

# GAUTAM KUMAR

## BUSINESS ANALYST

### PROFESSIONAL SKILLS

Business Analyst  
Technical Analyst  
Project management  
Team management  
Market research  
Communication skills  
Collaborative nature

### PERSONAL SKILLS

Creative spirit  
Reliable and professional  
Organized  
Time management  
Team player  
Fast learner  
Motivated

### TECHNICAL SKILLS

Microsoft word, Excel ,Power Point,  
Scrum Fundamental  
EDP, Manual Testing  
Project Management  
ON Page SEO, Off Page SEO,  
Content Writting, Blog Writting, Social Media Promotion, Competitor Analysis

### TOOLS & FRAMWORK

TFS  
Wordpress

### CERTIFICATION

Scrum master certified,  
Manual & Selenium certified

### CONTACT

+91 8867148728  
kumargautamg1991@gmail.com

### PROFILE

Extremely motivated to constantly develop my skills and grow professionally. I am confident in my ability to come up with interesting ideas for unforgettable marketing campaigns.

### EXPERIENCE BUSINESS ANALYST

Medintu Health Solutions Pvt. Ltd. | July 2019 - Till date

Requirements gathering from clients end.  
Project planning by requirements analysis with the manager.  
Project assignments to dedicated resources.  
Maintaining deadline for the implementation of the projects.  
Generating reports of each individual working on the projects.  
Produce test results/screenshots & upload to Quality centre.  
Document software product defects & track it to closure.  
Provide guidance & supervision to the more junior tester.  
Provide recommendations to improve the development process.  
Act as a bridge between development, testing team and client to maintain the business-standard.  
Interacting with clients from time to time during the progress of the project to check the status.  
Generating reports for the clients regarding total Man hours consumed for projects and maintain the budget and time frame set for a particular project.  
Quality assurance of all the projects before delivery to clients.

### TECHNICAL ANALYST

Luminous Infoways Pvt. Ltd. | Feb.2017 - April 2019

Project planning by requirements analysis with manager.  
Maintaining deadline for the implementation of the projects.  
Generating reports of each individual working on the projects.  
Develop and execute test and quality assurance strategies and plan.  
Work to elevate the reputation of support team by providing solid customer service, timely and efficient issue resolution and exemplary communication.  
User Assistance  
Manage and deliver project assignment within the established timelines.  
Provide routine status updates and prompt management escatation.

### DATA ANALYST

Sandcube Analytical Pvt. Ltd. | July 2016 - Feb. 2017

Collecting game data and video from clients.  
Testing and analysis for various game like basketball, volleyball and football.  
Correcting the score card & checking all the errors occurred throughout the game.  
Responsiable for creating documents of tested game.

### EDUCATION

BACHELOR OF ENGINEERING , ELECTRONIC & COMMUNICATION  
Visweswarya Technical University