Prasanth Mulleti

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Career Objective: -

Striving for excellence through serving others, making a difference to people, seeking opportunities for business to acquire the right talent.

Executive Summary
SR. TECHNICAL RECRUITER/TALENT ACQUISITION SPECIALIST

- Dynamic, results- focused full life cycle recruiting professional with Passion & Commitment.
- Proven **6+ years** track record of success locating, identifying, and closing top candidate talent, with a special emphasis on hard-to-fill positions.
- Build and maintain candidate relationship to ensure a consistent talent pipeline.
- Proven ability to self-manage multiple positions by sourcing, screening, qualifying, coordinating interviews, negotiating and closing candidates till On-boarding (End to End Recruitment).
- Experience in recruiting for IT, Semiconductor, Automotive/Automobile, E-Commerce, Telecom, Consumer Electronics & Gaming industry.
- **2+** years of experience in Product start-up.
- Extensive exposure in driving Internal and External Recruitment Strategies.
- Technical know-how on core IT technical skill sets and has ability to work on major IT skills.
- Experience in handling a team of 3 members.

Core Competencies

- End to End Recruitment
- Stakeholder Management
- Vendor Management
- Leadership & Strategic Hiring
- Talent Mapping
- Market Intelligence
- Negotiations

- Employee Engagement
- Niche Skill Hiring
- Lateral Hiring
- Internship Hiring
- Campus Hiring from Tier 1 institutes (IIT,NIT,IIIT)
- Employer Branding
- Target Oriented

Technologies Handled

Niche Skills - AI (Artificial Intelligence), Computer Vision Engineers, Robotics Engineers, Campaign management, SEO & SME Analyst, Machine Learning & Deep Learning, Graphics Libraries (OpenVX, OpenCL, OpenGL, Open-CV), Data Scientist, Silicon Validation Engineers, Compiler Engineers, & Image processing Engineers, Client Engineering (Combination of AI with Hardware skill-set), TensorFlow Developers, Infrastructure & IT security Engineers **along with Generic IT Skills**.

Professional Experience

Huawei Technologies| Bangalore   **Feb 2020 – Till Date**

Lead Consultant – Recruitment

Roles & Responsibilities:
- Responsible to lead a team of 3, while playing an Individual contributor for product hiring needs of Huawei handset business unit.
- Assisting the team in hiring process, prioritizing the requirements, analyzing the sourcing strategies, qualifying the profiles and delivery.
- Responsible for managing end to end recruitment.
- Working closely with the stakeholders on the recruitment needs.
- Preparing the job descriptions.

- Setting the expectations right to the hiring team by providing the data through market research/survey.
- **Sourcing resumes using different channels like Boolean & X-ray Search, GitHub, Stack Overflow, Naukri, Internal database, Employee reference, Linked-In, Facebook & free job boards like Angel list, Hirist, Instahyre etc.**
- Maintaining the recruitment database & Sending daily updates/reports (MIS Reports) to the hiring manager on the recruitment.
- Creating a talent pipeline by engaging with the passive candidates sourced from different channels like Employee reference, Linked-In, job boards for future requirements.

ThinCI semiconductor technology |Hyderabad   **April 2018 – Jan 2020**
Sr. Talent Acquisition Specialist

Key Role:
Responsible for handling End to End recruitment life cycle right from requirement gathering to On-boarding, Stakeholder Management, Vendor management, Campus hiring, Employee engagement.

Daily Responsibilities:

- Worked as an Individual contributor for Internal/In-house recruitment.
- Prepared technical Job descriptions.
- Handled both Campus and lateral hiring.
- Responsible for closing the positions at all levels, especially from Mid – Senior to Leadership hiring within the organization.
- Closed positions with niche skills like AI, Computer vision, Robotics Research & Image processing technologies etc.
- Creating a talent pipeline by engaging with the passive candidates sourced from different channels like Employee reference, Linked-In, job boards for future requirements.
- Hired freshers and interns from Tier 1 colleges like (IIT-H, IIIT-H, UOH, VIT, NIT-Warangal).
- Exposure on Preparing & releasing Offer letters post manager approval.
- Responsible for Handling employee engagements like Documentations, Conducting Inductions to the new hires & assisted with other teams to have a smooth On- boarding experience to the joiners.
- Responsible for handling Employee grievances.
- Handled Exit interviews.
- Experience in using ATS (applicant tracking tools) like BOND, Zwayam & Zoho for tracking the data throughout the entire recruitment process

TEKsystems (An Allegis Group) | Hyderabad   **Jan 2015- March 2018**
Sr. Technical Recruiter

Key Role:
Role Involves, End to End recruitment life cycle right from Initial requirement gathering to Sourcing & Screening to Interview Scheduling & Coordination to Selection and Offer release to On-boarding & Consultant Management.

