

Jayaprakash Gandreddy
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ABOUT ME:

An engineering graduate with an overall work experience of 7 years across logistics, freight forwarding, and various technical & technological domains.

Personally, I am enthusiastic and ready to learn and adapt to challenging work environments. I'm a great team player with a flair for fun but also a hard worker who strives to achieve the best by abiding by the corporate rules of being flexible and adaptable.

WORK EXPERIENCE:

Agility GIL Ltd.

Currently working

Role: Senior Process Associate

Responsibilities:

Responsible for international freight forwarding operations. Arranging pick up of goods at origin, validating the documents, and coordinating with respective country operations team to ensure the smooth flow of goods to the destination using company-owned web applications. Arranging customs clearance at both origin and destination ports. Key account management for existing clients. Maintaining the records in Salesforce CRM.

Agility E Services

August 2018 – Present

Role: Client Engagement Associate.

Responsibilities:

Engaging the existing clients and new clients to fulfill their logistic needs using our online client support form. Coordinating with operations team for the shipment status and guiding the clients for new shipment bookings. Maintaining the whole reports in excel and google sheets to make sure the status of the shipments are up to date. Updating the records and comments into the company-owned web application.

Tech Mahindra

May 2017 - Feb 2018

Role: Technical support associate for ADSL technology.

Responsibilities:

Technical support (ADSL Technology) for Australian clients for 'Telstra Process' and arranging the logistics for the new products that were ordered by the customers by coordinating the local logistics team. Whole records were updated in Seibel CRM.

Conquer Technologies (Authorized APPLE reseller and service providers)

Sept 2015 - April 2017

Role: Corporate Business Development

Responsibilities:

Engaging the new and existing apple enterprise users and make sure that their requirements are fulfilled. Responsible for logistics operations to the existing enterprise users and managing the stock in the warehouse using SAP.

Intelligent Eye Technologies

Sept 2013 - Aug 2014

Role: Business Admin

Responsibilities:

Maintaining the whole records for existing and new customers and arranging the meetings with sales executives to the customers. Monitoring the stock and business activities and maintaining the report in the inbuilt CRM tool. Trained in biometrics and CCTV security system tools.

ACADEMIC CHRONICLE:

Bachelor of Electrical and Electronics Engineering from JNT University.

College: Sri Sai Aditya Institute of Science and Technology, Surampalem, Kakinada.

Period of study: 2009-2013.

Intermediate from Board of Intermediate Education, AP.

College: Aditya Junior College, Kakinada.

Period of Study: 2007-2009

SSC from Board of Secondary Education, AP.

School: Aditya Public School, Kakinada. Period of Study: 2006-2007

TRAINING:

- Trained on **Oracle Manufacturing modules** (Inventory, BOM, WIP, MRP, Quality modules)
- Have experience on working with different CRMs like **Salesforce, SAP, ORACLE, Air table, Seibel, SIAM**, etc.
- Certified Business Analyst at **Udemy**.

COMPUTER PROFICIENCY:

MS Office – (Supporting with high level PPT presentations to our project in current company)

Internet & E-mail operations.

Operating Systems: Acquaintance with Windows XP, Vista, Win'7, Win'8, Win'10 and Mac OS.

SNIPITS:

- Bagged 2nd prize in an event named “Crack the Code” at a tech fest ‘VEDA’ in **Aditya Group of Institutions**.
- Bagged 2nd prize in singing competition in inter school competitions.
- Organizing committee member in state level youth fest ‘COLOURS’ in **Aditya Group of Institutions** Consecutively for 3 years.
- Edited & Acted in one short film - ‘File No.83352’ in a lead role.
- Interested in playing musical instruments Guitar, keyboard and Drums.

PERSONAL VITAE:

Name : Jayaprakash. G
Father's Name : Satyanarayana. G V V
Sex : Male
Nationality : Indian
Marital Status : Married
Languages known : English, Telugu, Hindi and Tamil (Beginner)
References : will be provided on demand

Declaration:

I hereby declare that above mentioned particulars are true and correct to the best of my knowledge and belief.

Jayaprakash. G