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**Poonam N. Mayekar**

**B.E Computer, Certified scrum master**

Dec’2007-Sept’2009 Oct’2009 – Feb’ 2011 May’11 – Sept’2011 Oct’2011 – Till date

**Accenture Solutions Pvt Ltd, as Associate Manager (Scrum Master)**

**TechProcess Solutions Ltd as Business Analyst**

**Collabera Services Pvt Ltd as Senior Software Engineer**

**Samyak Soft Solutions as Test Engineer**

**CAREER TIMELINES**

Experienced Scrum Master with 4+ years of experience and a proven track record of delivering high quality software, on-time and within the budget.

Seeking for a position which will allow me to utilize my experiences to manage a team to improve product through its life cycle and be a key player for the growth of the organisation.

**SOFT SKILLS**

**Interpersonal Skills**

 **Expert**

**Communications**

 **Expert**

**Collaboration**

 **Expert**

**Time Management**

 **Expert**

**Detail Oriented**

 **Advanced**

**HARD SKILLS**

**Agile planning**

 **Expert**

**Agile coaching**

 **Expert**

**Meeting Facilitation**

 **Expert**

Profile Summary

* 13+ years of experience in IT industry – Financial Services/ Banking Domain – E2E test Management: Functional, Regression, Automation, Smoke testing for Retail, Wealth, Payments and Capital Markets. Database testing for Data warehouse.
* Involved in Product Release management, Resource onboarding and allocation, governance, product deployment to pilot/production environment.
* Organized and facilitated all scrum cadences (standups, planning, review and retrospective) along with stakeholder meetings
* Worked cross-functionally with the executive leadership and marketing team to understand customer pain points and translate those into actionable User stories
* Reviewed and managed backlog and in-progress items to launch a product feature which went live successfully
* Implemented Agile methodologies using a Scrum framework throughout the project across 35 employees
* Lead all sprint planning, sprint retrospectives, sprint reviews and daily scrum calls with the development team resulting in the product feature that has reached high volume of users
* In organizational environments in which Scrum is not yet fully adopted and understood, coaching is done for those Development Teams.
* Update resource time allocation and approval support was managed by me in Clarity

**Organizational Experience**

**Accenture Solutions Pvt. Ltd., Magarpatta, Pune as Associate Test Manager(Oct’11 – till date)**

**Key Result Areas:**

* Facilitate3weeks sprints as Scrum Master using JIRA
* Review prioritized backlog for Sprints, facilitate scrum ceremonies (grooming, sprint planning, retrospective, daily stand-ups etc.)
* Manage lifecycle of code development, from ideation to sprint to deployment
* Track and communicate team velocity and sprint/release progress
* Assisted team with making appropriate commitments through story selection, sizing, and task definitions
* Prepare the project plan that ensures the delivery of the project components
* Participate in design reviews with technical teams and manage quality Assurance of project deliverables
* Communicate and co-ordinate with different internal and external units till the completion of the project tasks
* Update resource time allocation and approval support was managed by me in Clarity
* Maintain Schedule, identify efforts and Schedule slippage and alter project activities to achieve delivery
* Developing and maintaining knowledge assets
* Focus on continuous integrations and value addition
* Project status tracking and Metrics reporting

**Work Experience:**

**Scrum Master June 2020 – Till date**

1. **Project :-** Cards Control Management Services (CCMP)

**Client :-** BOI Cards Control

**Application:-**Mobile and Desktop App

**Description :-**The strategic objective is to provide customers with greater self-service capability for card management, which extends to personal financial management and spending controls.An improved customer experience, through the ability to activate their card, view their card and pin and assisting early prevention of fraud together with an improved impact when cards are lost or stolen are key benefits to this project. A significant deflection of calls to the contract center is also a key driver to deliver the added features.

**Responsibilities:-**

* Facilitate scrum ceremonies (grooming, sprint planning, retrospective, daily stand-ups etc.)
* Review Burndown charts in the JIRA Agile Environment
* Manage lifecycle of code development, from ideation to sprint to deployment
* Resolved external noise so that the team can work effectively
* Protected team from over commitments
* Evangelized the benefits of scrum to ensure its smooth adoption
* Assisted team with making appropriate commitments through story selection, sizing, and task definitions and participated proactively in developing and maintaining team standards, tools and best practices reducing development time by 20%
* Helped and taught the team to create clear and concise User stories/Epics

**Test Manager/Scrum Master Oct 2017 – May 2020**

1. **Project :-** AD Risk Management projects

**Client :-** OP-Pohjola

**Application:-**RHA and DMC

**Description :-**RHA-Payment Behavior Classification - Customer & Account Level was implemented within the Risk systems: Payment behavior class for a customer / account level classification is based on internal & external defaults. Denoted in a range of 1-6. 1 is good customer & 6 is bad customer. DMC-Credit Risk Scoring: Application is used to find out Credit Risk ofthe customer. Internal and external solvency defines how much money must be in the bank's pocket. It calculates only internal solvency in credit risks.

