

**Name:** Omkar Choudhury

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**Mobile Number:** 7008860171

Around 1.5 Year experience as Data analyst, Data management & Reporting. Data extraction, Data cleansing & data reporting using SQL, MS-Excel & Tableau. Strong knowledge on SQL Server, MS Excel, Tableau, word & PPT.

Educational Qualifications			
BTECH (ECE)	2015-2019	GIET UNIVERSITY GUNUPUR	68%
INTERMEDIATE(+2)	2013-2015	GUNUPUR COLLEGE GUNUPUR	50%

<b>Experience(1 year)</b> <b>Company Name:</b> Reliance Mutual Fund Bengaluru, Jan 2019 to Jan 2020	<b>Tools:</b> <ul style="list-style-type: none"><li>• <b>Advanced MS Excel</b></li><li>• <b>MS PPT</b></li></ul>
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**Profile description:** Data analyst ( Business Dev Associate/Financial Advisor )

- A Sales & Marketing research-based Data Analysis in which we try to analyze large datasets of products & services which are provided by Reliance/Nippon India Mutual Fund in different categories.
- We analyzed Service Quality Aspect, Operations, B2B Market Share & B2C Market Share.
- Tools are used for analysis purpose, to make important decisions on demands and to manage the quantity of production in order to enhance the business of the company. The insight helps to stake holders and investors to invest their time and money in the company's product.

**Roles and responsibilities:**

- Interact with marketing Operations team & other Operations teams to identify areas of process improvements.
- Gathering all the Products & Services related information of Reliance Mutual fund so that an insight can be given to Relationship Manager. In order to increase the AUM of Reliance Mutual Fund.
- A detailed Analysis on Marketing Data Management for Reliance Mutual Fund.
- **MS Excel:** We gather all the data into Excel Sheets for each category from internal sources as well as external sources for cleaning the data and keep it ready for further analysis.
- Analyzing raw data, drawing conclusions, preparing Daily/Weekly/Monthly/Quarterly business reports and generating customer spends reports based on their spending.
- Presenting PPTs in front of senior colleagues and corporate Clients.
- Manipulating, Cleansing & Processing data using ETL Process and MS-Excel.
- Supplying Qualitative and Quantitative data to colleagues & clients.
- Providing account statements to the investors/clients of their investments for tax reduction/filing IT Returns.
- Performing daily system checks.

<b>Certification Internship</b> <b>(5 months)</b> <b>Data Gyan</b> Bangalore, 25 Mar 2020 to 27 Aug 2020  <b>PROJECT NAME :-</b> Data Management  <b>Tools:-</b> <b>SQL, Advanced Excel</b> ( Pivot table, Dashboard creation, VLOOKUP), <b>MS Word ,Tableau &amp;</b> <b>PPT</b>	<b>Project Description:</b> <ul style="list-style-type: none"> <li>➤ Gather data from various sources like LinkedIn, Facebook, Naukri and Internal database.</li> <li>➤ This can help in identifying the related customers for the company business team and marketing.</li> </ul> <b>Role &amp; Responsibility:</b> <ul style="list-style-type: none"> <li>• Communicating with Clients to Understand Business Requirements related to data.</li> <li>• Analyzing raw data, drawing conclusions &amp; developing recommendations Writing SQL scripts to manipulate data for data loads and extracts.</li> <li>• <b>MS Excel:</b> We gather all the data into Excels sheets for each category from internal sources as well as external sources for cleaning the data and keep it ready for further analysis.</li> <li>• <b>MS SQL:</b> We import each category data into the database server in order to combine and transform single data information to a complete master data using SQL Queries.</li> <li>• <b>Tableau:</b> We develop an appropriate visualization using this tool for making important decisions for business optimization of the company.</li> <li>• Create Daily, weekly and monthly Analytics report of product KPIs</li> <li>• Supplying qualitative and quantitative data to colleagues &amp; clients.</li> <li>• Performing daily system checks.</li> </ul>
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Key Skills & Competencies		
Languages	Odiya	Mother tongue
	English	Proficiency level
Database	SQL server & SQL	
Tools	SQL, Tableau, MS-Excel, Word & PPT	
Address	Sri Rama PG, Kalamandir,Marathalli, Bengaluru, Karnataka 560037	
DOB & Gender	28-06-1998 & Male	

Hobbies
<ul style="list-style-type: none"> <li>▪ Listening music and watching movies</li> <li>▪ Reading Newspapers.</li> </ul>

Date:  
Place: Bangalore

Omkar Choudhury  
Signature