**CHETAN HEBBALE**

**Mobile No:** +918149686936

**E-mail Id-** Chetanhebbale123@gmail.com

**Career objective-**

To work sincerely, building a good relationship with your organization where my effort will be complimented by career growth, higher degree of responsibility and to prove myself as a valuable asset of your organization.

**Synopsis-**

Currently working with Dassault Systems Solutions Lab Private Ltd, Experienced International Billing and Revenue Accounting, Financial Planning & Analysis and Finance Process & Projects in a multicultural/cross Geo team, with a demonstrated history of 4 years work experience in computer software industry. Strong accounting professional with eye for details. Young, active with sound academic background; Multitasking, ability to sketch the plan, prioritize work; skillful at analyzing the Organizational requirements; highly ethical, trustworthy.

 Accounts Receivable and Billing  Record to Report (RTR)  Financial Analysis/Reconciliation & Reporting  Process Training & Documentation  Process Improvement  Subject matter expert (SME)  Quality SPOC  Best Practices.

**Work Experience -** Dassault Systems Solutions Lab Private Ltd**.**

**Finance Processes & Projects, Specialist - Duration: September 2019 - Till Date**

* Perform finance testing and document test scenarios (UAT).
* Update test script documentation.
* Report issues; interact with IT and re test.
* Magnitude regression test Publish the data in Magnitude Check the Trial Balance & PL OU data.
* ATHENA Project 2 - P2 Matching Process Implementation. (Services, CTC, PTP, T&E and RTR)
* RTR (GL) Transformation UAT test, Closing Monitoring.
* RTR Account Reconciliations Security Set up, Alternate Accounts Inactivation Analysis.

**Financial Planning & Analysis, Specialist - Duration: September 2019 - Till Date**

* Calculation of Project Margins for Brands and Geo.
* Preparing reports & MRE for Intercompany - Brand Services Fi dept. reclassification Process STC.
* Preparing reports & Journal entry for Accrual External Subcontract.
* Preparing reports & Journal entry for Reclass Business Development (Bus Dev.)
* Preparing reports & Journal entry for Reclass Finance Department (FI Dept.)
* Preparing reports for External subcontractor per headcount.
* Business Intelligence/Object (BI/O) Reporting & analysis support to the Business Unit.

**Billing and Revenue Accounting Specialist (Services AR) - Duration: March 2018 - Till Date**

* STC Invoice finalization for intercompany customer.
* Preparation of monthly Revenue reports for Brands & Geo’s.
* Perform quarterly Balance sheet (Open Item) reconciliation and Posting Journal entries for deferred (Unearned) revenue and Unbilled Analysis.
* Perform quarterly Unbilled Analysis reconciliation.
* Managing customer portals and perform uploads of invoices to Customer Portal.
* Contract Management - General Billing and Revenue process, Activating the contract on Single Client training & Multi Client contracts, Submit Pro Forma and finalize a Pro Forma into an Invoice.
* Business Intelligence/Object (BI/O) Reporting & analysis support to the Business Unit.
* Conduct Process/Product Knowledge Test.
* Work with IT closely to resolve system related matters.

**Billing and Revenue Accounting Specialist (Soft AR) - Duration: March 2017 to August 2019**

* Invoice/Credit finalization as per customer PO/contracts/Renewal.
* Installment creation for customer as per requirement.
* Deliver/send the invoices to various customer via e-mail.
* Preparation of monthly/quarterly Credit management dashboard for multiple geos and channel.
* Generating Weekly/Bi-Weekly/Monthly customer account statements as per the customer requirements.
* Managing customer portals and perform uploads of invoices to Customer Portal.
* Book the Manual Revenue Entry in the system.
* Preparing/updating SOPS for different activities handle by AR & Billing Team.
* Preparing EMEA & Asia Withholding Tax Reconciliation monthly/quarterly.
* Creation of Pro-forma invoices for advance payments from customers.
* Creation of Manual invoices for customers.
* Business Intelligence/Object (BI/O) Reporting & analysis support to the Business Unit.
* Point of contact for handling queries of billing team.
* Training new associate on Process and System navigation.
* Work with IT closely to resolve system related matters.
* Perform Month end and Quarter end close activities.

**Project Automation -**

* Open Item Reconciliation – Macro Automation saving quarterly 03 Hours.
* Revenue Reports – Macro Automation 6 Hours saving per month.
* Invoice Rename & split – Saving 10 Hours per month.

**Skills/Strengths –**

* Ability to work effectively in a cross-functional matrix.
* Strong attention to details.
* Abilities with Microsoft applications, MS Outlook, Oracle (PeopleSoft) Application & SQUASH tool.
* Business Intelligence/Object (BI/O)
* Building & Maintaining strong relationship with stakeholder.
* Ability to work under pressure, in rapid changing & dynamic environment.
* Capable to operate independently with minimal supervision.
* IFRS 15
* Sincere worker, hard worker & Honest.
* Dedicated & Disciplined team player & Believe in teamwork.
* Time Management & Excellent Trainer.

**Honors & Awards-**

* **Kudos** for Manual Credit Note SowlidWork processed 48 in one day.
* **Club 100** winner for 100% Quality in year 2018 and 2019.
* Dassault System group’s global finance award winner 2017 in the category **Teamwork & Collaboration.**
* Award winner in the category of Collaborator **Best team** for 2018 Brand Awards.
* Dassault System group’s global finance award winner in the category **Unsung Heroes**.
* **Outstanding Performer** 2018 – BPL (BAPS People League).
* **Runner up** – 3DS Got talent in Skit.

**Educational Information-**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **COURSE** | **BOARD/UNIVERSITY** | **INSTITUTION** | **BATCH** | **AGGREGATE PERCENTAGE** |
| **Master of Business Administration** | Visvesvaraya Technology, Belagavi. | KLE Dr. M S Sheshgiri College of Engineering and Technology, Belagavi. | 2015-2016 | 66.19% |
| **Bachelor of Business Administration** | Shivaji University, Kolhapur. | Shivraj college, Gadhinglaj. | 2013-2014 | 65.19% |
| **Higher secondary Certificate(HSC)** | Maharashtra State Board, Pune. | Sadhana Junior College Vocational Wing, Gadhinglaj | 2010-2011 | 73.33% |
| **Secondary School Certificate(SSC)** | Maharashtra State Board, Pune. | Gadhinglaj High school Gadhinglaj | 2008-2009 | 52.46% |

**Personal detail-**

**DOB-** 30th July 1994

**Gender-** Male

**Permanent Address-** Kalbhairi Road, Gadhinglaj

Tal- Gadhinglaj, Dist- Kolhapur

Pin code- 416502

**Languages Known-** English, Hindi, Marathi and Kannada

**Declaration-**

I hereby declare that all information provided by me in the resume is factual and correct to the best of my knowledge.

Place- Pune

Date- (Chetan Hebbale)