**N.D.S. Prasad Raju**

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**Professional Summary**

A competent & goal oriented financial professional with 8+ years of experience in Asset Management, Investment Services & Investment Banking Operations. Skilled in Project Management, Client Reporting, Reconciliation, Private Placements, Factsheets Production, Trade Settlements & Settlement Instructions setup.



**Experience**

Current Employer: **Invesco** (21st Jul 2014 to till date)

Designation : Senior Reporting Analyst

**Job Responsibilities**

* Handling project (Vermillion) scrum calls, testing, review and distribution of factsheets in PROD environment for both US & CAD regions.
* To coordinate with PMs, Compliance & Stakeholders on the new requirements and responsible to provide timely resolution of escalated issues and corrective actions with utmost priority.
* Creation and analysis of daily, monthly, quarterly reports and handling team level process allocations and acts as reviewer before distribution.
* Accountable to produce the factsheets (drop, build, update, review & distribute) and to take care of structured & unstructured segments of entire factsheets, using Tableau Server, Oracle Business Intelligence, Bloomberg etc.,
* To handle weekly status calls with stakeholders for all the reports and to provide timely updates to higher management.
* Proactively identify, manage and document all risks and issues and report the status to stakeholders/management as per the cutoffs for both Retail & Institutional activities with 100% accuracy.
* Supervising team and take care of team management tasks such as new transitions, trainings, project calls, reports allocation, team metrics and snapshots on regular basis.
* End-To-End support for all Private Placement Memorandum (PPM) related requests and providing best possible solutions asap across all the locations.
* Liaising with North America teams ensuring that all requirements in terms of quality, format and Invesco guidelines. Coordinating with US, XUS Compliance & Legal teams across all jurisdictions and getting proper approvals to release PPMs from the system.



Previous Employer : **Cognizant (UBS - Operations) -** 28 months (Mar-12 to Jul-14)

Designation : Senior Process Executive

**Job Responsibilities: (Settlements, Int. Recon & SSI’s setup)**

* To confirm the trades with clients for Rates & Credit asset classes and to check with Trade Support team for any discrepancies to cross check with term sheet.
* Responsible for handling Trade Settlements and managing the cash flows in the system.
* Reporting to settlement teams (Onshore & Offshore) regarding the Intersystem breaks by investigating on all recs and updating on risk/non-risk; open/closed breaks & high risk breaks.
* Raising discrepancies to the Middle office / Front office to resolve the settlement breaks with proper and necessary details for which amendment of trade is required.
* Sourcing SSI’s from Omgeo Alert for all Alert based clients by using Acronyms & Access codes.
* Sending Emails to clients to get SI’s and to setup instructions as per client requirements.
* Setup SI’s for Alert based clients & clients for (16) deliverable currencies by submitting PIL templates.
* Receiving alerts from SWIFT Broadcast service and to update SI’s on a timely basis.



**Achievements**

**Invesco:**

* Two times appreciation award winner in a year
* CI Workshop certified – Invesco CI program
* Platform-wise testing – UAT & Dev (across North America region)

**Cognizant:**

* WOW award winner for the best performance at CTS
* Best idea of the QTR award for automating SSI updation process



**Educational Qualifications & Certifications**

* Masters of Business Administration (Finance) from Dr. L. Bullayya College – Vizag

(Andhra University) with 7.9 CGPA

* CFA Foundational Module - Certified
* NCFM (Mutual Funds) - Certified