

Ankit Rawat

Project Management | Scrum | Data Management | Business Analysis

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Career Objective

8+ years of experience in Project Management, Scrum, Data Management, and Business Analysis with leading cross-functional teams in the development, documentation and delivery of process innovations driving the attainment of business goals. Seeking opportunities to transform company practices into fresh, cost-effective solutions leading to more efficient operations.

Professional Summary

- Assisting Product Owner on Roadmap, Backlog prioritization, ordering and refinement
- Designing the Process and Timeline charts for the Client with setting up team and timeline with points allocation according to Sprints.
- Facilitating the Scrum Ceremonies with the Scrum Team.
- Assisting team on impediment resolution.
- Coaches the Scrum Team on the agile principals.
- Creating Dashboard, measuring KPIs metrices (burn down charts, Team velocity, cycle time, cumulative flow, etc.) and generating reports
- Vendor Assessment and Client and Business Relationship management
- Implementing BPA (Business Process Analysis), Process mapping, “As-Is” v/s “To-Be” model, gap analysis, impact analysis,
- Defining and creating Business processes using flow charts, activity diagrams, use case scenario
- Designed both high-level and detailed information flow charts for organization, processes, and functionality and also assist in creating scope documents and user stories.
- Liaise between business and technical personnel to ensure a mutual understanding of processes and applications

Advanced Technical skills and Knowledge Area

Documents	BRD, HLD, Use Cases, User Stories, Test Cases, Impact Analysis, AS-IS, TO-BE
Tools	Confluence, ETM, Rally, MS Visio, ARIS, Bizagi, JIRA, Azure DevOps, AWS, MS PowerBI, AdobeXD, Figma, Cisco AnyConnect VPN
Lifecycle models	Agile, Waterfall

Qualification

B. Tech from Maharishi Dayanand University (M.D.U) - 2012

Work Experience

Amantya Technologies Inc. - Verison, Landmark, SymphonySummit AI

Description	Development of the Platform and Application
Role	Project Management – Scrum – Business Analysis
Contribution	<ol style="list-style-type: none">1. Assisting Product owner on Prioritization and backlog refinement2. Facilitating the Scrum events as scheduled3. Coaching the development team on Agile principals and way of working.4. Maintaining the JIRA board and driving the daily calls.5. Measuring KPI – Sprint burndown, cumulative flow, velocity, capacity etc.6. Removing impediments7. Provide AC to the Development Team.8. Taking care of Jira Tickets with every detail for the deployment to the client.9. Protecting the team from outside interruptions and distractions.
Period	Oct 2021 – Present
Team Size	8

Conduent Business Services (Xerox) - MyBAT app

Description	Development of the In-house app to enhance collaboration and communication within the organization
Role	Project Manager - Data Management and Analysis Services Analyst II
Contribution	<ol style="list-style-type: none">1. Assisting Product owner on Prioritization and backlog refinement2. Facilitation of the Scrum events as scheduled3. Coaching the development team on Agile principals and way of working.4. Setting up Dashboard for KPI metrices5. Measuring KPI – Sprint burndown, cumulative flow, velocity, capacity etc.6. Removing impediments7. Protecting the team from outside interruptions and distractions.
Period	Aug 2016 – Oct 2021
Team Size	8

Jasper Infotech

Description	Team Product Catalogue maintains the range of products, offers, discounts that help buyers make a purchase decision.
Role	Process Executive - Solution Specialist
Contribution	<ol style="list-style-type: none">1. Collaborate with the client to gather requirements and convert them into functional specifications and/or technical requirements.2. Creating user stories and defining AC3. Assisting Product owner on Prioritization and backlog refinement4. Participation in Scrum Ceremonies as scheduled5. Analyze existing system and the proposed system to conduct Gap Analysis.6. Performing UAT, Sign-off and PPV
Period	March 2015 – Dec 2015
Team Size	7

lenergizer IT Services

Description	Development of the Problem Module for tool PST
Role	Process Executive
Contribution	<ol style="list-style-type: none">1. Conducting workshop to gather the requirements2. Create detailed requirement specifications3. Organize the business analysis process with the client and our project team4. Checking with technical team, the feasibility of the functional requirements, and try as much as possible to stay close to the native solution5. Ensuring the quality of the project by developing test scenarios and participating in the tests phase6. Defect Management7. Preparing Signoff report, Root Cause Analysis
Period	Jun 2013 – Feb 2015
Team Size	5

Professional Achievements

- Awarded with **Eagle Squad Award** in **Xerox** for Excellence.
- Established the Scrum Practices within team with setting up Agile Team.
- Recognized to provide Support and leading 3 Shifts consequently.

Other Activities

- Participated in the **XIX Organizing Committee Commonwealth Games Delhi 2010** as a volunteer.
- Active member of an **NGO Reach out and Pass it on (R.O.P.I.O Foundation)** and coordinated in various related festivals
- Won the Zonal Science Exhibition Model from **GOVT. OF NCT OF DELHI** in 2006

Personal Profile

- Date of Birth -- 13th Feb 1990
- Passport Number -- N5485345
- Marital Status -- Married
- Nationality -- Indian
- Languages Known -- English and Hindi

I, Ankit Rawat, hereby declare that the above-mentioned information is true to the best of my knowledge.

Place:

Date

Ankit Rawat