**Saiyyad Izhar MD Shafi**



**E-Mail:**ijahar@gmail.com

**Mobile:** 9860500458/9167222718

***CareerOverview***

* **MBA (IT, Finance)** from Pune University, with **close to 12 years** rich experience in **Program Management,** **Business Analysis** and Research & Analysis of various financial instruments.
* Experienced in Project effort estimation and resource allocation, program management and governance.
* Expertise in process mapping, process re-engineering, robotic process automation and operation management etc.
* Experienced in preparing **Business requirement document and functional specification document**.
* Prepared documentations and presentations to be used as training material for the capital market practice.
* Experienced in **Business user acceptance Testing, Deployment and SIT Testing**.

***Core Competencies***

* Exceptional analysis skills with an ability to transform the needs of business users and stakeholders into functional requirements.
* In depth knowledge of (SDLC) at all stages (Waterfall and Scrum).
* Possess good understanding of structured query language SQL.
* Modelling the system using Use Case Diagrams, Activity Diagrams.
* Good understanding of process, people and client management.

***Certifications***

* **NCFM Certification in – Capital Market (Dealers Module),**
* **NCFM derivatives Market (Dealers Module).**
* **ISTQB Certification.**

***EmploymentScan***

**(Manager-BA) with Polaris Financial Technology Mumbai** *since Sept 16-Till Date*

* Effort estimation, Program management, implementation and client on-boarding.

***Business Analysis***

***Gap Analysis***

***Requirement Gathering***

***Documentation i.e. BRD & FRD***

***Resource allocation***

***Client, people and Project Management***

***Use Cases***

***Client Relationship***

***Team Management***

***Structured Query language***

***Investment Banking***

* Implementing Fund Accounting Application Simcorp Dimension by replacing legacy application.
* Requirement Gathering
* Solution designing and documentation
* Interacting with Business SMEs, Developers and testers on daily basis
* Ensuring all **Regulatory reporting** as per the client expectation have been fulfilled and implemented.
* To keep a tab on **Regulatory reporting** changes and communicate with the respective teams accordingly.
* Process mapping, process re-engineering, Implementation of application, etc.
* Project effort estimation and resource allocation, program management and governance.
* Preparation of Business case, cost benefit analysis and root cause analysis.
* Project management and program governance.
* Fund accounting application deployment with product range of Equity, Fixed Income, Money Market, OTC and ETD Derivatives and many others.
* Part of CMT **(Change Management Team)** and closely monitoring change request coming in.

**(Manager- BA) with Hexaware Technology Mumbai** *since June 15-Sept 16*

**Client: - Northern Trust**

**Project Description: Application Assessment**

This is a consulting project to assess the current state of the applications and processed To-be Architecture.

***Responsibilities:***

* Assessing Current Application functionally and technically.
* Effort estimation, Program management, implementation and client on-boarding
* Involved in pre-sales activities.
* Come up with Pain areas and wish list
* Proposed the To-Be business architecture
* Conduct requirement gathering sessions.
* Conduct group meeting, focused group meeting, desk meeting with the engagement team and stakeholders to understand the requirement.
* Co-ordinate with the Business, testing team and Development team.
* Preparing presentation for the new project.
* Understanding project requirement and helping team members to understand the expectations from the stake holders.
* Reviewing and understanding business requirements documents (BRD) and Functional Requirement document (FRD).
* Clarifying client requirements, business needs and project objectives, via feedback sessions and team meetings.
* Estimating resources required for preparing and executing test cases.
* Reviewing Test scenarios and Test cases.
* To work on Functional, UAT and SIT level testing.
* Helping Testing team in regression testing.
* Perform Sanity Testing of the different application to check if they are working fine post enhancements.
* Request IT team to do static setup and test data.
* As per the requirement to provide test data and can be setup post Business approval.

**Sr. Consultant-Collateral Management with ORACLE Mumbai** *since April 14-June 15*

**Client: - Deutsche Bank**

**Project Description: Collateral Management (Capital Market)**

This is a QA project for collateral management of Dutche Bank, where QA team needs to test various applications and reports amended or introduced as a part of regulatory reports.

