**CURRICULAM VITAE**

**SK. Biyabani**

**Email Id:**shaikbiyabani@yahoo.com

**Phone no:** 9704055600

**Objective:**

Seeking a Challenging career in an esteemed organization and grow professionally by strengthening my skills and work dynamically towards achieving the goals of the organization.

**Professional Summary:-**

* Total 5+ years of good experience into End to End Recruitment Life Cycle.
* Flexible in handling all kind of IT and NON IT Requirements.
* Able to handle Team.

**Education Qualifications:**

* MBA (HR AND MARKETING) from NIZAM INSTITUTIONS OF ENGG& TECHNOLOGY in the year of 2009.
* B.Com from Osmania University in the year of 2007.

**Work Experience:-**

Working as a **Lead Consultant** with **Live Connections** from **April 2015 till Date(Hyderabad)**

Worked as a **Sr. Recruiter Specialist** with **Superior Group** from **June 2012 till July 2014(Bangalore)**

Worked as a **Sr. Recruiter** in **STEP A HEAD** **Consultant** from **May 2011 to till May 2012(Bangalore)**

**Job Profile:-**

**Live Connections:**

**Job Profile**

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* + Involve in End to End recruitment process across the India.  
    Handling the requirements of different Levels.
  + Handling Direct Client & Internal SPOC for Two Branches
  + Handling the team of Three members.
  + Handling requirements from Multiple Business groups and accounts
  + Handling lateral hiring for clients.
  + Sourcing the profiles from different job portals (Linkedin, Naukri, Monster) as per the Job description.
  + Posting advertisements and mass mailing on Portals as per the requirement given.
  + First level filtering of candidates through telephonic interviews.
  + Understanding and Briefing the company profile, JD’s, Roles and Responsibilities of the candidate.
  + Submission of short listed profiles to Hiring Managers and arranging interviews  
    Facilitating Technical Interviews which could either be a Telephonic / Face to Face or via Video Conferencing
  + Initiating the Offer approval process with client and candidate

Handling IT ,IT INFRA

**Superior Group**

**Job Profile:**

* + Managing end to end Recruitment for Clients
  + Handling Recruitments for IT, and Non IT positions
  + Understanding the requirements of the clients.
  + Sourcing resumes through job portals like Linkedin, Naukri, Monster, Quikr etc., and internal referencing.
  + Initial screening of the resumes and selecting the right candidate and Place them according to Client requirement.
  + Interviewing candidates on preliminary basis on the phone to assess their communication skills, interest level and suitability to the current requirement.  
    Intimating the candidate about the client and the job profile in a detailed way.  
    Follow ups with Client and taking feedback for Profiles which have been sent as well as feedback for the candidates

Handling NON-IT & IT

**Handled Industries**

* + IT & IT INFRA
  + Auto/Auto Ancillaries
  + Engineering
  + Manufacturing
  + Aero Space
  + Energy

**Clients**

**Wells Fargo, Shell, UTC, CGI, Shynchrony, CTS, Atlas Copco,** [**Tata Power Solar**](http://www.tatapowersolar.com/)**, kar mobiles,** [**Ashirvad pipes**](http://www.ashirvad.com/), **Safran, CADES, TAAL, UTCAerospace, MOOG, Dover, SKF, Toyota Groups etc….**

**Requirements Worked:**

**IT Requirements**:.Net Developers, Java,J2EE,Ajax,HTML, VB.Net, SSIS,SSRS, Architects with different domain

**IT Infra:** ITIL, Data Center, IAAS, virtualization

**ERP**: PeopleSoft HRMS, Oracle Apps, SAP HR, Oracle Exadata, Oracle DBA

**Engineering Requirements**: Design Engineers, Deputy Engineer (Chassis), CAE, Catia, proE, Windchill, UG, Ansys, Nastran, Abaqus, Patran, LS Dyna,etc

**Aerospace**: Stress, Aero structures, composite, DO 178B

**Achievements:**

Top performer of Quarter

Twice Awarded for Highest Closer per Month

Twice Awarded as New Client Expert in Superior Group

**PERSONAL PROFILE**

Name **:** SK. Biyabani

Father’s Name **:** SK. Mahaboob

Date of Birth **:** 28-08-1986

Languages Known **:** English, Hindi and Telugu

Permanent Address **:** Hyderabad.

**Declaration:**

I do here by declare that all the information given above is true to the best of my knowledge.

Date: (SK. Biyabani)