

# Kaushar Alam

Certified Tableau Desktop Specialist with expertise in Data Analysis & Visualization, Team Management and Process Operation Management



kaushar.alam13@gmail.com



+91-9030122016



[LinkedIn](#) | [Tableau Public](#)

## PROFESSIONAL OVERVIEW

Result oriented professional with having around 10 years of experience in Process Operations Management and Data Analysis and Visualization. Dealt with projects across various key sectors which involved coordination with stakeholder and displayed excellence in working in multi-cultural environments acquiring excellent leadership, people and networking skills. Analytical and detail-oriented, able to identify and implement process improvements that increase accuracy, consistency and efficiency.

Demonstrated excellence in analyzing and presenting operational data to the management, helping them to make informed decisions and better planning. Proved myself as a successful Team Lead with strong people management, cross functional leadership experience, proactive and logical approach to achieve goals.

Certified Tableau Desktop Specialist having working knowledge of Data Visualization in Tableau Desktop. Competent in technical tools i.e. Excel, SQL and Python for data analysis and knowledge of Tableau Server.

## PROJECTS UNDERTAKEN

Project	Description
Tableau Report highlighting Attrition Trends in Fundamentals	Played a key role in developing Tableau Report highlighting Attrition Trends by multiple dimensions like gender, designation, tenure, department & functional role which helped users to deep dive into data using calculations, parameters, filters, KPI's and performed different Charts and graphs for more presentable. Tools Used : Tableau Desktop, Tableau Server, SQL Database
Super User & Smart Sourcing Project	Liaised with other stakeholders for progress on Super User Capabilities and utilizing the resources in other team as Smart Sourcing Resource to improve timeliness using Visualization Report on weekly and monthly basis Tools Used : Tableau Desktop, Tableau Server, SQL Database
Visualization on Indian Startup Companies	Performed exploratory Data Analysis of Indian Startup companies to find out opportunities of Startup Companies in India through Data Visualization on Tableau Desktop Tool Used : Tableau Desktop
Guardx Automation Project	Coordinated with other stakeholders for building check scripts in python to run checks in online document after data extraction in Guardx tool
Client Query Classification using NLP	Efficiently utilized Machine Learning to classify Client Query into Mains Table and Supplemental Data Library Used : TFIDF
Quality Optimization Project – Defect Management.	Project Objective is to streamline the workflow of analyst error observations in pathfinder and 2 <sup>nd</sup> level review of all disagreed and conflicting cases between analysts, Team Leads and Quality Team. Successfully optimizes the process and implemented Correction Rate with a benefit of 2 FTE savings.

## CORE SKILLS

Data Visualization  
Data Analysis  
Dashboard Development  
Financial Research  
Process Operations Management  
Subject Matter Expert  
MIS Reporting  
Team Management

## COMPETENCIES

Collaboration & Teamwork  
Leadership  
Innovation  
Creative thinking  
Training & Coaching  
Strong Interpersonal Skills

## EDUCATION

**Data Science** | 2019  
S&P Global Data Science Academy  
**PGDM(Finance)** | 2011  
Vishwa Vishwani Institute of Systems  
and Management, Hyderabad  
**CA Professional Education I** | 2004  
ICAI  
**B.Com.** | 2006  
Vinoba Bhave University, Hazaribagh

## EXPERIENCE

### April 2011 - Feb'2021 with S&P Global Market Intelligence

Mar'2016 – Feb'2021  Team Leader  
April 2011 – Feb'2016 Senior Research Associate

#### Key Contributions:

##### As Team Leader (Location – Gurugram)

- Spearheading a team of around 18 members for managing Fundamentals & Financial Data for Public & Pvt. Ltd. Companies and pushing towards goals around efficiency, quality and timeliness
- Establishing coordination with other management team members to align goals, coordinate projects, develop and set policies, etc.
- Involved in conducting root cause analysis on the bottlenecks in the collection workflow system and implement/suggest necessary changes to improve data quality and timeliness
- Subject matter expert handling process related queries and resolving data issues.
- Heading a complete development cycle (From Data analysis –Design thinking – Dashboard Preparation) using Tableau Desktop.
- Creating meaningful data visualizations to communicate operational and performance data to senior stakeholders and team
- Preparing dashboards, final reports and different charts and graphs in Tableau desktop to make the data more presentable and publish in tableau server and share the reports to business users.
- Organizing semi-annual/Annual performance review, liaising and monitoring cross-training and development activities for staff members to create flexible work environment allowing team to change focus to specific areas

##### As Senior Research Associate (Location – Hyderabad)

- Worked as a part of Equity Capital Structure Team and managed Securities Data Division of the company
- Performed analysis of the financial statement filed by US and non-US companies and ensured identification and analysis of equity block
- Involved in structuring data of a given company and providing the total shares outstanding against each and every Equity Component for the uses of Market Capitalization and TEV

#### Highlights:

- Bagged an award for Outstanding Employee for excellence in the production process during the first half of 2012
- Played a pivotal role in completing 2 projects (Tableau & Python project) in Data Science Academy sponsored by S&P Global in 2019-2020

### August 2006- April 2009 with M/s Singla & Associates, Chartered Accountants

#### Key Contributions:

- Managed the complete accounting cycle, including opening, posting entries and closing of accounts in Tally.