Curriculum Vitae

Ajay Sharma

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**Career Objective:**

* Seeking career with an organization which provides adequate opportunity for career development and to learn to utilize my knowledge and contribute to mutual success and growth.
* To work in challenging environment to carry out responsibilities given to me with commitment.

**Academic Qualification:**

* Data Science from Aptech Educations/ **2019 to present**:
* Python Programming Language
* Anaconda: Jupyter; Numpy; Pandas; DataFrame; Matplotlib.
* Hadoop: HDFS, Hive, Pig.
* Advance Excel, Tableau, Google Analytics
* R Language (R-Studio)
* MongoDB
* B.C.A. from G.N.D.U(L.K.C.).
* 12th from Army Public School (CBSE).
* 10th from Army Public School (CBSE).

**Computer Proficiency:**

* Well verse with MS office applications.
* Programming Languages:

(Python; R; C/C++; JAVA (Netbean); HTML; CSS; MySQL).

* Adobe CS; Coral Draw.

**Projects:**

* **Aptech Educations, Oct 2020- Present, Ludhiana, PB.**
* In Data Science Course I developed and created multiple programs and functions with python language to learn the working and usage of libraries, functions and tools available in python language like creating classes, defining functions, constructor, conditional statements, loops and using modules.
* Used R-studio (R Language), NumPy, Pandas, Matplotlib, Data Frame for analysis and data manipulation in Jupyter IDE.
* Used Linux, Ubuntu for Hadoop and HDFS; Created Database, Tables and updated them by adding, deleting and updating the records.
* Used MongoDB for NoSQL
* Familiar with Tableau, Google Analytics and with most of the formulas of advance Excel.

**WORK EXPERIENCE:**

* **Reliance Jio Infocomm Pvt. Ltd. Feb’18 to May’19, Jalandhar, PB.**

Designation: FC&A Assistant (Finance Manager Assistant).

▪ Key Responsibilities:

* Handling all the financial activity, Support to JIO Centre Finance Manager in driving costing, revenue and analyzing profitability, Preparation of JC level revenue and expense plans and variances.
* Controllership responsibilities including monitoring/processing of vendor payments, Rental payment, Site electricity payments, and other payments related to Jio Centre.
* SAP software activities like Vendor creation for RE acquisition/ rental vendors, Updating payments method, FR creation and other.
* Monthly reporting- monthly schedule prepare for Site rent MIS, Site EB payment, O/W cash collection, channel pay-out, store stock reports.

**Strength:**

* Quick Learning.
* Good Sense of humour and positive mental attitude.
* Excellent decision-making skills.
* Ability to work in team and guide them in successive way.
* Leading Team Work.