**M Durga Vara Prasad**

Contact No: 09966050045

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 **PROFILE SUMMARY**

* Around 6 years of experience in Financial Accounting and Taxation.
* Hands-on experience in reviewing and finalizing Balance sheet and Profit & loss Account.
* Filing of TDS, Service Tax, GST and Income tax returns.
* Processing of Indian Payroll and US Payroll.
* Knowledge in SAP, Quick Books, Open ERP and Tally software.
* Skilled in handling audit assignments; providing inputs required for audits and sharing the same with the audit team; coordinating for queries raised by auditors and successfully completing audits within agreed timeframes.

**AREAS OF EXPERTISE**

* Planning and executing monthly / quarterly / annual closure schedules; providing monthly financial statements.
* Controlling and maintaining fixed assets, undertaking physical verification of assets and ensuring that all assets are ensured at the correct value.
* Filing of statutory returns in time. Preparing and issuing TDS certificates.

**PROFESSIONAL SUMMARY**

**Oct’19 –Till date with Ernst & Young LLP., as Associate Analyst**

**Key Result Areas:**

* **Accountable for:**
* Managing timely and correct filing of GST returns in Form
	+ - * + GSTR-1
				+ GSTR-3B
				+ GSTR-6
				+ GSTR-9
* Working in SAP environment, pulling General Ledgers and preparing workings for GST return filing
* Computation of GST liability, availment of Input Tax credit
* Carrying out reconciliation of:
* Purchase Register and GSTR-2A
* GSTR-3B and GSTR-1
* Purchase Register and GSTR-3B

**May’19 –Sep’19 with Karvy Forde Search Pvt Ltd., as Senior Executive**

**Key Result Areas:**

* **Accountable for:**
* Passing JV’s in ERP
* Carrying out reconciliation of client data

 **Jun’18 – Apr’19 with Piramal Swasthya Management & Research Institute., as Taxation Executive**

**Key Result Areas:**

* **Accountable for:**
* Passing JV’s in ERP and SAP FI
* TDS liability calculation, payment and return filing
* Issuing of Form 16 and 16A (TDS Certificate)
* Managing the GST operations activity of 18 GSTINs across the country
* Computation of GST liability, availment of Input Tax credit and Remittance
* Managing timely and correct filing of GST returns in Form GSTR-1, GSTR-3B and GSTR-6
* Carrying out reconciliation of:
* Books of Accounts and GST Returns
* Books of Accounts and GSTR-2A
* GSTR-3B and GSTR-1
* TDS returns and Books of Accounts
* Form 26AS and Books of Accounts
* Form 26AS and Form 16A

**Jun’16 – May’18 with Grid Logic Software Pvt Ltd., as Accounts Executive**

**Key Result Areas:**

* **Accountable for:**
* Maintaining Books of Accounts in Tally and Quick Books
* TDS Liability calculation, payment and Return Filing
* Service Tax liability calculation, payment and Half yearly return filing
* GST liability calculation, payment and monthly return filing
* Issue Form 16 and 16A (TDS Certificate)
* Assisting Accounts team in UK
* Responsible for AR and AP
* Preparation and finalization of Financial statements i.e Profit & Loss and Balance Sheet
* Carrying out reconciliation of:
* The settlements from Payment gateways
* Bank Reconciliation
* Handling the preparation of:
* Monthly Financial Reports
* Processing of Indian and US Payroll and Reimbursements.
* Final settlement for employees
* Record of Fixed Assets purchased, disposed, depreciation and a schedule of Fixed Asset Roll Forward

**Jul’14 – May’16 with Vijaya Bhaskar & Co., Chartered Accountants Firm as Audit Assistant**

**Key Result Areas:**

* Responsible for the:
* Statutory Audit of Companies and Banks
* Journal accounting in Tally ERP9 of the clients
* TDS Liability calculation, payment and Return Filing
* Service Tax liability calculation, payment and Half yearly return filing
* Filing of ITR for Individuals and companies
* Filing of Form 3CA, 3CB & 3CD
* Filing of ROC returns
* Conducted Concurrent and Revenue audit of Banks
* Handled the preparation of:
* Preparation of P&L and Balance Sheet of client
* Preparation and Issue Form 16 and 16A (TDS Certificate)

**EDUCATION**

• **CA IPCC** from Institute of Chartered Accountants of India, in 2014

• **B.Com** from Acharya Nagarjuna University, Guntur in 2014

**PERSONAL DETAILS**

Date of Birth : 16th Aug, 1994

Marital Status : Single

Gender : Male

Nationality : Indian

Languages Known : English, Telugu