog

Business Analyst
Knovation Technologies, Pune

Mar 2016 - Jun 2016

- Understand what the business does, how it happens, preparation of mind map and first set of business requirements
- Determine how to improve existing business processes
- Determine which tasks to automate (identify scope and get the requirements)
- Creation of Data flows, Entity relation diagrams and Business flowcharts for the Development team
- Develop URS, Functional specification documents
- Complete ownership of the product backlog, work with the team on backlog grooming and sprint planning

Business Analyst
Exilant Technologies Pvt.Ltd., Bangalore

Sep 2014 - Sep 2015

- Complete ownership of the product backlog, work with the team on backlog grooming and sprint planning
- Creation of Data flows, Entity relation diagrams and Business flowcharts for the Development team
- Develop URS, Functional specification documents

Business Analyst
Knovation Technologies, Pune

May 2013 - Aug 2014

- Participate in once a week Demo to review product development
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- Determine which tasks to automate (identify scope and get the requirements)
- Creation of Data flows, Entity relation diagrams and
- Business flowcharts for Development team
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Skills

Skill	Rating
Business artifacts documentation	●●●●○
Gap analysis	●●●●○
Workflow analysis	●●●●○
Agile & SCRUM	●●●●○
WIKI & JIRA	●●●●○
MS POWERPOINT	●●●●○
MS WORD & MS EXCEL	●●●●○
BALASMIQ	●●●○○
VISUAL PARADIGM	●●●○○
LUCID CHARTS	●●●○○

Achievements

- Good team player - always got the recommendations
- Above & Beyond - Meeting the deadlines & Expectation
- Attendance & Availability - 100 % - Mentioned several times
- Never say NO Attitude

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- Above & Beyond - Meeting the deadlines & Expectation
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