

Lavneet Kumar Sharma

Senior Business Analyst

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01 PROFILE

Experienced and passionate Business Analyst with over eight years of experience evaluating and improving business systems for well known organizations. Dedicated team leader with the ability to effectively manage and achieve project goals, leveraging my complex understanding of systems engineering concepts. Bringing forth a proven track record of effectively researching and analyzing business processes and procedures and designing and implementing business solutions.

02 EMPLOYMENT HISTORY

Sep 2019
Gurugram

Senior Business Analyst at Ramco Systems Ltd.

Job Summary: HCM & Payroll Consultant

Major role includes requirement gathering, solution designing, conduct process workshops, implementing HCM & Payroll Solutions, data management, application/product testing, Write SQL queries and training.

Ramco HCM & Payroll implementation at Staffing Company (Hong Kong & Singapore)-

- Managing the full cycle on-site implementation including system study, preparation of project schedule, master data collection, data Migration/porting, contract management, Business rules gathering, etc.
- Responsible for the entire delivery of HCM & Payroll solution onsite.
- Analyzed all the documents that are required for the progress of releases such as Functional requirement specifications, system requirement specifications, and change requests.
- Provided solutions for technical, functional & data-related issues not directly handled by the system.
- Communicating with developers, deployment team and stakeholders to understand deliverables.
- Performing Black Box testing, Acceptance Testing, and Regression Testing on different modules (HCM & Payroll).
- Report creation based on **SQL** queries as per the user requirement
- Training & guiding employees to understand their workflow and processes.

Assistant Manager-Software at Leixir Resources Pvt Ltd.

Gurugram

Job Summary: Project Manager/ Business Analyst

- Major role includes requirement gathering, solution designing, implementing
- ERP/Salesforce/Web/Android Projects, data management, application/product testing, training & Support.
- Oversaw design, regulation, and daily management of principal projects.
- Reported all necessary information to the VP-IT, and worked closely with him to achieve and maintain goals.

Project Details:

1. Labtrac ERP implementation at Easydent Dental Lab-India & Thompson Suburban Dental

Lab-USA -

Aug'18-to-Sep'19

- Managing the full cycle of on-site (**India**) & offsite (**US**) implementation like System Study, Preparation of Project schedule, Master Data Collection, Data Migration/Porting, Inventory Management, etc.
- Responsible for the entire delivery of HCM/ SCM/ CRM Support and Projects onsite.
- Implementing Time Management, Leave Management, Manpower Planning, Payroll modules of Hr Products.
- Analyzed all the documents that are required for the progress of releases such as Functional Requirement Specifications, System Requirement Specifications, and change request.
- Create functional plans and communicate recommended changes to business teams.
- Report creation based on SQL queries as per the user requirement
- Training & guiding employees to understand their Work Flow and Processes

2. MyLab Connect implementation for US Dental Labs -

Jun'18-to-Sep'19

- Interacting with the users for their requirements, analyzing the gaps in legacy, Defining scope, monitoring the development, testing on UAT, user training and implementation on production.
- Enabling the doctors to directly send the cases/business digitally for production, cases can be submitted online and can be tracked real-time through the web/mobile application.
- Roll out with all three platforms i.e. web, android, ios

3. Salesforce implementation for US Dental Labs Sales Team-

Jun'18-to-Sep'19

- Defining the scope, interacting with the users for their requirements, analyzing the gaps in the existing app, getting the additional requirements incorporated, testing on UAT, user training and implementation on production.
- Integration with production ERP(Abstract) for showcasing the case and financial data
- Integration with outlook and repsly for managing the calendars.
- Reports and dashboard creation as per the user requirement

4. LBOT (**Chatbot**) Implementation on different platforms for Leixir Group of companies.

Feb 2014 – Jun 2018

Gurugram

Assistant Manager-IT at Securitas India

Job Summary: Project Manager/Solution Design Specialist

Major role includes implementing ERP (HCM/Payroll/SCM/CRM) Projects, SQL based report development, process planning, solution designing, data management, application testing, training & Support.

