

# Jayant Vidyadhar Sarode

Travel expert with 4 years of experience in Airline, Hotels, Visa & Cruise Industry. Seeking a position of Corporate Travel Consultant in a reputed organization where I can use all my knowledge and experience in a better way to benefit the organization

## Contact details

Cellular:- 9222065105

Mail:- [sarode925@gmail.com](mailto:sarode925@gmail.com)

## Work Experience

### ➤ Cordelia Cruises

(Librium Payroll)

**Designation:** Manager – cruises sales  
(Nov-2021-Present)

### Skills

- Communication
- Sales
- problem-solving Ability
- ability to manage time and prioritize tasks
- Working knowledge of domestic and international travel trends

### Responsibilities:

- Creating an inspiring team environment with an open communication culture
- Setting clear team goals and targets.
- Monitoring team performance and reporting metrics.
- Handling FIT and Group bookings
- Conduct recce with Customer
- Handle WhatsApp & Instagram profile of organization
- Launch product promotion on social media platform
- Showcased Cruise features & benefits to customer
- Handle team as Manager

## Computer skills

- Haptik
- Amadeus
- Galileo
- CRM
- Tube light Dialer
- MS word

### ➤ Make my trip

(TechMahindra Payroll)

**Designation:** Travel Expert – Customer Support  
(July-2019 to Jan-2020)

### Responsibilities:

- Comprehensive experience with handling multiple booking issues
- Capable of working multiple shifts including evenings and weekends
- Worked to resolved passenger booking issues
- Scheduled advance and last-minute bookings
- Worked on Flights GDS
- Handling airline related queries
- Handling hotels & Flight reservation

## Language

- English
- Marathi
- Hindi

## Reward & recognition

Employee of the Month (VFS Global)

## ➤ VFS Global

**Designation:** Sr. Operation Officer (Canada Visa Process)  
(April-2018 to June-2019)

### **Responsibilities:**

- Communicating with High Commission/Consulate.
- Assist Deputy manager/ Operational Manager in execution of WB projects
- Collect & record Biometrics of applicant.
- Handle Applicant's queries in person/mail/telephonic.
- Assisted to Establish New process setup for Visa Process for Sri Lanka (deputed in Sri Lanka)

## ➤ Qualification

- IATA (Foundation in travel & tourism Industry) **From University of Mumbai.**
- Bachelor of Science (B.SC)
- HSE **from Maharashtra State Board**
- SSC **from Maharashtra State Board**

## ➤ Personal details

**Nationality:-** Indian

**Date of Birth:-** 12<sup>th</sup> January 1994

**Martial Status:-** Married

**Place:-**

**Date:-**

**Jayant V. Sarode**