

RAJESH KUMAR S

Chennai, Tamil Nadu.

Supply Chain Management & Operations Associate.

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Career Objective :

To contribute the best of my abilities towards the achievement of the organizational objectives along with my personal goals of learning, career growth, doing creative and challenging work as well as providing value addition in terms of work and ideas to the organization.

Professional Experience:

Associate - Operations, Supply Chain Management & Administration in Garments Manufacturing Industries.

Through PKC Management Consultant & Umesh Golecha & Co., Chennai, India (Oct' 2016 -- Dec' 2020)

Roles & Responsibilities

- ✓ Concerned with the structure, management, strategy and operations of an association.
- ✓ Perform investigate, conduct analysis and data collection
- ✓ Providing practical solutions to business problems by identifying gaps and inefficiencies in current working.
- ✓ Recognize options through suggestions, offering additional resources and the achievement of solutions.
- ✓ Implementation of Process in the organization.
- ✓ Tracking & maintaining inventory levels in the assembly and stores for all items required.
- ✓ Studying and preparing plans for inventory requirements.
- ✓ Planning and monitoring warehouse operations of receipt, storage, return of unsold stock, inventory control and monitoring inbound logistics.
- ✓ Preparing weekly / monthly / yearly store stock statement & submitting it to the management.
- ✓ Engage with client teams to implement solutions

- ✓ Re-Engineered the business processes in the garments industry by optimizing the process flows and inventory levels for achieving better efficiency.
- ✓ Set up processes from Procurement to Dispatch
- ✓ Developing, advising about and implementing agreed solutions
- ✓ Prepared and Implemented the process as per BPR documents , SOP, Flow chart
- ✓ Preparing MIS report for reviews with client CEOs & other senior management
- ✓ Regular follow up of all the procedural aspects to standardised the implementation
- ✓ Identifying and implementing A, B & C class goods, slow moving and non-moving goods to reduce the inventory.
- ✓ Overseeing the logistic functions and negotiating with transporters for cost effective transport solutions and clearances.
- ✓ Monitoring and analysing the loss in transit and undertaking measures to control the same.

First Aid and safety officer

Chandana Engineering works - Neyveli, Tamilnadu: (May 5th 2015 to September 20th 2016).

Roles and responsibility:

- ✓ Interface with site supervisors daily to provide proactive technical advice for field activities.
- ✓ Verify safety precautions stipulated on permits to work, risk assessments and job safety analysis are being implemented.
- ✓ Verify all scaffolding is tagged and a safe condition.
- ✓ Identify site hazards, non-conformances, corrective and preventive actions and bring them to the immediate attention of site supervision (and record).
- ✓ Closely monitor high-risk activities; confined space entry gas testing, lifting activities, work at height, movement of abnormal loads etc.
- ✓ Produce pertinent toolbox talks with the assistance of responsible construction supervision including the identification of proactive and reactive site issues for communication to the workforce and collection of constructive feedback.
- ✓ Identify additional safety training requirements to be delivered to the workforce.
- ✓ Taking care of incidents and emergency situations that occur on-site, act as emergency marshals and provide first aid.

- ✓ Place safety posters, hazard flashes, site safety campaign promotional material and the results of safety incentive schemes prominently on site.

Production Chemist

Dr .Harryson Healthcare Ltd. Puducherry, India: from 5th July 2010 to 31st Mar 2014.

Roles and responsibility:

- ✓ As Production Chemist and looking after the Capsule section and Granulation and reporting daily to the Production Manager.
- ✓ Maintains the documentation procedures i.e. the batch manufacturing record for the particular batch of the product. To make the necessary granulation processes required for the formulations of tablet and capsule.
- ✓ Responsible for in-process quality control checks for the manufactured tablets and capsules like weight variation, disintegration time and friability the tablets.
- ✓ Identify the appropriate individual based on their experience and allocate them to the machinery which ultimately enhances the productivity and daily target.
- ✓ Arranging the training programmes for the employees providing safety aspects and product information for improvising their efficiency.

Educational qualification:

- **M.Pharm in Pharmaceutics** (2008 – 2010) from **Vinayaka Mission's College of Pharmacy, Salem** under Vinayaka Missions University, Salem Passed with **74.22%**.
- **MBA - International Business** (2009 – 2011) from Alagappa University- Karaikudi with Aggregate of **56.2 % Second Class**.
- **B.Pharm** (2002- 2007) from **Arulmigu Kalasalingam College of Pharmacy**, under T.N. Dr.M.G.R Medical University, Chennai. With **65.29%**.

Additional qualification:

- **Diploma in Industrial Safety** (2015-2016) from Annamalai University – Chidambaram with Aggregate of **66.2 % First Class**.
- **P.G.Diploma in Pharmaceutical Production Management** (2008-2009) from Periyar Maniammai University-Vallam, Thanjavur with the **GPA: 8.20 First Class**.

Achievements / Certifications:

- Presented the paper entitled “**CNS depressant activity of Aspartame**” in 57th Indian Pharmaceutical Congress held at Hyderabad.
- Participated in Second Annual Convention Of Association Of Biotechnology And Pharmacy. 24 to 25 Feb 2008 conducted by Acharya & B M Reddy College of Pharmacy, Bangalore.
- Participated in National Seminar on Recent Trends in Molecular Pharmacology, 25 Feb 2010 conducted by Vinayaka Mission’s College of Pharmacy, Salem.

PERSONAL PROFILE:

Date of Birth : 30-04-1984
Sex : Male
Marital Status : Married
Languages Known : Tamil, English
Nationality : Indian
Address : 9 & 10, Saravana Nagar,
Poonamalle, Chennai 600056.

Reference:

Mr. Karthikeyan,
Asst Manager -Consultant,
Umesh Golecha & Co.,
Chennai, India.
Mobile no: 9944994134.

Declaration:

I hereby declare that the information furnished above is true to the best of my knowledge.

Place: Chennai

Yours Respectively

S. Rajesh Kumar