Worked for PAN India requirements for Premium clients like – **AMD, JP Morgan chase, Adobe, Verizon, Deloitte, Dell, Expedia, ARCserve, CA Technologies (Now Broadcom).**

Daily Responsibilities:

- Day starts with a Stand-up call to understand what has been achieved the previous day and what needs to be done, Discussion on the priority requirements and requirement understanding, Work allocations and Interview Follow ups.
- Involved in Requirement gathering, Interaction with Hiring Managers/VMO's.
- Acted as a SME (Subject matter Expert) & Setting the expectations right to the hiring team by providing the data through market research/survey.

- Handled a team of 3 recruiters.
- Sourcing profiles from Naukri, Linked-In, Databases, Job Portals & gathering Referrals from Employee's & External sources.
- Screening profiles by interacting with the candidates via phone.
- Conducted and managed weekend drives and Walk-In's.
- Engaged with the passive candidates sourced from different channels like Employee reference, Linked-In, job boards for future requirements.
- Updating candidate daily conversation details, like candidate's career goals, Interests, Reasons for leaving the organizations, recent project details, Current and Expected CTC, Notice Period.
- Scheduling the interviews and updating the details in the ATS tool to track the record.
- Inviting the candidates for an In-house Discussion before sending them for a client Interview/Technical Discussions.
- Maintain daily an efficient database with complete information of a candidate.
- Interview Follow-up and Confirmations.
- Coordinating the interview and acting as a bridge between the candidate and the hiring manager.
- Providing the Feedback and Offer Releases.
- Maintain accurate and well-ordered documentation on all candidates, searchers, hiring manager's interaction and other recruiting activities to ensure and safe through audit if require.
- Also, maintaining of a weekly POFU Tracker of the team: Post Offer Follow-Up.
- On Boarding and LOC- Life of Consultants (Consultant Management) - Manage queries of employees.

ObjectWin Technology | Bangalore   **March 2014 to Oct 2014**
HR Executive-Recruiter

Responsibilities:

- End-to-End Recruitment Process.
- Providing Manpower Support to various clients.
- Worked on Job portals like: Job Diva, Monster and Career Builder.
- Understanding the client's business and requirements.
- Sourcing potential and High-Quality candidates through various sources like job portals, referrals, Linked-In & database, as per the client's requirements.
- Qualifying candidates via telephone to gain knowledge of their Employment History, skills, Education, Project Details, CCTC (Current cost to company), ECTC (Expected cost to Company) and Notice Period.
- Assigned the tasks of utilizing on-line database, candidate referrals, internet and networking to identify potential candidates.
- Performed recruitment tasks by applying the rules and procedures of the organization.
- Schedule the shortlisted candidates for interview; follow up with client for the feedback.
- Focus on the closures within the assigned time.
- Maintaining of daily database in terms of profiles flow, short listing and the closures.

Educational Qualifications

- MBA – HR from JNTUK, 2014.
- B.Sc from Acharya Nagarjuna University, 2010.
- Intermediate from P.B. Siddhartha College, 2007.
- Class 10th from Netaji high School, 2005.

Professional Achievements

- In **TEKsystems –** I joined as Jr. Recruiter Level 1 and got promoted to Sr. Recruiter Level 4 within a span of 3 Years. (Got promoted every year to the next level)
- Successfully achieved the allotted Targets & qualified for the Contest Trip every year.
- Received Employee of the Month Award for achieving 6 starts in single month.

- Received an award for ramping up a new Team (Graphics & Multimedia) in Hyderabad - (0 to 30) as per the business plan.

Academic Achievements

- Won **2nd** prize in Agama (HR Event), conducted by Gudlavalleru Engineering College.
- Event coordinator in CONQURSO 2012 & 2013, a national level management fest.
- Participated in the Young Manager Event in different Management meets.
- Presented a paper on ***"Managing Employee Attrition"*** in Aagama-2012 conducted by MIC College of Technology, Kanchikacherla.
- Active Participant in School & College level Competitions, Group Discussions, Seminars and Power Point Presentations.

Computer Proficiency

- MS-Office (Excel, PowerPoint, Word).
- Internet savvy

Personal Details

Father's Name   : Shri. Siva Brahmanandam Mulleti
Mother's Name   : Smt. Siva Suryavathi Mulleti
Date of Birth   : 28-10-1989
Marital Status : Single
Gender   : Male
Passport No   : L6964424

Declaration:

I hereby declare that the information furnished above is true and correct to the best of my knowledge.

Date:
Place:

Yours Truly,

(**Prasanth Mulleti**)