**PUJA SINGH**

**Mob: +91-6201014729**

**Email: sonisingh1113@gmail.com**

**Career Objective**

To utilize my knowledge in a challenging, team-oriented environment while contributing towards the overall growth of the organization to the best of my abilities while thus developing my skills.

**Education**

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| **DEGREE/****CERTIFICATE** | **SCHOOL/COLLEGE** | **BOARD/UNIVERSITY** | **% OF MARKS/CGPA** | **YEAR OF PASSING** |
|  Integrated MCA | Birla Institute of Technology Mesra, Ranchi | BIT MESRA | 8.55 Cgpa | 2016 |
| 12th | Kairali School Ranchi | CBSE | 75% | 2010 |
| 10th | DAV Public School Ranchi | CBSE | 75% | 2008 |

**Work Experience**

**Organization**: Cognizant Technology Solutions

**Duration**: Sep 2016 to Till Date

**Designation:** Programmer Analyst

**Experience Summary**

I have 4+ years of experience in the Information Technology. As part of my assignments, I have been in Requirement Analysis and Application Maintenance. I have worked on various applications for client AIG. I am currently working in an application development and maintenance of insurance application in dot net Technology. I have gained knowledge in .Net, SQL, Oracle.

I have also worked in a desktop application.

* Quick adaptability to new conditions and environments.
* Strong team player, good work ethics with excellent communication and interpersonal skills.
* Ensure timely delivery of work with quick turn-around time.
* Worked in the projects from end-to-end. Have good experience and exposure in all stages of Software Development Life cycle.
* Ready to learn and work on any new technology in very less time.
* Good planning, organizing and tracking with the ability to work under pressure.
* Gained business and Domain knowledge in Life Insurance sectors by leading main support activities for AVM Insurance.

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| **Technical Skills** |
| **Hardware / Platforms** | Windows 98/XP/2000. |
| **Technology** |  SQL, PL/SQL, .Net |
| **Programming Languages** | Oracle, Pl/Sql,VB .net,ASP.net,c# |
| **Databases** | SQL Server 2005, SQL Server 2008, MS-Access |
| **Scripting Languages** |  HTML. |
| **Tools** | SQL management Studio, Visual Studio,Lotus note |
| **Business Area** | Insurance |

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| **Relevant Project Experience** |

**Organization: Cognizant Technology Solutions**

**Project #1:** Retirement Manager

**Client** AIG

**Duration** September 2018 to till date

**Project Description:**

Retirement Manager is an insurance-based project in which the application is being used by the business and various other users. It is a web-based application, developed in framework 3.5, which allows an employer to process all contributions to their defined contribution retirement plan to multiple investment providers.

* Requirement/Change request Analysis and estimation.
* Changes or enhancements based on requirements and analysis.
* Creation and modification of manuscript.
* Tracking issues for request in different manuscript.
* Taking care of many daily jobs and taking appropriate action in case of any failure or issue.

**Project #2:**  **VALIC (Variable Annuity Life Insurance Company)**

**Client**: AIG

**Duration**: January, 2017 to August,2018

**Project Description:**

**The Variable Annuity Life Insurance Company, or VALIC**, a subsidiary of American International Group, Inc., is an insurance corporation that specializes in tax-qualified retirement plans, supplemental tax-deferred and after-tax investments

* Requirement/Change request Analysis and estimation.
* Changes or enhancements based on requirements and analysis.
* Creation and modification of manuscript.
* Tracking issues for request in different manuscript.

**Responsibilities**:

* To provide temporary/permanent fixes to the Live issues.
* Involving in implementation day activities with during various release weekend.
* Review the off-shore project deliverables and coordinating to complete within timelines.
* Creating the change requests, problem records and tracking them to closure.
* Coordinating with business and sharing the requirements from them to offshore.
* Monitoring the daily critical oracle jobs. Taking preventive action on job failure.
* Prepared Technical Documents for the new issues faced by Clients and their resolutions.
* Have experience in incident management for the applications used by Business.
* Trained new joiners on the application knowledge and shared the lessons learnt.
* Gave Internal Knowledge Transfers to the team on the updated change management processes.
* Have interacted with various teams within the project to acquire necessary details.
* To update or enhance the code based on the functional or regulatory projects in the Client Company.

**Personal Details**

Name Puja Singh

DOB 02-June-1993

Languages English, Hindi

Nationality Indian

**Declaration:**

I hereby declare that the above furnished details are true to the best of my knowledge and belief.

Place: Kolkata (Puja Singh)