**❏Business ownership ❏ Operations ❏ Customer relationships ❏ Redresses**

Managing as a prominent feature through my career, stepped into multiple roles, thereby utilising my skills to the optimum capacity to deliver the right kind of service to the organisation.

**Activities Involved**

* Core activities involved Managing the operations of the Delight24 Bakery, which include people management, Stock management, Sales and Customer service.
* Managing Admin Logins of Online sales partnerships with various agencies Like Uber eats, Zomato, Swiggy, Ferns and petals etc.
* Involved in innovating new designs which suits the customer needs and keeping up with the market demands.
* Handling Customer service and redressals on a day to day basis.
* Maintaining the online store.

**Work Experience**

***Delight24 Bakers (2014- Currently)***

**Description**

Owned a food outlet **Delight 24 Cakes and Bakes** , where different kinds of eateries were manufactured and sold. Have a hands on experienced in managing the production, sales, purchases and marketing activities of the business outlet.

**Responsibilities**

* Taking a Daily meeting review with the staff .
* Prepare Roster sheets for the staff.
* Managing the Orders and preparing job sheets for the kitchen.
* Managing Online orders raised from various food ordering outlets.
* Managing the deliveries.
* Handling customer issues.
* Creating new offers for sales.
* Managing the inventories.
* Weekly settlements with various online sale outlets like Zomato, Swiggy etc

**Academic Profile**

**Graduation (2002-2008)** : B.TECH ( Information Technology)

Bhoj Reddy College of Engineering

JNTU. Hyderabad.

**Intermediate (2000-2002**): Kakatiya Junior college

Hyderabad.

**Class X (1999-2000) :** St. Gorges Grammar School.

Hyderabad.

**Personal Details:**

**Age :** 34

**Marital status:** Married

**No.of Children:** 1

**Sex :** Female

**Location :** Hyderabad

**Countries Visited:** USA

**Interests**

Reading books, travelling, exploring new recipes and socialising.