***Responsibilities:***

* Preparing presentation for the new project.
* Worked on **Regulatory reporting for EMIR and Dodd Frank**
* Understanding project requirement and helping team members to understand the expectations from the stake holders.
* Conducting sessions in order to make everyone on the same page.
* Reviewing and understanding business requirements documents (BRD) and Functional Requirement document (FRD).
* Clarifying client requirements, business needs and project objectives, via feedback sessions and team meetings.
* Estimating resources required for preparing and executing test cases.
* Preparing Test scenarios and Test cases.
* Reviewing Test scenarios and Test cases.
* Executing Test Cases
* Uploading test cases result and test cases on ALM.
* To work on Regression Testing.
* To work on Functional, UAT and SIT level testing.
* Perform Sanity Testing of the different application to check if they are working fine post enhancements.
* Request IT team to do static setup and test data.
* As per the requirement to provide test data and can be setup post Business approval.
* **Worked on OTC Derivatives (IRS and CDS).**

**Business Analyst-Capital Market with Syntel, Mumbai** *Jan 12- Feb 14*

**Position: - Business Analyst**

**Client: - State Street Bank and Trust Company**

**Project Description: Deployment**

State Street middle-office outsourcing solution helps clients seamlessly migrate from a legacy system to the TLM application. It provides an opportunity to benefit from integrated service platforms without incurring long-term technology expenditures. Clients benefit from a highly efficient and controlled operating environment, which helps to mitigate operational, regulatory and financial risk by automating the reconciliation process.

***Responsibilities:***

* Preparing presentation for the new project.
* Understanding project requirement.
* Preparing feasibility reports for the project.
* Preparing Workbook and questionnaire for requirement gathering.
* Helping upstream and downstream people by understanding their requirement.
* Conducting sessions in order to make everyone on the same page.
* Preparing business requirements documents (BRDs), system requirements specifications (SRS).
* Clarifying client requirements, business needs and project objectives, via feedback sessions and client meetings, in collaboration with all stakeholders.
* Modeling the system using Use case Diagrams, Activity Diagrams, Sequence Diagrams and State Diagrams.
* Reviewing Test cases.
* Deploying the TLM application for the clients.
* Working on Gap analysis on the As Is and To Be application.
* Doing Static setup for the funds setup.
* Get configuration of the system done through the configuration team.
* Performing connectivity testing on feeds on PROD and BUAT environment.
* Transferring recon data from legacy to the TLM application.
* Providing go live support after PROD conversion

**Lead-State Street Syntel Services Pvt. Ltd. , Pune** *Sept 07 – Dec 11*

***Responsibilities:***

* Understanding client specific requirement, analysis and coordinating with the Business Unit.
* Daily preparation of various reports and publishing MIS for the Client.
* Managing customer service operations & ensuring customer satisfaction by achieving delivery & service quality norms.
* Handling data of various asset classes i.e. Fixed Incomes, Securities**, OTC Derivatives (IRS and CDS)**, Cash Book details, Corporate Actions, Foreign exchange trades, etc.
* Handling the cash balances for different currencies for the different funds as per the requirement of the client.
* Identify and analyses of risk in processing, aware and educate the staff to mitigate the potential risk.
* Analyzing the Gaps and areas of improvement in the current system and documenting the same.
* Ensuring that all SLA deliverables are met.
* Designing SOP’s (Standard Operating Procedure) for the existing clients.
* Performing quality checks on SOP and other document.
* Suggesting process automation areas and working closely with IT team to implement automation.
* Performing UAT before accepting any change

*Relationship Manager-Hind Investment June 06- Sept 07*

* Client account management
* Relationship management
* Account opening
* Client servicing

***Academia***

* MBA (IT,Fin) from MPIM, Pune University, 2006
* B.Sc. (Computer Science) from North Maharashtra University 2004

***Technical Knowledge***

Financial Tools : Citrix, Multi Currency Horizon, Bloomberg, TLM, Collateral Management Applications, ALM, Collabnet,DBMargin, Risk Framework, Global Plus (G+), Invest one (SunGard)

Languages : SQL

***Personal Dossier***

Date of Birth : 27th Sept 1982.

Address : Flat No 203, B, Diamond Park, Mumbra.

Languages Known : English, Hindi & Marathi.

Location Preference : Anywhere.