Siddiq Ahmed

Bangalore Urban, Karnataka, India

✉ sid.cmgt@gmail.com   📞 7624828165

in linkedin.com/in/siddiq-ahmed-a857ba135

Summary

1. Being part of venture- RevPro, a revenue recognition tool. 2. Working on RevPro post-production support which involves Operational Support, Incident management, Consumption activities. 3. Assisted in month end and quarter end close activities. 4. Generated reports and tracked process for upper level management. 5. Handing and identifying failures and fixes in system functionality through concurrent manager reports and evaluating the fallouts & inefficiencies through SQL queries. 6. Perform monitoring job process through SQL queries and identify the errors in the jobs and also investigate further with the log files and raise incidents for the fix. 7. Identifies errors and issues to rectify those for the smooth flow of business. 8. Ensures all the Journal Entries are acknowledged, and Revenue is recognized for the period. 9. Review and analyzing the scope of the project and engage with all stakeholders to ensure co-ordination in delivering the end result.

Experience

Analyst
Dell Technologies
Jul 2019 - Present (2 years +)
Revenue recognition, System Control Group.

Senior Process Associate
M P Exports
Jul 2015 - Jul 2019 (4 years 1 month)

Senior Process Associate
Capgemini
Dec 2014 - Jun 2015 (7 months)
Overview :

• Manage relationship with onshore Business Process Owners, and attend governance meetings
• Possess the credential of migrating an F&A - Accounts Payable US process which was done off shore in US and then trained and prepared the modules here.
• Managing the day to day operational & people related activities for the team
• Handled the Knowledge Transfer activities for the entire team
• Possess in depth knowledge of P2P process - AP Expense/Supplier Maintenance/ Inter Company.

Job Responsibilities:

• Handling end to end queries from the suppliers on A/P Helpdesk.
• Preparing Report on daily basis like daily report and taking responsibility for other activity- Updating daily operational dash board, Daily team target file.

- Ability to work independently and with a team in a fast-paced and high volume environment with emphasis on accuracy and timeliness
- Preparation of various reports for the entire process.
- Handling customer queries through mails and calls.
- Interacting with the client/internal people query and resolve it.
- Responsible for 45 Operational Reports (Daily, weekly & Monthly) & MIS Reporting.
- Involved in the stabilization phase of the process along with timely fixation of the identified process gaps.
- Analyzing and resolving the blocked, pending invoices.

Senior Process Associate
Hewlett Packard Enterprise
Aug 2012 - Nov 2014 (2 years 4 months)
- Handle all HP World Wide Intercompany Account Payables.
- Reconcile Quarterly Intercompany Reconciliation Balances.
- Monitor on AP, liaise with operation & trading Partners Closely working with controllership contacts in order to settle the open aged balances.
- Assisting management in smooth work flow in inter company department.
- Supporting in providing the accurate data for audit purpose in quarterly basis as E&Y required

Finance Accountant
CITI MART Supermarket
Jul 2010 - Aug 2012 (2 years 2 months)
Job Responsibilities:
- Assist the Controller with the day to day, monthly and year end operations of the Accounting Finance Department including grant management and budget review and analysis.
- Perform the processing and recording of accounts payable transactions and ensure that all invoices and staff reimbursements are paid accurately and in accordance with Finance policies and procedures
- Manage the processing of cash receipts, recording of revenue and receivable and work closely with the Development Team to ensure that revenues and receivables in MIP are reconciled with Sales force data any given time.
- Prepare and analyze the monthly budget/forecast to actual variance reports per program and department.
- Assist in the preparation of financial reports such as financial statements, budget performance, and interim grant financial reporting
- Perform general accounts analysis and reconciliations, including bank statements, fixed assets, employer's benefit costs, accruals and prepaid expenses

Education

HKBK Degree College (K.S.M.F First Grade College), No.6/1, Contonment Station Road, Bangalore-51
Bachelor's of Business Management BBM, Business Administration and Management, General
2007 - 2010

Brindavan College

Business/Commerce, General

2005 - 2007

Parachute Regiment Army school

High School, CBSE

1995 - 2005

Licenses & Certifications

Accounting Fundamentals - Corporate Finance Institute® (CFI)

10776280

Credential for Excel Certificate - Corporate Finance Institute® (CFI)

10777198

Reading Financial Statements Certificate - Corporate Finance Institute® (CFI)

Issued Jul 2017 - Expires Jul 2017

10794263

Reading Financial Statment - Corporate Finance Institute® (CFI)

Skills

Business Relationship Management • Corporate Finance • SAP ERP • Oracle Database • Microsoft Office • Leadership • Financial Services • Financial Accounting • Account Reconciliation • Procure-to-Pay