



Prateek V. Hedao (Software Engineer)  
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**Date:** - 1st June 2021

An energetic ambitious person with 4.2 years of experience in Salesforce Administrator. Professional experience in technical salesforce skill set and providing CRM data consulting and configuration with exposure in implementation of CRM functionalities using Salesforce.com and willing to improve my skills and growth along with organization objective.

### **Salesforce Professional:** -

- ✓ I am working as Software Engineer at Pride Technologies, Pune since 01<sup>st</sup> March 2017.
- ✓ I had worked on projects to develop applications in Salesforce.com.

### **Responsibilities:**

- ✓ Created Custom Object for Employee and Manager so that employee can apply for leave.
- ✓ Created Rollup – summary field for updating of Total leaves Available by Employee.
- ✓ Use Dependent Picklist for State and city of Employee.
- ✓ Added Validation Rule for avoiding Negative value in Total leaves.
- ✓ Used Workflow to send an email to Manager for Alerting.
- ✓ Schema Design in Salesforce and Its Relationship.
- ✓ Process Building and Improvement.
- ✓ Designing Workflow and Automation Process.
- ✓ Creating custom objects, Custom Fields, Custom Formula Fields, Field Dependencies, Page Layouts.

- ✓ Validation Rules, Roles, Profiles, Email Services, Page Layouts, Workflow Alerts and Actions.
- ✓ Security Implementation and Sharing Rules at Object Level, Field Level and Record Level for different Users at different levels of Organization.
- ✓ User Management - Profiles and Permission Sets;  
Maintaining security and data access - Role Hierarchy.
- ✓ Involved in the requirement gathering and creation of High and Low-level Design document.
- ✓ Schema Design in Salesforce and Its Relationship.
- ✓ Involved in the setup of the application, standard objects and process.
- ✓ Creation of workflows to automate the process.
- ✓ Creation and changes into the different objects to create task and event.

### **Technical Skills:**

- ✓ Salesforce Administration, Apex Data Loader, Salesforce Inspector, Data import Wizard, Customizing in both classic and lightning.

### **Profile Summary: -**

- ✓ Experience in SFDC Configurations.
- ✓ Expertise at Administrative tasks such as User management, creating Profiles, Roles and Permission Sets, Workflow, Tasks and Events, Email notification and Templates.
- ✓ Used Data Migration tools such as Apex Data Loader, Salesforce Import and Export Wizard and Mass Delete.
- ✓ Experience in developing User Interface, Page Layouts, Tabs, Custom fields, Custom objects, Validation Rules, Triggers, etc.

- ✓ Hands on experience in creating custom Objects and Tabs, Designing Custom Fields, Assigning Validation Rules and Field-Level Dependencies.

**Trailhead: -**

- ✓ Link to Profile - [trailblazer.me/id/prateekhedaoo](https://trailblazer.me/id/prateekhedaoo)
- ✓ Points Earned- 50,000 Points
- ✓ Badges - 100 badges
- ✓ Active Ranger

**Educational Credentials: -**

- ✓ Priyadarshini Bhagwati Chaturvedi College of Engineering, RTMNU MTech 2017 – 70%
- ✓ Priyadarshini Bhagwati Chaturvedi College of Engineering, RTMNU B.E. 2013 – 63%
- ✓ Higher Secondary School, 2009  
Kamla Nehru Mahavidyalay, Nagpur - 68.30%
- ✓ Matriculation (SSC), 2007  
Adarsh Vidya Mandir, Nagpur - 85.06%

**Interpersonal Skills: -**

- ✓ Communication.
- ✓ Problem-solving (troubleshooting)
- ✓ Organizational skills.
- ✓ Project management.
- ✓ Attention to detail.

**Date of Birth: -** 8<sup>th</sup> August 1991

**Language Proficiency: -** English, Hindi and Marathi

SIGNATURE  
( Prateek V. Hedao)