

Vaishali Teotia

Business Analyst

IT Professional with 3+ years of Experience in Business Analysis who has thorough understanding of functional and technical aspects of Software Development Life Cycle. Significant experience of working in an agile scrum environment. Recognized as a goal-oriented, hardworking individual with a quest to learn and contribute.

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WORK EXPERIENCE

Business Analyst

RapiPay Fintech Pvt Ltd.

01/2021 - Present

Achievements/Tasks

- Built out the data and reporting infrastructure from the ground up using tableau and SQL to provide real time insights into the product, marketing funnels and business KPIs.
- Met 96% of feature deadlines by proactively identifying and mitigating any engineering roadblocks.
- Acted as a liaison between product, IT and sales teams to understand customer demand for new features and new potential markets to move into.
- Owned the planning and scheduling of two-week sprints and clearly articulated the product vision to engineering along with that also managed the product backlog and re-prioritized it to increase product goals.
- Created wireframes for the requirements gathered through rounds of meetings.

Business Analyst

Xavient Digital(Telus International)

10/2019 - 08/2020

Achievements/Tasks

- Performing responsibilities working on large and complex software development, infrastructure, SaaS and/or Cloud solutions
- Mentored teams and streamlined techniques through evolution of delivery cycles, establishing documentation framework to support agile methodology implementations.
- Analyzing stakeholder requirements closely and preparing BRD and FRD documents.
- Conducted interviews with key business users to collect information on business processes and user requirements.
- Built data visualizations using SQL and Tableau for business KPIs that reduced manual reporting by 8 hours weekly.
- Fostered more open communication between executive stakeholders, engineering and sales resulting in an improvement in speed of the feature development life cycle by 22% quarter over quarter.

Business Analyst

Getzo

08/2017 - 10/2019

Achievements/Tasks

- Synthesized current business intelligence data to produce reports and polished presentations, highlighting findings and recommending changes
- Collaborated on all stages of systems development lifecycle, from requirement gathering to production releases.
- Participating in project definition and analysis phases of project to ensure that business needs and requirements are captured effectively.
- Conducting daily stand-up meetings with stakeholders and delivering the progress of requirements.
- Tracking requirements on daily basis by coordinating with development team and listing out the problems.

SKILLS

Analytical Skills

Critical Thinking

Power BI

Tableau

SQL

BRD, FRD, SRS and TDD documentation

Scrum Agile Methodology

MS Excel

JIRA

Data visualization

Alteryx

Stakeholder management

Presentations

RPA

Trello

Automation anywhere

Predictive modelling

Wireframing

EDUCATION

B.Tech in Computer Science and Engineering

ABES Institute of Technology

2013 - 2017

Tasks/Achievements

- Projects Undertaken: Multilabel Tweet Classification(Data mining)

CERTIFICATIONS

Excel to MySQL: Analytic Techniques for Business Specialization

Business Analytics for Decision Making

Data Analysis and Presentation skills:The PwC Approach

Business Statistics and Analysis Specialization

Automation Anywhere Certified Advanced RPA Professional Prep. (A2019)

Business Analyst v11 for RPA

Data Visualization with Tableau Specialization