

# ANINDITA KAR

House No- 310, Snehanjali Residency,  
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Near – DRDO  
Bangalore – 560093

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## **PROFESSIONAL**

- Having 8 years of experience requirement analysis, development, support maintenance and project management in various business solutions using Microsoft technologies. Capable of understanding client requirements and strong understanding of all the phases of Software Development Life Cycle.
- Skills worked on **Volume Licensing, Headtrax, PowerApps, PowerAutomate (Over all power platform)**
- Experience on handling the different team simultaneously on different project.
- Ability to handle multiple tasks with aggressive approach to meet deadlines and deliverables, interacting effectively with customers and management.
- Ability to work across various business domains and adapt to changing profiles of clients.
- Good analytical and problem-solving skills.
- More than 5+ years of experience in planning, building, maintaining servers, workstations, Microsoft Dynamics CRM Support, Power Platforms Support in Operations Management.
- Part of interview panel for support operation, power platform.

## **COMPANY HISTORY**

July 2016 – October 2022

**Tata Consultancy Services (Hyderabad)**

December 2022 – Till Date

**Mphasis Pvt Ltd (Bangalore)**

## **APPLICATIONS WORKED**

- EDI, XML, SNOW, Service desk, DFM, Power Apps, Power Automate, SharePoint, Power BI, CMAT, Kusto, IcM, Unify.

## **ORGANISATIONAL**

### **Major Projects**

#### **Project # 5**

Client: Tangoe pvt ltd

Role: Tech Lead Organization: Mphasis

Organization: Mphasis

Project Name: Email Management System

Project Duration: Mar 2023 – Till date

#### **Role Description:**

- As a tech Lead, development and managing the team are the responsibility.
- Helping the team with each technical and development.
- The tools used for the product are PowerApps(Canvas App), Power Automate, Data Verse, Azure and Connectors.
- Ensuring all assigned deliverables are completed by team on time and to the required level of quality.
- Dealing with more than 5 teams to ensure all the requirement and the clarifications are on place.
- The project is delivered to client production environment and running smoothly.

#### **Project # 4**

Client: Mphasis Pvt Ltd

Role: Tech Lead

Organization: Mphasis

Project Name: FNOL Insurance

Project Duration: Dec 2022 – Mar 2023

#### **Role Description:**

- Managed a team of 11 and helped delivered the project before time.
- Apart from Development, dealing with functional and patching team, and client at the same time to meet the requirement.
- The tools used for the product are PowerApps(Canvas App), Power Automate, Data Verse.
- Facilitate SME/Stakeholders review and validation of SIT data and POC for bug logging and issue escalation. Liaised with several internal and external teams to ensure that issues are communicated, documented, and fixed on time.
- Obtained approval and sign-off of SIT Test cases, execution approach from respective process owners/Stakeholders.
- I have been awarded as the Best Team handler because

of early delivery of the project as well as helping 30+ employees to complete the required certification.

### **Project # 3**

Client: MICROSOFT CORPORATIO

Role: Tech Lead (Development help,  
Support and maintenance)

Organization: Tata Consultancy services

Project Name:

Atheena

Project Duration: Mar 2020– Oct 2023

#### **Role Description:**

- Managing Team of 15 at the initial time which was 35 to 40 at times.
- Leading Functional Support Dev team for power apps and power automate and developing the product.
- Managed sync up meetings with clients on case review.
- Coordinating with different teams (Development, TA/PTA/CSAM, SDMs) for SIT/UAT readiness and deadline.
- Ensuring all assigned deliverables are completed by team on time and to the required level of quality.
- Report regular status on assigned tasks to the leadership.
- Trained the team on Customer management skills, Quality Deliverables, meeting SLA, bridge call updates.
- Trained the team on different tools for data stores like Unify, CRM, Kusto, ICM, CMAT.
- Experienced in handling different development and delivery escalations and sort things over and creating good connects within team and customer.
- Experienced in managing on-call resolution at the very moment and pulling more business.
- Have worked on dealing with clients and figuring out new and quality ways to make the project progress smooth and keeping daily tracks of activities.

### **Project # 2**

Client: MICROSOFT CORPORATION

Role: Support and  
Maintenance Project

name: HeadTrax

Project Duration: July 2018 – March 2020

#### **Role Description:**

- Project requirements were related to the employee management, acquisition, retention, position management for Microsoft
- Dealing with functional team, patching team and client at the same time to meet the requirement.
- Facilitate SME/Stakeholders review and validation of SIT data and POC for bug logging and issue escalation. Liaised with several internal and external teams to ensure that issues are communicated, documented, and fixed on time.
- Obtained approval and sign-off of SIT Test cases, execution approach from respective process owners/Stakeholders.
- Ensure all assigned deliverables are completed by me on time and team to the required level of quality.
- Report regular status on assigned tasks to the leadership & PMO team.

## **Project # 1**

Client: MICROSOFT CORPORATION

Role: Global Operations Test

Management Project Duration:

July 2016 – July 2018

### **Role Description:**

- Volume Licensing (VL & NGVL) –Sirius Projects (wave 1 and wave 2) are ones with largest year transformation projects in a key market of APAC & EMEA regions.
- Scope, Test Plan, manage and executed Launch & capability projects (Sirius Wave 1 & 2 Projects).
- Planned and executed multiple workshops in Dublin, USA & India to the UAT Process at client location.
- Managing Test Centre of Excellence comprising 20 resources at peak.
- Managed sync up call with APOC & India Finance, Tax, Operations, Channel Incentives, Trade and Supply Chain Stakeholders to update on UAT status and answer to their queries successfully.
- Facilitate SME/Stakeholders review and validation of UAT data and acted as the main POC for bug logging and issue escalation. Liaised with several internal and external teams (IT, SAP, UAT, SMEs) to ensure that issues are communicated, documented and fixed on time.
- Facilitate Dry Run as part of Project Readiness activities by coordinate across different Microsoft (MS) teams – Operation, Development, Payment, Supply chain & IT is ensuring that handovers/ processes are simulated as per process.
- Obtained approval and sign-off of UAT from respective process owners/MS stakeholders.
- Ensure all assigned deliverables are completed by team on time and to the required level of quality.

- Report regular status on assigned tasks to the leadership & PMO team.

#### **AWARDS AND ACHIEVEMENTS**

I have received multiple recognition for my performance in all the Projects.

- Best team award
- On the spot (team) award
- Service and commitment award (1,2)
- Star of the month (1,2,3)
- Star of the Quarter

#### **ACADEMIC CREDENTIALS**

Bachelor of Technology in Electronics and Tele Comm. Technology (ENTC) from BPUT University, Odisha, Bhubaneswar in 2015.

#### **PERSONAL DETAILS**

Date of birth	: 10 <sup>th</sup> July 1994
Father Name	: Partha Sarathi Kar
Mother Name	: Sujata kar
Permanent Address	: C/O Rashbihari kar, POST/PS – Gopalpur, Dist- Jagatsingpur, Odisha - 754132
Languages Known	: English, Hindi and Telugu, Oriya, Bengali, Telugu

Date: 5<sup>th</sup> August 2022





To  
*Anindita Kar*

*In appreciation of your outstanding contribution  
to the organisation, you are awarded the*

*Star of the Month Award*

*You are an inspiring role model to your colleagues.  
Thank you for your dedication and commitment.*

  
**TATA**  
**TATA CONSULTANCY SERVICES**  
Experience certainty.

07-Aug-2018

  
**Ajoyendra Mukherjee**  
Executive Vice President &  
Global Head, Human Resources





