# **NEESHITA RAORANE**

77/1404- Yogeshwar CHS, Samata Nagar, Kandivali East, Mumbai – 400101

Mobile No: +91-9920998740 Email: neeshitaraorane@gmail.com

#### CURRENT WORK EXPERIENCE:

Nov 2016 - May 2018

Associate Consultant at Mondial IT & Consultancy Pvt. Ltd.

# **ROLES & RESPONSIBILITIES:**

### **Consulting:**

- Consulting on GST Implementation project (IT Systems) for IPCA Laboratories, involving As Is study of Overall Application landscape, MIS Reports, Transactions work flow & Preparation of 'To be Document' for GST implementation.
- Carried out assignment which involved uploading of Fixed Assets in Accounting application i.e INFOR Sun System.
- Designed various MIS, TDS, GSTR Reports.
- Worked on GST Project which involved GST Configuration (INFOR SunSystem) and GST Report Designing (QnA Designer) for various Clients like:

#### **Key Accounts worked on:**

- > IPCA Laboratories
- > Interglobe Hotels
- Swades Foundation
- Accor Group of Hotels.
- Ugam Solutions Pvt. Ltd.
- R Systems international Limited
- Motilal Oswal Securities Limited
- Emkay Global Financial Services Ltd.
- Landmark Insurance Brokers Pvt Limited
- HDFC Securities Ltd.

# System Implementation:

# <u>Software worked on : INFOR SunSystem v5.0,6.1,6.2 : QnA 10; Modules of SS worked on LA,FA,CO,PO.</u>

Complete ERP Implementation for various listed companies and being an Implementation Consultant of partnered products for various companies in implementation of other Projects.

#### **Business Analysis and Report Writing:**

- Implementing, Pre and Post Implementation understanding of various complex business analysis and reporting requirements.
- Designing various reports as per these complex requirements is also undertaken.

#### **Areas of Expertise:**

- > ERP Implementation & Management
- Management Consultancy
- Operational System Interface.

## **Interface of Financial & Operational Applications:**

Understanding both the financial and operational aspects of the business, the interface development between various such applications are made at ease, ensuring requirements of the operational and financial teams can be addressed from a common solution so that there is seamless movement of data for real-time analysis if required.

#### PREVIOUS WORK EXPERIENCE

July 2012 – Oct 2016

Senior Associate, Altisource Business Solutions Pvt. Ltd., Mumbai

## **ROLES & RESPONSIBILITIES**

- Coordinate and perform a range of staff and operational support activities for the unit.
- Serve as a coordinate with other departments and operating units in the resolution of dayto-day operational issues.
- Lead and train lower graded staff and new team members, as required
- Coordinating with US attorneys in order to complete the legal process of Insurance through mails and calls.
- ➤ Handling queries received, working on escalations and providing solution in minimum time frame.
- Creating Brainstorming session within the team to come up with new Ideas for Process Efficiency.

# **ACHIEVEMENT & REWARDS**

- ➤ Learning Presentation skills
- Won top performer award for 2 months in the company.
- Working as a Verifier and Buddying up the team member within the team.
- Scheduling Brainstorming session for Process improvement.
- Scheduling Team Huddles within the team.

#### **EDUCATION**

- Pursuing CERTIFIED FINANCIAL PLANNER (CFP) course from IFPSB
- ➤ Bachelors in Accounting & Finance from Thakur College of Science & Commerce in 2012 with 77%
- ➤ 12<sup>th</sup> Maharashtra State Board of Secondary & Higher Secondary Education from Thakur College of Science & Commerce in 2009 with 81%
- > 10<sup>th</sup> Certificate of Secondary School (S.S.C) from Children's Academy in 2007 with 78%

# **CO-CURRICULAR ACTIVITIES**

- Participated in CIMA Global Business Challenge.
- Participation in Corporate Events and Exhibitions.
- Active participation in internal project work on "Stock Valuation"

#### PERSONAL DETAILS

➤ Date of Birth : 23<sup>rd</sup> July 1991

Nationality : IndianMarital Status : Single

Languauge known : English, Hindi & Marathi

Passport No : N1014967