

Bhuvaneshwari Karthikeyan

Contact

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Marital Status:

Married

Passport Number:

R4670630

Technical Skills

- Microsoft Office Suites
- SAP
- Blackline
- JD Edwards
- PM Web
- PeopleSoft (Oracle) – PSAP
- Salesforce

Work History

VMware Software Pvt. Ltd

June 2020 – Present

Juniper Networks Pvt. Ltd

June 2016 – November 2017

Summary

Highly focused individual with 2.8+ years of experience with a comprehensive understanding of Accounting process, Accounts payable, accounts receivable, vendor queries, reconciliation, Preparation of various reports with complete efficiency.

Boasting a consistent and proven track record of successfully employing best business practices that improve efficiency, reduce operating costs.

Skill Highlights

- Sound academic, technical knowledge and good interpersonal skills
- Sound knowledge of handling accounting system.
- Good analytical and problem-solving skills.
- Excellent ability to sort, check, count and verify numbers.
- Strong ability to use an automated accounting system.
- Keen observer, Trustworthy, Multitasking ability
- Energetic Sports person

Roles and Responsibilities

VMware Software Pvt. Ltd. – June 2020 - Present

- Worked in a Revenue Team on MDF & Rebate activities.
- Preparation of Journal Entries on daily, monthly and quarterly basis.
- Various Journal Entries are being prepared and recorded for two entities (IE10 & US10) in SAP.
 1. Accrual Entries
 2. Entity Reclass Entries
 3. Exception Entries
 4. Expiration Entries
 5. True Up / Down Entries
 6. Catch Up Entries
 7. Deferrals Entries
- Preparation of monthly Rollforward Partner Reports.
 1. MSP Rollforward
 2. VCPP Rollforward
 3. AWS on VMC Calculations
 4. Solution Rewards Rollforwards
- Preparation of Detailed Revenue Report Manual Calculation monthly for all the MDF Partners.
- Manual Calculation are done for OEM Transactions separately.
- Checking SAP for balances of the maintained accounts.
- Payment batches are validated and submitted within the given timelines.
- Multiple levels of approvals are tracked for the payment batch.
- MDF Royalty and Non-Royalty calculation are performed as and when the DRR are published to all.
- Updating balances in Accrual summary for all the MDF partners.
- Analysing the monthly packages sent and preparation of JEs for the same and posting into SAP.

Key Accomplishments

Professional

- Got appreciated and recognised for the quality training given to new joiners.
- Attended 6 months internship in Juniper Networks India Pvt, Ltd. (Accountant in General Ledger Team), and got converted from intern to contractor based on my performance.
- Participated in Various Team building competitions.
- Energetic and enthusiastic competitor in various activities internally and externally.

Educational Qualification

- **Bachelor of Commerce:** Bangalore University
- **Pre-University:** Karnataka Pre-University Board
- **SSLC:** Karnataka Secondary Education Examination Board

Hobbies & Interests

- Listening to Music
- Mobile Photography
- Online Business
- Playing any sport
- Travelling

Languages Known

- English
- Kannada
- Hindi
- Tamil

Juniper Networks Pvt. Ltd. – June 2016 – November 2017

- Worked in a General Ledger Team under R2R process and related activities.
- Checking EBS on daily basis for unrecorded bank transactions, analyses the same, and post entries accordingly. Following up with concerned teams if required.
- Analyzing AP invoices for the month, checking and coding the same to Balance sheet accounts.
- Recording standard entries for accruals based on schedule and comparing the same with AP invoices and adjusting accordingly if required.
- Performing reconciliations for balance sheet accounts across worldwide entities as per policies and timelines.
- Working with different teams on open items for resolution and suggesting entries for open items with proper supporting and having them recorded.
- Checking AP accrual account for un-reversed entries for bank fees account & FX account for irrelevant postings and clearing offsetting entries in all OIM accounts.
- Clearing offsetting entries in all OIM accounts, to match the debits and credits for all APAC entities.
- Analyzing the open items for BS accounts related entities owned by me and working with respective account reconciler and relevant parties to quick resolution.
- Validating all FC currency entries other than AP AR and IC to avoid invalid foreign currency revaluation.
- Validate the entries sent by payroll team and record the same into SAP.
- Ensuring month end GL activities are completed within stipulated timelines.
- Preparing and recording MBO and Commission accruals entries along with Expense accruals provided by FP&A team after validating.
- Performing FBT, IT/Facility and Cogs allocations at month end with Pre and Post run checks and reporting on correctness of the same.
- Preparation of APAC Close Calendar and circulate the same for multiple teams to get the data by Due dates as per Corporate Close Calendar Schedule.
- Analyzing all prepaid accounts and recording amortization entries wherever required.
- Handled various Audit queries in Quarter end and year-end activities.
- Experienced in keeping the records of daily financial transactions and analyzing the financial aspects of organization.
- Working with different teams on open items for resolution and suggesting entries for open items with proper supporting and having them recorded.
- Handling ledger accounts and keeping the check for any invoices or payment.

Declaration

I hereby solemnly declare that all the information furnished by me is true and correct to the best of my knowledge and belief.

Place: Bangalore
Date:

Bhuvaneshwari.K