

Smruti Ranjan Khuntia

Consultant - Sustainability and Operations Management

An Independent and Extrovert person with good sense of humor



✉ smruti.rocky361@gmail.com

📞 7978907303

📍 Bhubaneswar, India

WORK EXPERIENCE

Consultant

Tata Trusts

04/2019 - 12/2020

Bhubaneswar, Odisha

Achievements/Tasks

- Worked closely with the district team (District Collectors, Commissioner, Project Director), ULB representatives, NGOs and other stakeholders to develop an overall action plan and lead implementation
- Lead a team of 12, for ground level survey and implementation of Jaga mission objectives in Anandapur ULB, Keonjhar District, Odisha
- Prepare periodic reports, document the project process and ensure flow of communication within the team
- Participate in planning meetings, reviews and submit a report to State Urban Development Agency and Tata Trust
- Data validation and Data management of survey conducted in 9 ULBs in PMO
- Slum Up-gradation and de listing in Odisha
- Revenue Analysis and project management of Different ULBs under Jaga Mission

Contact: Shishir Dash - 9437037166

Consultant

Nikhila Utkal Harijan Adivasi Seva Sangha

07/2015 - 04/2017

Bhubaneswar

Non Governmental Organization committed to welfare of the depressed classes

Achievements/Tasks

- Stakeholder Management & Implementation of resources for smooth functioning of activities
- Create Opportunities in the field of education by implementing skill development to the unemployed
- Developing community & Rural livelihood in a sustainable manner
- Focusing on Safe Water & Sanitation, Water Consumption & Health Issues of women & children
- Developed Computer Education, Smart Education & Special Classes for under privileged children

Contact: Ramesh Chandra Dixit - 9437041228

EDUCATION

MBA-Sustainability Management

Xavier Institute of Management, Bhubaneswar

06/2017 - 04/2019

Bhubaneswar, Odisha

B.Tech

Gandhi Institute of Engineering and Technology, Gunpur

04/2011 - 05/2015

Gunpur, Odisha

SKILLS

CSR Project Management

Sustainability Reporting

Community Development

Data Analysis

ESG Impact Reporting

Sustainability Consulting

Data Modelling

Waste Management

TRAINING AND CERTIFICATION

OMS Thermal Power plant Training (04/2012 - 06/2012)

OPTCL, Odisha, Training on Transmission and Distribution (04/2014 - 06/2014)

INTERSHIPS-MBA

SPMESM (WIPRO) (12/2017 - 01/2018)

- Swot analysis of five villages under SDGs Parameters and development of new possible outcomes.
- Socioeconomic Survey of the village.
- Developing new business models in the village areas considering ESG framework.
- New Methods to make profit (for farmers) from Sustainability Agriculture.
- Proposing business model for the villagers for maximum yield.
- The business model was also selected by the Maharashtra Government for the betterment of Jalna Villages.

Goa Shipyard Limited (Corporate Social Responsibility) (04/2018 - 06/2018)

- Village Adoption (With SDGs Parameter)
- Projected and Non-Projected Mode CSR activities.
- Site and Work Inspection along with Budgeting of CSR Activities
- Visited Government Schools to develop the premises with all essential needs through CSR activities
- Budget making for Projected, Non-Projected mode CSR and Swachh Bharat Activities.
- Research on different villages for adoption, considering few SDG goals and ESG framework.

LANGUAGES

English

Full Professional Proficiency

Hindi

Professional Working Proficiency

Odia

Native or Bilingual Proficiency

ACHIEVEMENTS

Student Coordinator of Science and Tech Expo at GIET, Gunpur

Event Management (operation, services and Security) for XAMBOREE fest at XUB

Residence Secretary at Xavier University, Bhubaneswar