Project Details:

1. RAMCO ERP Re-Engineering- Oct'16-Jun'18
 - Defining the scope, interacting with the users for their requirements, analyzing the gaps in the existing structure, incorporating the cluster concept, BMR finalization, testing on UAT, user training and implementation on production.
2. RAMCO ERP Analysis and Implementation in Facility Management Services (A group company of Walsons Services Pvt Ltd.). Oct'16-May'18
 - Manage the full cycle of on-site implementation like System Study, Preparation of Project schedule, Master Data Collection, Data Migration/Porting, Contract Management, Inventory Management, etc.
 - Responsible for the entire delivery of HCM/ Payroll/ SCM/ CRM Support and Projects onsite.
 - Experience & Implementing Time Management, Grievance, E-Recruitment, Leave Management, Manpower Planning, Payroll, Reimbursement, Appraisal modules of Hr Products.
 - Analyzed all the documents that are required for the progress of releases such as Functional Requirement Specifications, System Requirement Specifications, and change requests.
 - Communicating with developers, business analysts and stakeholders to understand deliverable.
 - Training & guiding employees to understand their Work Flow and Processes.
3. SOT-Securitas Operations Tracker(android app) planning, designing, SRS and implementation-
 - An Android-based application for the field staff deployed on the Tablet Pc's(Samsung IRIS) made under "Make in India" initiative of Govt. of India, to manage their day to day operational work, Guard Helpdesk, attendance capturing, customer feedback capture, real-time incident reporting and other live reporting to their management as well as the clients.
 - GPS-based tracking of the field staff.
 - Live attendance feed from client sites through the tab to be directly feed in ERP.
4. Implementation of Airwatch MDM-
 - Securing company owned dedicated devices(Tablets and mobile Phone) by defining & applying policy, encryption to secure data and devices
 - Rolling out new apps and updates through MDM on devices
 - Enrolling new devices
5. Aadhaar E-KYC for Employee recruitment process-
 - Defining the scope, interacting with the users for their requirements regarding employee recruitment process.
 - Gathering information regarding EKYC concept, preparing workflow-based integration plan with Ramco ERP.
 - Direct integration of Aadhaar data with Ramco ERP using fingerprint-based authentication and external Aadhaar API to smoothen recruitment process.

6. Biometric Attendance System(BAS) implementation for Securitas India-
 - Implementing biometric attendance system for attendance capturing of the corporate staff for payroll processing
 - Integration with Ramco ERP
7. Securitas Pay SMS, Pay mail, Securitas sales pipeline applications-
 - A .Net based web application using SMS API for sending the monthly salary data of the guards as well as payslips for corporate employees to their respective mobile numbers/email by fetching the data through ERP database, web application for Securitas sales people across India to register their prospective customers along with the revenue in pipeline. The Securitas top management can track each sales person performance and at the same time have a look at the business.

Team Size-1

Role-Front-end & Backend programming, Designing, Testing and deployment.

Technologies used: Front End: Asp.net, C#, prpsms API, Ajax, crystal report; Back End: **MS SQL Server** 2008 R2.

8. Database Backup, Log shipping, DR server monitoring and Restoration.

Jul 2012 – Feb 2014

Gurugram

ERP Trainee at G4S Corporate Services India Pvt. Ltd

Job Summary: ERP Trainee

Major role includes techno functional consultant, SQL Development, Report writing and responsible for providing database support to G4S Group Companies of India and South- East Asia working on RAMCO ERP

Project Details:

1. RAMCO ERP Implementation in G4S Cash Services India Pvt. Ltd. And Investigation & Security services India Pvt.Ltd.
 - Modules to be implemented: SAC, SOM, AR, AP, GL, FAC, MAC, POM, IMS, etc.onsite.
 - Database Backup and Restoration of ERP and Saturn, and getting the server ready for live data entry.
 - Imparting training to users about Finance flow in ERP and Rostering in Saturn (in-house product).

2. Asset Management

A web application developed to cater to the intercompany asset management, their maintenance record, issues, etc.

Team size-2

Role-Front-end & Backend programming, Designing & Testing

Technologies used: Front End: Asp.net, Ajax& C#, JavaScript; Back End: MS SQL Server 2008

03 EDUCATION

Sep 2007 – Aug 2011

Gurugram

World College of Technology and Management

Bachelor of Technology (Computer Science)-68%

Apr 2006 – Mar 2007

Gurugram

Kendriya Vidyalaya

Higher Secondary (10+2)-74%

Apr 2004 – Mar 2005

Bhuj

Army school

Secondary (10)-83%

04 SKILLS

Problem Solving
Ability to Multitask
Effective Time Management
Fast Learner
Ability to Work in a Team
Ability to Work under Pressure
Strategic Planning
Leadership
Self Starter

05 HOBBIES

Horse Riding, Playing Cricket, Listening Songs

06 LANGUAGES

English, Hindi

07 REFERENCES

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