

# Sanjay Anand C.D

CCBA® Business Analyst & Scrum Master



## ABOUT ME

I'm a CCBA certified Business Analyst and Scrum Master with 4+ years of experience working for Accenture



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## Certifications:

Certification of Capability in Business Analysis(CCBA®)

Azure Fundamentals

Certified as Scrum Foundation Practitioner by Avanaad(Internal)

## Skills:

Business Analysis

Stakeholder Collaboration

Documentation (BRD, FRD, SRS)

Gap Analysis

UAT Testing

Documentation Tools: MS Office( Word, Excel, PowerPoint)

Prototyping Tools: Axure, Balsamiq

Modelling Tools: MS Visio, Draw.io

Project Management Tools:

Azure Devops(VSTS/TFS), Jira, Confluence

Methodologies: Waterfall, Agile-Scrum

Database: PostgreSQL

## EXPERIENCE

Visited Onsite-Denmark as a offshore team representative, on a webmaster summit to discuss primary issues and give immediate resolutions

Expertise across Business Analyst deliverables: Product Vision / Design / Strategy, Epics / User Stories, Product Road-Map / Backlog / feature / Backlog-Refinement, MVP, Product Release / Testing, Documentation, Collaboration, Stakeholder Management, GAP / SWOT / PEST Analysis.

Facilitated Scrum ceremonies like Daily Scrum, Sprint Planning, Sprint Review, Sprint Retrospective, Product Back Refinement

Facilitated decision-making, issue resolution and consensus among the team members and dependent teams

Sound knowledge on various SDLC phases and methodologies such as Waterfall and Agile-Scrum.

Hands on experience in Elicitation Techniques such as Brainstorming, Interviews, and Document Analysis.

Experience in managing the offshore-onsite and client coordination.

Building and maintaining healthy business relations with corporate clients, ensuring high customer satisfaction metrics by delivering quality service.

Experience in transforming technical material into structured user-friendly interface, in easy to understand language and ensuring proper delivery and packaging of the documentation with the software.

Experience in preparing Business Requirement Document, Functional Requirement Document, Solution Requirement Specification

Experience in creating the mock-up screens.

Involved in creating Design Documentation and Test Plans

Experience in supervising Webmaster service operations for rendering quality services; providing webmaster support to queries and resolving issues.

Expertise in writing test cases and executing it.

## Project Details

Project Name: AO

Industry: Industrial Equipment

Project Description:

Our client has global brand in the building materials industry. Their trademark has been registered in 90 countries and it is well-known to home owners, roof installers, professional builders and architects all over the world.

### Key Accountabilities:

- Communicate and Interact on regular basis with stakeholders, project manager and development team.
- Facilitated Scrum ceremonies like Daily Scrum, Sprint Planning, Sprint Review, Sprint Retrospective, Product Back Refinement.
- Facilitated decision-making, issue resolution and consensus among the team members and dependent teams.
- Provide Pre-Implementation and Post-Implementation support to onsite team.

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## Education Details:

### **Bachelor of Engineering (2012-2016)**

Vasavi College of Engineering | OU  
Stream: EEE | Percentage: 83

### **Intermediate (2010-2012)**

New Vision Junior College | MPC |  
Percentage: 95.7

### **SSC (2009-2010)**

Covells High School | Percentage: 90

## Achievements & Extra Curricular

### Activities:

- Served as Assistant Area Director for Area E2, Toastmasters International.
- Served as Vice president Public Relations for Accenture Hyderabad Toastmasters Club.
- Served as Treasurer for Accenture Hyderabad Toastmasters Club.
- Hosted Division event of Division E,F,G,H of Toastmasters International
- Actively hosted My Passion-My club events at Accenture.
- Received Appreciations from Client for on-time deliverables/ quick resolutions.

### Strengths:

Adaptable & Flexible  
Willing to learn from people  
Proactive and Harworking

### Personal Details:

Date of Birth: 01/08/1994  
Address: Sanath Nagar, Hyderabad  
Languages known: English, Hindi, Telugu

## Project Details Cont.

- Understand the business requirements.
- Prepare BRD, FRD, use case, activity diagrams, and test cases.
- Work along with the development team to ensure the business requirements are in consensus.
- Prepare the end user manuals, FAQ's as well as conducted training to the end users.
- Update User Manuals, Installation Guide, Implementation Guide.
- Co-ordinate with the Lead Development for planning the documentation.
- Transform technical material into structured user-friendly language and interface and ensure the proper delivery of documents with software development of project.
- Involve in planning, organizing, writing and modifying documentation for internal and external software solutions.
- Ensure the overall quality and standards for Product documentation and monitoring its progress.
- Analyse and fix the Production issues, document it and update in the Quality Centre simultaneously.
- Responsible for creating the Test Case Document for Unit and Integration Testing.
- Engage events scheduled by the Client.
- Design the UI mock-up screens in order to incorporate with BRD.
- Provide Knowledge Transfer to respective teams when it is needed.

Project Name: Accenture Fare Management Solutions

Industry: e-ticketing solution

Project Description:

Accenture Fare management solution is an integrated e-ticketing solution (built on the Microsoft Dynamics AX platform) that provides public transportation companies an end-to-end interoperable system for electronic fare management.

### Key Accountabilities:

- Gather Requirements from the Clients and prepare Requirement Understanding Document (RUD).
- Analyze and fix Production issues, document it and update in the Quality Centre simultaneously.
- Responsible for creating the Test Case Document for Unit and Integration Testing.
- Engage in events scheduled by the Client.
- Design UI mock-up screens in order to incorporate with BRD.
- Provide Knowledge Transfer to respective teams whenever needed.
- Transform technical material into structured user-friendly language and interface and ensure proper delivery of documents with software development of project.

## Declaration

I, Sanjay Anand, hereby declare that all the statements above are true to the best of my knowledge and belief.

Signature  
C D Sanjay Anand