**EDUCATION**:

* **Full time Master’s degree in Information systems with Concentration in Global Innovation Management from Stevens Institute of Technology, NJ, USA. 2004- 2006**
* Full time bachelor’s degree in computer science in KLCE, Vijayawada, AP. 1999-2003

**SUMMARY:**

* 13 years of total IT experience and 6 years relevant Project Management experience as certified Scrum Master in Security, eGRC Archer, ERP, Security and compliance projects with in-depth understanding of Agile concepts, Business Re-engineering, System Architecture, Problem Solving, Strategic Partnering, Strategic Planning, Implementation, Application Design, Information Security and Project Management.
* 8 years of working experience in US working directly with the end clients in managing the projects.
* Experience in remediating the findings of all the applications by working with the applications managers and business information security officers.
* Experience in working on EU GDPR regulation project in rapid development approach.
* Experience in working with the Enterprise Risk Management team to help the LOBs complete their Risk assessments.
* Experience in working with the Internal Audit team in giving them the necessary details of the applications as part of the audit requirement.
* Experience in doing the LOE’s, project plans, Resource allocation & road maps.
* Experience in working in a one site offshore model and team management.
* Experience in Gathering Requirements, analysing them, Business Process Design, authoring Business Requirements Document (BRD), Use case Specifications, Functional/Systems Design/Software Requirements Specification (SRS), Detailed Design Specifications (DDS), Workflows using SDLC, Agile and RUP methodologies.
* Adept in creating Narrative Use Cases, Use Case diagrams, Sequence Diagrams, Activity Diagrams, Flow Diagrams and other related UML diagrams. Extensive working experience in various Project Management, Modelling, Document handling tools, such as MS Office Suite and Rational Suite.
* Extensively worked on the Metrics in generating the reports for the management on a daily basis using MS office applications.
* Experience in handling the remediation activities based on the GAPS identified according to the security standards and policies.
* Experience in writing Test Plans, Test Cases, and Test Scenarios and performed various System testing like Regression/Integration/Functional/Black Box/UAT by both manual and automated techniques.
* Excellent analytical, debugging, troubleshooting skills and quick learning abilities to understand the business process and functionality, requirements and translate them to system requirement specifications.

**SKILL SET:**

**Managerial:** Leadership, Negotiation, Conflict resolution, requirements gathering, stakeholder, Scheduling, Operational Development, team motivation.

**Project Management**: Agile methodologies(Scrum), Waterfall methodology, Business Analysis, Global Delivery Model.

**Technical:** GRC, Archer 6X, Workiva (Wdesk), Azure, SAP HR, SQL, Servicenow, JIRA, Cybersecurity, Information Security (Standards, NIST, ISO 27001), Remediation planning.

**Certifications:** Scrum Master, RSA Archer, Workiva.

**KEY PROJECTS EXECUTED:**

PWC, Bangalore, India

May 2020 - current

# Role: Manager 2 for GRC enablement in Risk Assurance

* Working on GRC projects for Archer, metric-stream, ServiceNow tools with the engagement teams in US in leading the team of 10 members in offshore.
* Key role in expanding the GRC practice further into the Workiva, Lock path technologies.
* Key role in expanding the practice to global territories.
* Managing projects for Top-Down Risk Assessment, Bottom-Up Risk Assessment, Issues Management and IT controls assurance & SOX use cases by understanding the requirements & documenting.
* Worked on preparing project plans, resource allocation for GRC projects.
* Worked on leading the requirements discussions and did the POCs for the clients and PM to help them understand the capabilities of the GRC tools.
* Intimating the stakeholders on the status of the projects as when needed and closed on time within the budgets.
* Worked as liaison between stakeholders and the development team to remove any impediments.
* Prepared decks for the COE team and partners on the projects status as well as the on the utilizations of the resources.
* Handled resource management via internal departments, vendors for the projects as when needed.
* Created trackers for all the areas to effectively keep tracking of all the projects.
* Budgeting the projects and presenting in the Finance department for the business units and explaining the project details and the need for it.
* Identifying any risks and making the project team aware of it and make sure there are contingency plans in place.
* Leading daily stand-ups with the project team on the status of the projects.
* Trained the staff and lead them technically where they need assistance.
* Worked on streamlining the Rewards & Recognition awards process and presented to the leadership.
* Doing resource allocation, roadmap of the applications and presenting to the leadership.
* Time to time Gartner research to understand the industry trend and take up the technologies to the leadership to further expand the practice.
* Budgeting the scope for FY21. Meeting with different PWC territories and getting the business to the team through demonstration of successful projects that we achieved and the feedback from the clients.
* Coach for the team in mentoring and build the teams career paths as needed.
* Streamlining the processes by utilizing google groups and Share point sites.