Responsibilities: -

* Determined the resource requirements and identified the resources for the project
* Prepare project progress report and status report
* Budget forecast and actuals were tracked and updated to Finance
* Facilitate scrum ceremonies (grooming, sprint planning, retrospective, daily stand-ups etc.)
* Defining and maintaining the testing strategy and various test plans. This covers both automation and manual testing
* Defining and owning testing component project plans, fully understand all project and testing assumptions, dependencies, and associated risks
* Building up and leading the Testing Team to the success of project
* Resolved external noise so that the team can work effectively
* Defining the scope of testing within the context of each release / delivery
* Applying the appropriate test measurements and metrics in the product and the Testing Team
* Planning, deploying, and managing the testing effort for any given engagement.
* Provide direction and guidance for test process improvements and establishing policies
* Develop presentations & proposals, perform Client/Customer presentations
* Coordination of development of automated Test Cases in Robot Framework
* Leading the design of Functional Testcases for all test phases incl. Regression Testing, ETL Testing, Smoke Testing, SYS, INT and UAT

**Test Lead Oct 2013 –Sept 2017**

1. **Project :-** AML (Anti-Money Laundering)

**Client :-** OP-Pohjola

**Application:-**AML

**Description :-**AML (Anti-Money Laundering) is AD project which support various applications (e.g. RPT, RPP, RPM, Delta, Banksyst, P2P etc.) to screen their customers and payments. AML system is third party system, which is recently upgraded from Norkom to NetReveal. NetReveal screen’s customer, connected party, and company data on real time basis as well as end of day batch job processing. Similarly, various payment types such as SEPA payments, foreign payment, domestic

payments, POPS payments, P2P, Pivo payments, unicash payments are screened against various internal / EU sanction list at NetReveal.

Responsibilities:-

* Responsible for planning, controlling, estimating, monitoring, and reporting of all test activities during all project phases
* Facilitating the scrum ceremonies and 2 weeks sprints
* Track and communicate team velocity and sprint/release progress
* Undertake project test estimating, planning & tracking, monitoring, and reporting for the delivery of a test plan against the overall project plan
* Responsible for designing, developing, and implementing cost-effective methods of testing and troubleshooting systems
* Identifying, managing, and recording risks and issues across the full testing life cycle
* Writing, implementing, and reporting status for system test cases for testing
* Defining and maintaining the testing strategy and various test plans. This covers both automation and manual testing
* Defining and owning testing component project plans, fully understand all project and testing assumptions, dependencies, and associated risks

**Senior Software Engineer Oct 2011 – Sept 2013**

1. **Project: -**Greenfield European Platform

**Client: -**Allianz

**Application: -**Insurance Portal

**Description: -**Testing of a new portal for customer as well as for the clerks to create a vehicle insurance policy. Testing was done from policy creation till the policy closure. All different operations were performed on the policy like policy administration, claim registration and settlements, contract and sales, regional configurations etc.

**Collabera Services Pvt Ltd (May’11 – Oct’2011)**

Worked as a Software Tester for Functional Test planning – preparation –execution from client location i.e. Accenture solutions Pvt Ltd.

**TechProcess Solutions Ltd. (Oct 2009 – Feb 2011)**

Working as a Business Analyst in “TechProcess Solutions Ltd “(BFSI domain, CMMI Level 3) company, Vikhroli.

Client activation and Product Management: -

* Planning, eliciting, analyzing, documenting and managing requirements for existing system, enhancements and new systems to be developed
* Preparing Business Requirement Specifications and test cases for Technology team.
* Presenting and explaining the requirements to Technology team
* Reviewing and providing signoff to FSD of the requirement.
* Conducting User Acceptance Tests (UAT) prior to the deployment on live server
* Managing schedules, timelines of the deliverables.
* Maintaining quality standard of all the deliverables.
* Managing daily/weekly status report.
* Coordinating for Settlement of funds with the Operations and Payments team
* Gap Analysis between the customer’s requirement & existing product
* Handling Production issues.

**Samyak Soft Solutions (Dec 2007 –Oct 2009)**

Worked as a Software tester to test the Web Sites(India times Shopping Site) designed as per the client’s requirement specifications. Ensure all the requirements are covered and is working as desired. Doing GUI Testing, Functionality Testing and Regression testing to test the websites.

**Career Highlights**

* **ACE Award** – Received individual ACE award under client and customer relationship category in Dec2018
* **Hall of Fame Award** – Received for outstanding performance in June 2019
* Receive promotion from **SSE to Test Lead** in Dec 2015
* Received promotion from **TL to AM** in June 2019
* Led successful transition and implementation of ORGA Process testing from Munich to India in April 2013 (Visited Munich Allianz office for training in Feb 2013)
* Coached and trained new hires and successfully handled over new tasks of OrgaTesting to them
* Acted as a key player in transitioning new assignments from Munich Allianz office to India

**Academic Details**

**Certifications**

**CSM (Certified Scrum Master)** from Scrum Alliance Jan 2021

**ISTQB Foundation level July** 2015

**2007 Diploma in Software Testing** from Seed Infotechinstitute

**2004** **B.E. Computers Engineering**from Mumbai University (II Class)

**1999** **XII** from Mumbai Board University (II Class)

**1997** **X** from Kolhapur Board University (I Class)

**Technical Skills**

**Tools** HP Quality Center, HP ALM, JIRA, Putty, VDI, WinSCP, SOAP UI, SAS, TOSCA, MS Office

**Testing Methodologies** System Testing, Regression Testing, User Acceptance Testing, Database Testing, ETL testing, Functionality Testing, E2E testing, Smoke testing, Agile Testing

**Languages** SQL, DB2

**Domain** Banking (BFSI), Cards and Payment, Insurance, Retail, Wealth,Risk Management, Legal Services