# RESUME

**SREEJITH K N**

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With 11+ years of IT asset and software license management experience with key capabilities in Software licensing, compliance and contract management and also expertise in CMDB in technology industry.

A career focused on learning, adapting & creatively implementing ideas that helped my employers to accomplish greater productivity while sustaining compliance to Industry standards.

## ATTRIBUTES

* **Engineering graduate in Electronics & Communication.**
* **ITIL 4 (in 2021) and V3 (in 2012) foundational certified professional.**
* **Competent in addressing and resolving software licensing issues across different publishers such as Microsoft, Adobe, IBM, VMware etc.**
* **Managed and lead several facets of IT asset management such as reporting, solutioning, transitions and operations.**
* **Passionate about learning, training and pro-actively managing and motivating a team to achieve its true potential.**

## CORE COMPETENCIES

* Software license Management and Software Life-Cycle management.
* Competencies in SAM tools such as Service Now (SAM Pro), Flexera FlexNet Manager, IBM ILMT etc.
* Designs and executes strategies for managing and optimizing software asset usage.
* Understanding of various license models and able to apply and monitor those in real time.
* Strong quantitative, analytical, organizational and problem solving skills.
* Experience in playing a significant role in vendor software audits.
* Lead new efforts and processes to ensure software compliance.

## COURCES AND CERTIFICATIONS

## ITIL 4 Foundation Certification (AXELOS)

## ITIL V3 Foundation Certification (Exin)

* **Microsoft Licensing Specialist certifications (**[**https://getlicensingready.com/**](https://getlicensingready.com/) **)**
* **Flexera FlexNet Manager - Certificate of Completion from Flexera Community learning path**
* **MS power BI - Certificate of Completion from Simplilearn**

**PROFESSIONAL EXPERIENCE**

### Company: Alcon Laboratories (India) Pvt. Ltd. - Nov 20– May 21

### Software Asset Expert

* Implementing Service Now SAMPRO module (SAM prospective).
* Provide recommendations by collaborating closely with internal customers on how to license, reconcile, re-harvest, transfer and document licensing entitlements to drive demand management savings opportunities.
* Performed software license renewals in timely and optimal way with beneficial cost savings.

**Company: CGI Information Systems & Management Consultants - May 16 – Nov 20**

**Software License and Compliance Specialist**

* Working experience with in Flexera FlexNet license manager (about an year) which includes Enterprise Software License Management, Metrics and license tracking, license entitlement and purchase details tracking and also having good knowledge on generate utilization & software metering reports from FNMS.
* Product life cycle management (plan, acquire, deploy, manage, and retirement of software)
* Implemented ILMT (IBM License Metric Tool) to clients and provided reports based on IBM licensing usage (PVU, RVU etc.)
* Managed enterprise wide compliance with all software license agreements and copyright law by monitoring and enforcing proper software usage policies and guidelines to ensure that there is no compliance issue.
* Maintain compliancy by creating ELP reports (Effective License Position), Risk analysis report and control software usage. Developed software policies, processes and guideline to ensure compliance.
* Identified and achieved cost savings opportunities in renewals, software licensing, and services for multiple clients.
* Maintained a very good and open partnerships and relations with major software publishers to ensure maximum benefits for all agreements.
* Worked closely with operations team to provide accurate license entitlement data as part of

Software audit.

* Innovate: Introduce new ideas and processes which improve performance and productivity.
* Conduct internal audit activity to understand the software usage across the organization and identify the gaps and take necessary actions to achieve compliance.
* Provide SAM support and guidance to business stakeholders including advice on licensing agreements and providing pricing for projects.
* Responsible for implementation of tools and processes.

**Company: Fidelity Business Service India Private Limited**

**Administrator – IT assets**

(Through PC SOLUTIONS, Bengaluru, May 2011 to Sep 2012 and then Fidelity payroll to May 2016)

* **Software Assets and Compliance Management** 
  + Compliance reports for various publishers - Validate software deployment and Software entitlement to make sure Zero compliance.
  + Manage all the procured software License, renewal of annual maintenance and renewal subscription based license (Microsoft, IBM, Oracle, SAS, and Tableau etc.).
  + Software reclamation, based on the software metering report from SCCM and exited user list, utilize the unused software for other requirement.
  + Vendor\ reseller coordination.

**• Configuration Management**

* + Maintain and update the configuration item relationship details in CMDB for all Assets. And prepare reports t0 senior management.
  + Ensuring that software distribution teams are following the CM guidelines for the software version update.
  + Handle the tasks of managing Configuration Management Database as well as configuration control of the operational baseline.

**Company: Wipro InfoTech**

**Desktop Support Engineer – Asset Management**

(Through TECH POOL SOLUTIONS PVT LTD, Bangalore/Cochin January 2010 to May 2011)

* **Software License Management and Software Downloads Management** 
  + Track daily installations captured in E-asset tool for license details and uninstall unlicensed software and Mapping of the license gaps to cost centers.
  + Software procured v/s usage reconciliation.
  + Manage all user queries related to license compliance.
* **IT Assets Inventory Management** 
  + Managing up-to-date inventory of IT assets which are in stock & in use.
  + Monitoring Assets delivery from vendor & allocation to users from stock through defined process.
* **IT Asset Procurement, Asset Deployment & Vend or Payment**
* Assisting procurement team in IT asset Purchases.
* Coordinating with Accounts Payable team and closing vendor payment.

**SKILLS AND COMPETENCES**

* Proficient MS POWER BI
* Proficient in MS Office
* Expertise in MS SQL, PL\SQL
* Knowledge in PowerShell and data warehousing.