Franklin Templeton Investments, Hyderabad, India

# Oct 2014-Present

**Role:** Scrum Master/Project Manager for eGRC projects in Archer platform.

**Responsibilities:**

* Prepared the project charter, budgeting, identifying the development teams, stakeholders.
* Handled three projects in span of 5 years end-end from project scoping till live deployment.
* Handled any escalations with the teams and put them to closure with positive turn out.
* Closed the projects within the budget and as per the deadlines.
* Worked closely with the teams to make sure the Change Management is handled without any conflicts.
* Coordinated all Scrum Ceremonies including Sprint Planning, Daily Stand-ups, Sprint retrospectives, Sprint Demos, Story Grooming, and Release Planning for all Legal, Risk & Compliance regulatory projects.
* Handled migration project from in house to Azure cloud using agile methodology.
* Ensure the development teams are practicing core agile principles.
* Determined and removed all obstacles that may interfere with the ability of the teams to deliver assigned goals.
* Ensuring MVPs are developed successfully in the first sprint to build confidence for the end users for the rest of the sprints.
* Focused primarily on training the teams to write good user stories, prioritise the work based on the business value and handling of the tasks by the team. Placed substantial efforts on team member role training, time-boxing and providing metrics for all players.
* Responsible to remove impediments as these regulation projects relies on the data from multiple departments, hence requiring constant, effective communication to unblock the team and make sure the development team remains on the tasks.
* Kept the teams focused on the sprint priorities, business values, and protecting team from over committing.
* Worked with Product Owner during the Sprint review sessions to make sure all stories met the definition of “Done” and get the stories accepted with in the sprint.
* Communicated team status/progress via release/Sprint burn-down charts & defects to make PO & Stake holders are aware.
* Worked on the JIRA tool to defect management.
* Frequent follow up and friendly reminders to the team on updating the JIRA tasks.
* Built the team’s agile knowledge and empowered the team to make process improvements captured in Sprint Retrospective meetings.
* Utilised Microsoft teams and Yammer for extensive collaboration.

Ally Financial, Detroit, MI

Cognizant Technology Solutions Corp

# July2013-Sept 2014

**Role:** eGRC Archer tech lead for Governance, Risk & Compliance projects.

**Responsibilities:**

* Worked as GRC Archer tech lead in supporting the data center migration project and at the same time supporting the technical issues on the system for Regulatory change management, compliance risk assessments and Ally bank modules.
* Worked with various vendors in having them complete the assessments to ensure they are in compliance with Ally.
* Worked with vendors who are on PIP (performance improvement plan) and tracked their performance for a quarter and terminate the contract if they haven’t improved the performance and not meeting the client’s policies & procedures.
* Managed the post production enhancements/projects by coordinating with the tech person in offshore with in the due date by the business team.
* Worked with the business teams in creating various disaster recovery documents for the security projects.
* Worked with business leads/directors in resolving the issues for the modules with the ally archer system.
* Supported the business teams across the organisation according to the security standards and policies.
* Supported the system by creating new vendors and monthly/quarterly assessments for bank module.
* Supported the system by working with the LDAP team and site minder teams and configuring the LDAP settings in the application.
* Supported the system as tech lead in providing the technical guidance to the business.
* Supported the system by creating new notifications, adding new DDEs, creating new campaigns, creating new calculations based on the business requirements.
* Supported the system by creating new notifications templates, letter heads as per the business requirements.
* Worked on generating the packages from the lower environment and installing in the higher environment for various modules.
* Supported the system by trouble shooting the data feeds that are having issues in connecting to the external systems Qualys, DLP.
* Supported the system by monitoring the jobs on the servers to make sure the jobs are not being hung.
* Worked on the servers in doing the configurations on the archer control panel that includes job engine config, assigning the right paths for file repository, logs and data feeds.
* Worked with F5 load balancing team in setting up the load balancing on the archer webservers.
* Worked with security architecture in resolving the vulnerability issues that were discovered during the web scans.
* Managed archer releases for various modules through the service now change management process.
* Worked and maintained the run book around all the known archer bugs and configurations.

