|  |
| --- |
| **OBJECTIVE** |

## To build a career in an environment which involves teamwork, commitment, dedication while being resourceful, innovative and flexible and scope for proving myself and to be a part of the team that dynamically works towards the growth of organization and gain customer satisfaction.

|  |
| --- |
| **PROFESSIONAL SUMMARY** |

* Dynamic & result-oriented Individual with around 5 years of technical experience.
* Around 5years of working experience as a **US IT Recruiter**, focused in the placement of Software Engineers, Database Developers/Administrators, Network/System/Security Engineers, Quality Assurance/Test Engineers, Business Analysts, and Sales Force Developers/Administrators.
* Possess strong technical/business acumen and understanding of technical requirements from the Consultants; deep sourcing skills and experience sourcing passive requirements.
* Possess excellent knowledge of US Staffing processes including sourcing a requirement, tracking the vendor & Client information, salary negotiations and closing.
* A resourceful, solution-focused professional with excellent interpersonal and rapport-building skills.
* Responsible, loyal, reliable and independent worker with high level of enthusiasm and creativity.
* Self-motivated professional who achieves results and has superior ability to coordinate and perform several tasks simultaneously.

|  |
| --- |
| **TECHNICAL SKILLS** |

**Operating System:** Microsoft Platform

**OS Administration:** Windows XP, 2007, 2008, 2010

**Software Packages:**  MS Office,

**Portals Used:** Dice, Monster, Indeed, Career Builder,

|  |
| --- |
| **PROFESSIONAL EXPERIENCE** |

Role: Sr. Technical Recruiter 7/2019 to Present

BAANYAN SOFTTECH SOLUTION

Responsibilities:

* Responsible for full life cycle of Recruiting.
* Source, screen, interview, and evaluate candidates
* Foster long-term relationships with candidates
* Review and understand technical job requirement requirements
* Review applicants to verify if position requirements are met
* Format resumes meeting client expectations
* Research new technologies
* Create detailed job descriptions
* Follow up with candidates

**Role: Sr. Technical Recruiter 3/2018 to 7/2019**

**erankey IT Services**

•Responsible for full life cycle of Recruiting.

Analyzed the job requirement, and participated in the full life cycle process of recruitment. Posting job requirements in all Job Boards i.e. Monster, Tech Fetch, Dice, the Ladders, LinkedIn. And blast requirement to the vendor list. Sourced the best fit candidates through various Job Boards (Monster, Dice, Tech Fetch, and LinkedIn), Databases, Networks and Referrals.

• Source, screen, interview, and evaluate candidates

• Foster long-term relationships with candidates

• Review and understand technical job requirement requirements

• Review applicants to verify if position requirements are met

• Format resumes meeting client expectations

• Research new technologies

• Create detailed job descriptions

• Follow up with candidates

Responsible for preparing, Client Information, necessary information to Payroll Dept. Etc

**Role: Sr. Technical Recruiter 12/2016 to 2/2018**

**Thought wave Software and Solutions**

* Responsible for full life cycle of Recruiting.

Analyzed the job requirement, and participated in the full life cycle process of recruitment. Posting job requirements in all Job Boards i.e. Monster, Tech Fetch, Dice, the Ladders, LinkedIn. And blast requirement to the vendor list. Sourced the best fit candidates through various Job Boards (Monster, Dice, Tech Fetch, The Ladders, and LinkedIn), Databases, Networks and Referrals.  
  
Reviewed and evaluated resumes. Determine qualifications of candidates based on job  
description. Maintaining and updating database of all resumes received. Understanding the salary requirements of prospective candidates and negotiating compensation on C2C, W2, 1099, Per Diem Basis, so as to maximize profit margins for the company. Submitting screened and short listed profiles to Manager/Client. Act as a bridge between the candidates and the clients, in entire process of the interview.

**Worked Technologies: PeopleSoft Functional and Technical, JAVA, dot NET, BA, Tableau, AS-400, QA, SQL DBA/Developers, Hadoop and Big data technologies.**

**Role: US IT Recruiter 7/2014 to 10/2016**

**SOLUTIONS RPO**

* Responsible for full life cycle of Recruiting.
* Source, screen, interview, and evaluate candidates
* Foster long-term relationships with candidates
* Review and understand technical job requirement requirements
* Review applicants to verify if position requirements are met
* Format resumes meeting client expectations
* Research new technologies
* Create detailed job descriptions
* Follow up with candidates
* Responsible for preparing, Client Information, necessary information to Payroll Dept. Etc...

**Worked Technologies: JAVA, dot NET, BA, Tableau, AS-400, QA, SQL DBA/Developers.**

|  |
| --- |
| **EDUCATION** |

* Post graduation in M.B.A IN GITAM UNIVERSITY ,Visakhapatnam
* Bachelors in B.COM FROM ANDHRA UNIVERSITY, Visakhapatnam
* Intermediate from mega jr collage, Visakhapatnam
* Diploma in Health, safety and environment in annamalai university

|  |
| --- |
| **PROJECT:** |

**Title**: Training and development

**Description:** The main aim of the project how train the the employees, in A Organization

how to maintain the relation with employees and management , to solve the problems between management and employees. to get productivity.

**Technologies:** HUMAN RESOURCES MANAGEMENT

|  |
| --- |
| **STRENGHTS** |

* Good communication skills.
* Sincere and hard working.
* Planning, organizing and implementing the plans at right line and in right way.
* Self-motivated and Adaptability.

|  |
| --- |
| **HOBBIES** |

* Enthusiastic towards the new things, Listening music, playing cricket, Internet surfing.

|  |
| --- |
| **DECLERATION** |

I certify that to the best of my knowledge and belief, this CV correctly describes me and my qualifications.

Date:

Place: (CH SREE HARSHA)