

# Kartik Sthapak

SAFe Scrum Master, Sr Business Analyst

## Contact

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## Skills

Certified Scrum Master

Very Good

SAFe Agile Scrum Management

Good

Lean Agile

Good

Risk Management

Excellent

Stakeholder Management

Excellent

User Testing

Excellent

Business Analysis

An accomplished and versatile IT professional with **10+ years** of rich experience Self-motivated & result oriented possessing in-depth experience and extensive focus as a **SAFe Scrum Master, Lead Business Analyst** managing all phases of project development and implementation ensuring business deliverables were completely satisfied, on time and within budget.

## Work History

2014-01 -

Current

### Scrum Master, Sr Business Analyst

*DXC Technology, Indore, Madhya Pradesh*

**Projects :** Digital Insurance CSR, CSR Dashboard on IBM WATSON, CSR Portal Desktop

#### As a Scrum Master

- Facilitate Release Planning, PI Planning, Iteration Planning, Backlog Grooming (Feature, Story, Defect), and Retrospective meeting.
- Conducting daily scrum, planning sprints, demonstrating sprints, and scheduling process improvement meetings.
- Coordinated well with project stakeholders fostering quality communication between engineering disciplines.
- Worked on Stakeholder Management by generating various reports like Velocity report, Commitment reliability, Capacity Utilization, Estimation Variance, Scope Change, Defect Leakage and Backlog Health
- Ensuring timely and defect free delivery of requirements at end of each sprint.
- Extensively supported on Jira tool configuration settings as Jira Admin.
- Extensive support on User testing during release

#### As a Business Analyst:

- Responsible for creating Technical requirements in Safe Agile User Story format for a couple of Scrum Teams in CSR Dashboard on IBM Watson and CSR Portal Desktop implemented for Life Insurance Domain.
- Participated Design discussions among Product Owners/Business, front-end thru backend SMEs or

Excellent

Requirement Elicitation

Excellent

GAP Analysis, BRD, FRD, User Stories

Excellent

IBM Watson

Excellent

Cloud Architecture

Average

DevOps-CI/CD

Average

Solution Architects and project leads in Scrum.

- Planning, Reviews, Development, Defects & Deployments and Post Deployments.
- Understand Business needs and transform into requirements that can be development ready for Scrum teams.
- Publishing Incident tickets on defect tracking tool – JIRA and providing Root Cause of issue.
- User story analysis and clearing requirement, mapping requirements to test cases.

2011-01 -

2012-08

## Marketing Associate

*Crisil Ltd, Indore, India, India*

- Interacting with Entrepreneur of SSI and SME and educate them about the rating and motivate them to get their firm Rated under the subsidiary scheme of MSME and NSIC.
- Helping SSI and SME know the benefit of ratings and helping them avail the benefits of Rating.
- Conducted seminar's with NSIC for SME and SSI.

2009-08 -

2010-12

## Business Development Executive

*SNV Infotech Pvt Ltd, Indore, India, India*

- Was Responsible to bid on the account of company on various websites and bag the project for the company.
- Co-ordinate with overseas clients and generate sales for the company.
- Market the product of company in Domestic as well as International market.

## Education

2007-08 -

2009-08

## Master of Business Administration: Marketing Management And Research

*Shri Vaishnav Institute Of Management - Indore*

2003-07 -

2007-06

## Bachelor of Engineering: Electrical, Electronics And Communications Engineering

*Sri Satya Sai Institute Of Science & Technology - Sehore*

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## Certifications

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2019-05	Certified Scrum Master
2020-12	LOMA-281

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## Trainings (External & Internal)

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- Agile Principles and Methodologies
- SAP – Sales and Development
- Trained on Certified Business Analysis Professional (CBAP)
- ITIL v3 Foundation in IT Service Management.
- SLIM Estimating Suite
- Lean Training with Courier Simulation
- Software Benchmarks for measuring Process improvement programs