Key Bank, Cleveland, OH

Cognizant Technology Solutions Corp

# Feb2013-May2013

**Role:** eGRC tech BA lead **Responsibilities:**

* Worked as Tech BA lead in GRC Archer team in the implementation and support of end to end

life cycle of Regulatory change management solution which comprises of Regulatory Intelligence Items, Regulatory Intelligence Review, Task management, Authoritative Source and FRE (Findings, Remediation, Exception) applications by understanding the current business process and gathered the requirements through several brain storming sessions and mock ups of the future state that comprises of the layout, sections and fields with in each section.

* Worked with business champions by developing the business work flows using blue works.
* Partnered with the RSA team in having the system configured according to the design binder requirements.
* Created test scripts for the program and handed off to the business champions.
* Partnered with the Access Control team in putting the test IDs and new roles together in test and UAT according to each solution requirements.
* Partnered with the Access Control team in implementing the RBAC model for the solutions that are implemented in Key.
* Created documentation for Access control based on each Application’s CRUD, Manual and automatic record permissions.
* Arranged testing kick off calls with the testers at each testing phase of the project to explain them about the scope of the particular phase.
* Worked by analyzing and debugging the defects in the development environment and provided the results to the RSA team to have them fix the defect.
* Partnered with other Business Analyst’s and established defect life cycle process documentation by leveraging an On Demand Application with in archer to open and track the defects.
* Handled the complete defect management life cycle to make sure the defect is fixed according to the requirements and have them tested by the testers and ensure the closure.
* Worked with business champions in getting the UAT sign off to move into the production.
* Worked with business champions on data conversions by creating mapping documents from legacy systems to the new state in Archer and leveraged Data imports functionality in Archer to do a one-time data load into the program.
* Provided production support during the transition phase by working with tech folks to resolve any showstoppers and critical defects.

Citibank, Sioux Falls, SD

Wipro/Kanvin international

# July2010-Dec 2012

**Role:** GRC Remediation lead **Responsibilities:**

* Identified and evaluated business and technology risks and made sure the risks are mitigated based on Citi standards and policies.
* Lead the Remediation team and Worked on GAP analysis on all the applications following the CISS standards and remediated the GAPS by working with the technology/business teams.
* Played a key role in identifying and implementing process improvements, standardized policies and procedures reducing global support costs.
* Worked with RSA Archer team in providing the requirements for questionnaires that are needed for the information security team.
* Creates test scripts for the implementation of security questionnaires and handed over to the testers for the execution.
* Conducted and managed internal and external I.T. compliance audits including, PCI-DSS, 3rd party executed audit of financial systems controls, and internal policy and procedure audits
* Actively participated in decision making with senior management and seek to understand the broader impact of current decisions.
* Worked globally in Citi with various application managers/BISO on remediating the compliance concerns for their apps.
* Worked closely with the business to make sure every application is in Compliance.
* Worked as the SME in giving the training and demo sessions for the FC team to handle the application.
* Worked with the SUN IDM automation team in providing them the requirements from the application/business side and also prepared test scripts and performed testing on the workflow functionality.
* Worked on enhancements and new equity apps by arranging the workshops and gathering the requirements from business. Created BRDs and used rational requisite pro to manage, analyze and convert business requirements into functional specs.
* Worked with BISOs in getting CAP (corrective correction plan)/RE (Rick Exception)s opened on non-compliance apps and provided requirements to mitigate the risks and kept track of the documentation until the issues are remediated.
* Worked with FC team in executing the UAT scripts and provided the sign off to the application team on the items that are remediated by the app team.
* Worked on internal reports that displays all the issues in an application by wave and how many are CAPPED and not being CAPPED and is sent to CIO council on a biweekly basis for their tracking.

