

# Ankita

Scrum Master

## Personal Info

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## Certifications

- Scrum Fundamental Certified (SFC)
- Agile With Atlassian Jira
- Six Sigma Yellow Belt
- Scrum Foundation Professional Certified (SFPC)
- Power BI
- MCSA 2012 | MCP
- IBM Practitioner Badge for Enterprise Design Thinking
- Data Engineering, Big Data, and Machine Learning on GCP

## Technical Skills

- Hand on experience with Cloud (Azure, GCP)
- Experienced in implementing ETL process implementation to solve data quality
- Proficient in creating data insights by data visualization using data studio in Google Cloud Platform
- Strong automation and scripting skills using VBS, Powershell, MS Excel - Macro
- Good Understanding of SDLC, Application development, ETL and cloud computing with expertise in key SRE skills (Scalability, Reliability and Observability)
- Highly skilled in creating dashboard using Power BI
- Experienced with Virtualization technologies and good exposure of VMWARE and HYPER V

Scrum master offering around 6 years of total experience with an impressive record of delivering and handling cloud based infrastructure projects by implementing a scaled Agile environment.

Highly skilled with the scripting knowledge and creating automations. Specialized in creating dashboard with data visualization using Power BI. Proficient in coaching, mentoring and leading technical, project management and leadership teams in adopting Agile/Scrum, Kanban and Agile best practices with strong data driven business results.

## Employment History

**2017-Present : HSBC Software Development (India) Pvt Ltd., Pune.**

### Scrum Master | Software Engineer

#### Global BAU Application Packaging

Currently working as an Scrum master in the project which caters to packaging of applications to be deployed across entire HSBC group spread across the globe.

#### Key Responsibilities:

- Being Scrum master, contributed in improving process and complex product deliveries by implementing Agile principles.
- Facilitating Sprint planning, daily scrums, retrospective, stake holder meetings
- Educated and reinforced scrum methodology and agile framework to team members and key stakeholders
- Tracking and managing Product backlog, burn down metrics, velocity and task break down
- Accountable for the product success considering the value for the consumer and the company (ROI).
- Accountable for monitoring, optimization and enhancement of the configuration, features and functionalities related to the product.
- Proactive in sensing a risk, and work on a mitigation plan , Track and communicate updates on the sprint/release progress to the project stakeholders.
- Coach team as and when required and remove impediments and blockers
- Help improve project team scrum processes and support improvements in the organization's Agile maturity
- In-depth knowledge of application packaging process and deployment.
- Integrated the existing infrastructure with Cloud to have data optimization.
- Development of in-house packaging tools in VB, .Net.
- Creating generic scripts to have faster delivery.
- Training junior packagers and mentoring the team.

#### Accomplishments:

- Lead multiyear **Agile transformation** for the entire business unit
- Introduced **CI/CD, Devops methodology** for process optimization, incident reduction, problem management and ensured the production stability
- **Architected quality assurance** process for more than 50 in house processes of software delivery engagement.
- Organized and facilitated CoE/CoP events to satisfy unmet needs related to Agile and Product Life Cycle adoption (PLC).
- Used Power BI for Dashboard creation and weekly progress visualization.

- Solid understanding of windows architecture for all flavor of OSs for desktops and server.

### Management and Process Skills

- Highly Skilled with Scaled Agile Framework
- Adept knowledge of Scrum, Kanban, XP
- Proficiently delivering project with Agile and lean principles
- Manage complex and large scale cross-team, cross functional initiatives with data driven results.
- Competent in shaping and maintaining the product backlog including prioritization based on business benefits
- Expert in facilitating Scrum ceremonies like Sprint planning, daily scrums, retrospective, stake holder meetings
- Proficient in defining project vision and road mapping
- Good problem-solving, organizational and analytical skills, with the ability to coach and mentor all roles on a development scrum team

### Tools Expertise

- GCP, Azure
- VMWARE, HYPER V
- Power BI
- VBS Scripting, Powershell Scripting
- Windows Architecture - Win7,8,10, Windows server - 2012,2012R2,16,19
- SCCM CLIENT 2007,2012
- MS Excel - Macro
- JIRA
- Confluence
- Service NOW
- Admin Studio
- InstallShield, ORCA

## 2015-2016: HCL Technologies, NOIDA

### Analyst

### Anglo American

#### Key Responsibilities:

- Leads the software development planning and delivery process
- Provides servant leadership and building multiple high-performing Agile scrum teams
- Bring transparency to Business, Product and Technology organization about development and grow trust
- Leverages tools (e.g. Jira and Confluence) to elicit and define business and technical requirements, track requirements, Prioritize features, curate content, sequence deliverables into sprints, and report progress
- Worked with product owner during the sprint review sessions to make sure all the stories met DOD and get the stories accepted within the sprint.
- Using Google Cloud Platform for extracting data from files into Big query
- Perform problem determination and problem resolution & coordinate for problem resolution activities.
- Perform problem trend analysis to prevent problem recurrence and to improve service levels.
- Server commissioning and Decommissioning.

#### Accomplishments :

- Designed several **VBS scripts** to ensure faster pace of delivery
- Established **VMWARE workstation** to allow business to run multiple application and OSs workloads on one machine.
- Entrenched JIRA service desk manager for **incident management**.

## Education

**2011-2015 : Amity School Of Engineering and Technology, Amity University, NOIDA**

B.Tech - Electrical Electronics Engineering

**2010-2011 : D.A.V. Public School (CBSE)**

12th - Higher secondary Education

## Awards and Recognition

- Awarded with Silver medal to be among Top 25 learner in whole global HSBC.
- Received several clients accolades for astounding performance for multiple years experience initiating and driving projects to completion with minimal guidance.
- Rewarded for migrating the cloud technology with existing infra for optimizing storage and end to end management.
- Recognized and rewarded with PAT on back award couple of the times.
- Rewarded as highest number of recognise and reward getting achievements.
- Rewarded for organizing floor activities and handling cultural events.