

**SHAIK MUZAHID BASHA**

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Chennai.

Passport Number: P3297605  
Expiry Date : 23<sup>rd</sup> June 2026.

**OVERVIEW**

**Business Analyst – Overall 4.11 years of Experience - Project Management.**

**SKILLS:**

ERP Implementation & Support – Business Analysis, Requirement Gathering, Process Production, Project management and Accounting (Project Systems)

**PROFESSIONAL EXPERIENCE:**

**Previous Company** : AmitySoft Technologies Pvt. Ltd.

**Designation** : Business Analyst

**Duration** : June 2020 to Present

**Detailed Description:**

- Scoping requirements – Create requirement specifications from the business needs, define the to-be-processes and detailed functional designs based on requirements.
- Actively aid the project team in different phases of the project including problem definition, effort estimation, diagnosis, solution generation, design, development, and validation.
- Managing development – working with the relevant teams to perform development
- Testing – organising, conducting and documenting testing, ensuring that the appropriate testing is conducted and auditable
- Ability to work with clients to identify business challenges and contribute to client deliverables by refining, analyzing, and structuring relevant information
- Implementation – rolling out of the development, training users, ensuring communication and creating and updating the relevant documentation
- Support – providing support to business users post go-live
- Meetings – attend weekly project meetings, keeping the senior management team notified of progress and advising delays or any issues
- Ability to assess the current processes, identify improvement areas and suggest business and technology solutions
- Contributing to unit-level and organizational initiatives with an objective of providing high quality value.
- Good communication skills, Logical thinking and problem solving skills along with an ability to collaborate

**Previous Company** : AmitySoft Technologies Pvt. Ltd.

**Designation** : ERP Functional Consultant

**Department** : ERP  
**Duration** : Nov 2018 to June 2020

**Detailed Description:**

- Implementation of Process Production, Quality Management and Project Management and Accounting Modules in **RAMCO ERP**
- Requirements gathering from the clients employees.
- Collection of Required Master Data as per the formats to upload in the ERP.
- Testing of the Clients specific scenarios of each module in the ERP.
- Documentation of the AS & TO BE Process and circulate across the organization.
- Facilitating the Process related discussions with the client employees and the higher level management to finalize the scenarios of each and every module.
- Giving solutions to the client queries and collecting all the development related requirements.
- Designing & Documentation of the Functional Specifications for the development of new reports, screens.
- Designing & Documentation of the Functional Specifications for the development of Integrations, Triggers and Automations.
- Coordinating with the Developers for the successful development and deployment of deliverables in ERP.
- Testing of the development of new reports, screens, integrations and automations.
- Preparation of Test cases and documentation of the test results.
- Identifying opportunities of new developments or customizations to improve the revenue for the organization.
- Conducting UAT for the client employees and taking sign off.
- Uploading of the Master data and opening balances using master data uploading tools for the Live server.
- Giving Ad-hoc solutions to the client queries regarding process related and work around issues.
- Active participation in the Go-Live stage and in the support phase.
- Regular Updation of the Project status to the client management as well as company management.
- Handling of various Internal ticketing system to prioritize the work and complete the tasks on time.
- Coordination with the RAMCO ERP support team for the resolution of bugs & errors in the ERP and for the resolution of issues.
- Act as a liaison between the business functions and the technical team.
- Act as subject matter mentor to more junior members.

**Projects Implemented:**

**Client1:** JOTHI CERAMICS Pvt. Ltd., Nashik (June 2019 to Present)

**Modules Implemented:** Process Production, Project Management (Project Systems), Quality Management

**Client2:** KANAM LATEX Pvt. Ltd., Nagercoil(December 2018 to June 2019)

**Modules Implemented:** Process Production

**Previous Company:** PKC Management Consulting

**Designation** : Sr. Associate

**Department** : Management Consulting

**Duration** : May 2017 to February 2018 and June 2018 to October 2018

**Projects Implemented:**

**Client:** Manohar Dairy, Bhopal (June 2017 to February 2018 & June 2018 to October 2018)

**Location:**, Madhya Pradesh

**Modules Implemented:** Production, Warehouse management.

**Previous Company:** Future Group (Nilgiri's Dairy Farm Pvt Ltd)

**Department** : IT – MDM - SAP PP, IS RETAIL Support

**Company Name** : Future Group

**Duration** : August 2015 to May 2017

- : Material Master Creation and Maintenance for Generic and structured articles.
- : Maintenance of variants in Generic articles and structured articles such as Sales Set, Prepack, Display and doing necessary configuration relating to the pricing and Inventory management at Plants.
- : Vendor Master Creation and Maintenance.
- : Configuration of Plant master and its maintenance.
- : Customer Master Maintenance.
- : Maintenance of Merchandise Categories Hierarchy.
- : Creation of Assortments.
- : Creation of Assortment Modules.
- : Assigning of Assortment modules to the Assortments.
- : Configuring & Maintenance of Sales & purchase prices and other condition types in the pricing Procedures.
- : Batch Master Creation and Maintenance.
- : Batch extensions to various plants as per the business requirements.
- : Creation and Maintenance of Product Hierarchies.
- : Executions and Testing of Promotions for customers in Sales Cycle.
- : Configuration and Testing of Auto Replenishment of Materials at Plant level and at DC warehouse level.
- : Configuring and Testing of Distribution of Materials to plants using Push and Pull methods such as Collective PO and Allocation types.
- : Source List Creation and Maintenance.
- : Purchasing Info Record Creation and Maintenance.
- : Material Extensions to various sites & DC's as per the requirements.

- : Assigning of Storage Locations, Profit centers and Valuation Classes for the materials.
- : Creation and Maintenance of BOM (Bill of Materials).
- : Mapping Business requirements in according to the Sales requirements and Testing of the Scenarios using Test cases.
- : Regularly solving the tickets raised by Plants through mails to achieve the operational excellence.
- : Extensively worked on data migration tools such as LSMW.

## **EDUCATIONAL QUALIFICATION**

Bachelor of Engineering in ECE from Anna University, Chennai, 2012 .

12<sup>th</sup>, Board of Intermediate Education, Andhra Pradesh, 2008.

10<sup>th</sup>, Board of Secondary Education, Andhra Pradesh, 2006

## **PERSONAL INFORMATION:**

Date of Birth	:	10-08-1991
Gender	:	Male
Marital Status	:	Married
Languages known	:	English, Hindi, Urdu, Tamil, Telugu, Kannada.

I hereby declare that all the above details are true to best of my knowledge.

Shaik Muzahid Basha

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