Southern California Edison, Irwin dale, CA

Comdata/Kanvin International

# Jan2008-June2010

**Role:**SAP HR Technical Integration lead **Responsibilities:**

* Worked on the SAP HR business processes to prepare the AS-IS and TO-BE documents.
* Worked with ESSS/MSS functional consultants in gathering the requirements from the business users and submitted for the customer approval.
* Worked on the requirements gathering for the workflow process automation of the leave process.
* Worked in the technology integration team in performing all the testing phases for all the HCM interfaces that were developed.
* Client interaction, end user training and documentation for power users and end-users.
* Created BPPs (business process procedures) for the PA/OM module using the RWD

Infopak for the training of the end users.

* Worked with the technology team (ABAP developers) and the business team in getting the proper output of the RICEF objects.
* Analyzed business requirements and segregated them into high level and low level Use Cases, using Rational Rose according to UML methodology; defining the Data Process Models.
* Created Use Cases, Activity Diagrams, State Chart Diagrams, Sequence Diagrams, and Class diagram thus defining the Data Process Model and Business Process Model.
* Using Business Rules, Business Use-Case Model and Business Object Model participated in Requirement Analysis of the application and performed GAP analysis.
* Facilitated collection of functional requirements from system users and preparation of business requirement documents using Rational Requisite Pro that provided appropriate scope of work for technical team to develop prototype and overall system.
* Interacted with business analysts and user SME's (Managers, Process Analysts) to understand and ensure clarity of their business requirements.
* Analyzed requirements and formulated logical designs and documented them in Detailed Design Specification (DDS) artifacts. Reviewed designs and gained sign-off from TIG management, key SME's, application and data architects, and data modelers.
* Ensured that logical and physical designs fit it with the overall application and data architecture.
* Worked with developers to ensure their understanding of the requirements and logical designs. Reviewed developers Data Technical Design (DTD) artifacts and ensured full converge of assigned requirements.
* Communicated with the Business Users and prepared the Project sizing reports for Enterprise Projects (Product Development) and Enhancement projects to determine the level of effort required by the Technology Information Group (TIG)
* Prepared the User Acceptance testing Window Calendar for the Enterprise and Enhancement releases.
* Tracked the status of the Enterprise and Enhancement projects throughout the project life cycle - Project sizing, Elicitation of Business Requirements, Development, Testing and Deployment to production.
* Prepared Game Plans for Enterprise and Enhancement implementations/ Releases and conducted walkthrough sessions for the production developers.
* Prepared the Service Level Agreements for Business Units.
* Reviewed and updated the test plans for the Functional and Regression testing of Enterprise and Enhancement projects.

Commerz Bank, NYC, NY

# Comdata consulting

Oct2006 – Dec2007 **Role:** Business Analyst **Responsibilities:**

* Served as the main contact for all business partners for all B2B related issues as well as new development and enhancement feature requests.
* Provided guidance to business partners on new B2B API implementation; performed ongoing partner testing and troubleshooting. Brought three new business partners on board with new FIX API.
* Documented transformations needed to convert new FIX messages into internal “core” representation and back for seamless integration
* Interacted extensively with SME’s including heads in areas of fixed income, derivatives, options, swaps, futures and risk managers, corporate actions in understanding, extracting, refining and documenting the Business Process and Interface Specifications Requirements.
* Extensively worked in all the phases of Rational Unified Process like Inception, Elaboration, Construction and Transition.
* Involved in gathering and synthesising business requirements and translated into functional and non-functional requirements to be used as input to the functional design specifications.
* Analysed and prioritised Business Process and User Interface (UI) requirements as system requirements that must be included while developing the Application.
* Conducted Project Management activities and acted as a Technical Resource from a system requirement standpoint, to both business users and the technical team.
* Involved in analysis of the technical specifications of the current system and the infrastructure needs, performed Gap analysis
* Involved in Technical writing of documents for Function and User Requirements Documents, Test Plan, various Test Plans, Test Cases and Test Scripts.
* Performed project planning, project scheduling, and status reporting, cost and time estimation using MS Project.
* Used Visual SourceSafe to make safe alterations to existing code and track changes across users, projects, and time.
* Involved in Black Box and White Box Testing. Experience with QA Methodology and QA Validations to ensure the QA Control.
* Conducted training sessions for the users and also prepared user manuals for better understanding of the designed system for the users.