RASHMI MISHRA

PROJECT MANAGER & LEAD ANALYST
P: +91 9315713804, 9718513206

PROFESSIONAL SKILLS

Develop business architecture using requirements such as scope, processes, alternatives, and risks.

Analyze client's business requirements and processes through document analysis, interviews, workshops,Gap Analysis, Competitor Analysis and workflow analysis.

Preparing Flow diagrams, Mindmaps and Wireframing on tools like Balsamiq, Adobe XD, Skech, Justinmind, Auxure, Proto.io.

Prototyping on tools like Invision. Preparing documents like SOW, BRD, FSD, SRS

Project planning and acting as an interface between Business units,

Developement team, Quality assurance team and Client.

Preparing User Stories and Use Cases.

Handling projects in both Waterfall and Agile Methodology.

Engaged in Gap Analysis, Stakeholder Interviews and Project Coordination

Good experience of UX design.

Proficiency in MS Word, MS Excel, MS Project, Visio and PowerPoint.

ABOUT

Business Analyst with over 5 years of experience supporting business solution software and analyzing business operations and working on SDLC. Aiming to utilize my strong prioritization skills and analytical ability to achieve the goals of your company. I have worked on multiple domains i.e. Social media,Job board, astrology, Fin-tech, eCommerce,Hospitality,Insurance and Banking. I am looking my self much focused on Healthcare Domain.

WORK EXPERIENCE

PHPEXPERT TECHNOLOGIES PVT. LTD

Project Manager & Lead Analyst | March 2020 - Present

- Delivery Management for all services with the project in domestic & international clients.
- End to end project management on Agile.
- Working on various documentation, wireframes, and project backlog management.

TECHTREE IT SYSTEMS

Associate Product Manager| October 2019 - Jan 2020

- Reciproci is a product based on loyalty and campaigns management.
- Dealing with the services associated and Team.

CLIXLOGIX TECHNOLOGIES PVT.LTD

Business Analyst| September 2018 - September 2019

- Pre and Post Sales Business Analysis
- Leading a team
- Project Coordination

APPINVENTIV TECHNOLOGIES PVT.LTD

Business Analyst| March 2015 - September 2018

- Post Sales Business Analysis
- Leading a team
- Project Coordination

SKILLS

Domain Knowledge:
Insurance: Motor Insurance, Also familiar with Product,Contract,Claim, Property & Casualty.

Languages/Tools: SQL, Python, Tableau, Java-script, Familiar with GUI

Chat BOT/AI Services: Resume Parsin

Operating Systems: MS Windows, Linux, MacOS

Payment Gateway Knowledge: Stripe, PayPal, Razorpay, Cashfree

Management Software Tools: JIRA (Kanban), Basecamp, Trello, Asana, Slack etc.

Others: MS Office (MS Word, MS PowerPoint,Visio), MS Excel.

Knowledge of basic R Language

Business Analysis key objects i.e. Competitor Analysis, Gap Analysis

Dealing with Domestic and International Clients.

UX PORTFOLIO

Refer below links to have an overview of wire-frames and Prototype:

Application Link:

https://invis.io/NMJ2IJJSVHF

https://invis.io/7PMULEIJRHM

https://invis.io/T5H4FBK78JE

https://invis.io/SVPLWQY5CZB

Website Link:

https://invis.io/96T9DOICKGD

https://invis.io/FPTOJYG2RQN

https://invis.io/E5OUWPBMDXZ

Admin Panel Link:

https://invis.io/6BMVZ7UUT5D

https://invis.io/ZTN8O46UBQ6

https://invis.io/23I41KD476P

EDUCATION

BACHELOR OF TECHNOLOGY, COMPUTER SCIENCE
KRISHNA INSTITUTE OF TECHNOLOGY KANPUR | 2010 - 2014
SCORED 70%

INTERMEDIATE
K.V.M INTER COLLEGE KANPUR | 2009 - 2010
SCORED 68 %

HIGHSCHOOL
K.V.M INTER COLLEGE KANPUR | 2007 - 2008
SCORED 63 %

WORK EXPERIENCE

HRMS Portal
Promotional Link: http://www.yawmya.com/
Tech Stack: Web

- Worked on analysis part of Payroll processing, Performance management, Policies & procedures Talent & competency framework Salary, bench marking, Employee engagement, surveys Business Intelligence & Analytics HR strategy
- Worked on Wire-frames, Mind-maps and Use case documentation with the JIRA project management tool.
- Stakeholders meet and Finalization of module structures with market analysis.

FINANCIAL MANAGEMENT
Finhance.com
Platform: Shoify App

- The platform is selling multiple kind of finance based services to various vendors.
- Admin will be able to manage the complete content of the website and they can also be able to manage the placed orders on the platform.
- Dealing with stakeholders and services enhancement with all functional document.
- My role was with the complete documentation and market analysis and wire-framing.

INSURANCE AGGREGATOR
CUSTODIANPLC
Platform: Wordpress Website
Website Link: https://custodianplc.com.ng/

- The platform is providing the General Insurance, life Insurance, Trustees and Pensions as well.
- Having franchises of various insurance product providers. Admin will be able to manage and maintain the same.
- My role was to deal with stakeholders estimated the time and product delivery.
- Worked on all policy servicing transactions within WMA and Vantage
- Expertise on Claim processing/Claims management system

HEALTH CARE WEBSITE
Mutelcor
Website Link: https://mutelcor.com/
Tech Stack: MEAN Stack

- Worked on the complete analysis of the product development.
- Worked on the advance IOT and Digital healthcare solutions.
- Planned and monitor the complete analysis and documentation part as a product owner.

CONTACT

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Email: rashmi.iacm2@gmail.com

Linkdin Profile:
www.linkedin.com/in/rashmi-mishra-analyst

OTHER INFORMATION

Hobbies: Music, Travelling freek and books reading

Father's Name: Mr. R.P. Mishra

Occupation: Farmer

Nationality: Indian

Native: Kanpur, Uttar Pradesh

Resume Updated On: 1st June, 2020

US STAFFING
Veriklick Website
Website Link: https://www.veriklick.com/
Tech Stack: MEAN Stack

- The platfrom is basically on the US staffing, focused on verified sourcing of candidate for the enterprises.
- Future Scope of Artificial Intelligence and Machine Learning on current website.
- Used Resume Parsing and advance face recognition included for the online video Interview proesss.
- Complete project developemnt management with the anlysis.

MUSIC AND BOOKING SYSTEM
Music Plug
Platform: Native Application
App Store Link: https://apps.apple.com/us/app/music-plug/id1339133545

- The platform is collecting the events nearby via various third party API's and allowing user's to an experience an amazing booking experience.
- Admin of the platform will be able to manage the complete database.

GAME TRAINING WEBSITE
I'm Possible
Platform: PHP based website & Native Application
Website Link: https://main.possibletraining.com/

- A product of Micah Lancaster (An American basketball player)inviting the Coaches and Players on the platform to share their skills and methods.
- Also developing the application for the skills and methods training.

FINANCIAL MANAGEMENT
Gullak.com
Promotional Link: https://www.facebook.com/Gullakmoney/
Tech Stack: App & Web

- Creating and implementing reports and analysis that help maximize the effectiveness of budget management initiatives and strategies.
- Manages budget outcome and acts as liaison between clients and company
- Underwriting, preparing reports, performing finance data analysis and data validation.
- Requirements gathering and writing functional specifications, performing workflow analysis.
- Planned for the Finance reports & advance analytics.
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