Anuj Bhondele, CSM Certified (Scrum Alliance)

anujbhondele786@gmail.com | UP, India | +918770378485

Summary

A focused MBA in Project Management professional with vast experience in, Agile project Management, Business Analysis, customer Service, Delivery of Information Technology. Success in leading teams and implementing solutions. Looking forward to having three broad areas of managerial focus: Program/Project management, People management, and Technical Management. Proficient in Project management activities like Project Initiation, Planning, Execution, Monitoring and closure. Wish to join a reputed organization as **Technical Project Manager/Business Consultant/Scrum Master.**

Skills

Leadership	Teamwork	Business Acumen	Critical Thinking	Influencing
Risk mitigation	Adaptability	Compliance	Communication	Documentation
Flexibility	Process Management	MS Project		

Core Competencies

Project management	Multi-Channel Customer Service Strategy	Service Delivery
People Management	Problem Management	Scrum/Kanban
Strategic Planning	Vendor Management	Stakeholder Management
Risk Management	Business Driven Technology Initiatives	Project Coordinator
Cost Control and Financial Reporting	User Stories, Continuous Integration	Agile and waterfall methodologies
SQL /JIRA	Incident management	Performance Management Inventory
Process Management	Scrum Master	Information Systems

Achievements

- Handling Digital Transformation project as Agile Project Consultant.
- Reduction of RISK of the Projects by introducing Risk Assessment or RAID Sheet in a single time for different Project.
- Won Quarter Star Performer award in Livspace.Pvt. LTD.

Work Experience

- **LIVSPACE.COM (DIGITAL TRANFORMATION)**   May 2019 — Present

Associate Project Manager – Scrum Master- Partner Management & Product Consultant business strategy

- Facilitates the teams to improve the efficiency of the development team.
- Ensures that teams have technical clarity and access to all technical information to deliver efficiently
- Shields teams from unnecessary interference
- Responsible for managing the scrum process with the coordination of scrum team using the Agile methodology.
- Responsible for removing the impediments and blocking issues for the team and also Responsible for planning the number of deliverable possible in an iteration
- Arrange daily stand-up meetings, facilitate meetings, schedule meetings, demo and decision-making meetings.
- Ensures teams keep the right focus during meetings and stand-ups
- Helps product owners to make the product backlogs in good shape and make them ready for the next sprint.
- Responsible to conduct retrospective meetings.
- Organizes and facilitates sprint planning meetings and Acts as safeguard for his teams., Leads SDLC Methodology Center.
- Implements processes, practices, and tools allow for multiple paths of delivery. I.e., create simplified, consistent, reusable, efficient and flexible methodologies

- Recommends improvements and drive alignment across IT teams within the same line of business, Leads and influences others including those more senior on best practices
- Manages partnerships with external vendors as needed by Stakeholder Mapping.
- Create and manage Internal Release Notes like what bugs where pushed, what needs to be fixed, how many new bugs were created and also Document test use scenarios and processes.

- **INTERNSHIP EXPERIENCE:**   May 2018 — Aug 2018
Assistant Program Manager (Management Trainee) At the Camellias by DLF

- End to end owner of the Contact Center Management of the project.
- Responsible for resolution of issues related to Project Call Managers.
- Instrumental in identifying and managing complex issues, preventing escalations.
- Managed resources to meet daily delivery schedules.
- Coordinated with user focus groups for tuning, testing, refactoring and optimization of Outcome flows.
- Suggested effective processes for improvement of operations and functionality of manually user interface applications.
- Provided technical assistance for designing and maintenance of enterprise based IVR systems.
- Acted as a technical training resource, mentoring new Engineers, delivering training to the team.
- Conducted complete analysis of system and business requirements for all over project management.

- **ACADEMIC BACKGROUND:**

1.	MBA in Project Management	Amity University Noida, U.P. (India)	2017- 19
2.	Bachelor of Engineering	R.G.P.V. Bhopal	2013 - 17
3.	Certification in Project Management	Royal Institute of charted surveyor (RICS U.K.)	2017-19
4.	High School and Intermediate	UP. Board, Jhansi	

Certification
- Introduction to Data Analysis Using Excel from Rice University -Susanne M. Glasscock School of Continuing Studies.
- Scrum Certification Prep +Scrum Master+ Agile Scrum Training.
- Certification of Foreign Business Language in German Language.
- Certification of Black Belt in Six Sigma from Project Management Institute (PMI)

Extra-Curricular
- Registered for Aspiring Project Management Professional (PMP) license
- Most committed and Dedicated Resource award in 2019 in Livspace.com

Languages – English (Expert), Hindi (Native)