|  |
| --- |
| **JAMES M. FARLEY, PMP, SCPM**  **(425) 681-5579** [**jim\_farley@live.com**](mailto:jim_farley@live.com) [LinkedIn Profile](https://www.linkedin.com/in/jamesmfarley/) |

**Program / Project Manager**

A results-oriented, passionate project manager with 15+ years of experience supporting executives, sales and managers to improve internal operations for organizations. I understand the value that a dedicated PM can contribute to a company and I am constantly looking for the opportunity to leverage my passion, skills, and tacit knowledge into a project so that I can contribute to the organization's mission.

I am an expert in many industry-standard project management methodologies including SDLC, PMBOK, Agile Scrum and Agile Hybrid processes. 15+ years of experience managing the implementations of enterprise management systems used to support a new or existing EPMO and PMO. Also designed and developed the required support plans and governance framework to establish ongoing change, risk, QA, and portfolio management policies and procedures.

**Specialties**

|  |  |  |
| --- | --- | --- |
| * PMBOK Processes | * SharePoint Enterprise Farm | * Oracle Primavera Suite |
| * Governance Framework | * SharePoint Site Admin | * CA Clarity PPM |
| * PMO Processes | * SharePoint PowerApps | * MS Project Server |
| * Project Portfolio Management | * SharePoint List | * MS Visio |
| * SDLC Processes | * SharePoint Workflow | * MS Excel |
| * Agile Methodologies | * SharePoint Online | * MS Flow |

|  |
| --- |
| Professional & Project Experience |

#### Project Controls Analyst / Project Manager (2019)

Sound Transit, Seattle, Washington

* Sound Transit PPMO Framework Redesign

Analyzed current PPMO framework for future scaled down version that will provide a simple and stable end to end process for all project management disciplines within Sound Transit Information Technology.

* ServiceNow PPM Implementation

Manage the implementation of the ServiceNow PPM tool, providing an end-to-end project portfolio management system that will utilize Sound Transits Project Portfolio Management Office (PPMO) Framework.

#### Project Portfolio Manager / Project Manager (2017 - 2019)

Esterline Technologies Corporation, Bellevue, Washington

#### EPMO Project Portfolio Management Solution

Managed implementation of CA PPM tool throughout Esterline and provided customized training.

#### CA Clarity PPM Subject Matter Expert

Provided hands on CA PPM 15.2 Administrator support to several hundred users, I creatively customized the CA PPM tool to meet the needs of the various business units and project types.

#### Program/Project Manager for SharePoint 2016 Global Implementation

#### Managed various enterprise telecommunication and infrastructure projects

#### Program / Project Manager Consultant(2015 - 2016)

Microsoft, Redmond, Bellevue, Washington

#### Microsoft Bing Group

#### Provided hands on Project Management support using Scrum/Kanban hybrid processes for several small and highly skilled teams of developers within the Bing CoreUX group. I also provided hands on SharePoint administrator/Designer support on various SharePoint List/InfoPath development efforts.

#### Microsoft Partner Operations

#### Provided hands on Portfolio/Program/Project Management leadership for the Partner Operations team during the post implementation phase of a Microsoft internal Portfolio Program Project Management System that was built on a SharePoint Platform and customized for the Partner Operations team. I provided an ongoing needs analysis and assessment to identify and document the requirements to meet the defined future state Portfolio Program/Project goals and measurements of success for the system.

#### IT Program / Project Manager(2010 - 2015)

Sprint/ Clearwire, Bellevue, Washington

* Sprint Enterprise Network Execution System Planning & Design

Planned and helped design the implementation of a single solution for all project phases of Network execution from approved plan through operational acceptance by Sprint, Vendors and OEM’s. I was specifically responsible for developing a Program Governance Framework to coordinate the cross functional effort to establish a standard set of policies, procedures and change control strategies. I was also the assigned PM to manage the future state implementation of the program.

* Clearwire Oracle Primavera Portfolio Project Management Implementation

To streamline Clearwire’s project execution, provide easily accessible business intelligence, and to align cross-functional business goals with organizational delivery, Clearwire implemented the Enterprise Project Portfolio Management software tool “Oracle Primavera Portfolio Management 8.2”. In addition to being the assigned PM to manage the implementation, I also customized and configured the software to meet our EPMO’s established standard policies, procedures and reporting.

* Clearwire SharePoint IT Project Management Site Implementation
* Clearwire Enterprise Contract Management Systems Implementation
* Clearwire Retail Employee Purchase Site Project
* Clearwire PCI DSS Compliance Audits
* Migration of Clearwire ClearVision Interfaces to Sprint IT Systems
* Sprint Network Enterprise Execution Tool Analysis, Governance, and Implementation

#### WSDOT Consultant –Enterprise Systems Analyst / Primavera Suite Support (2007 - 2008)

Stenstrom Group Inc, Olympia, Washington

* WSDOT NW Region Primavera Suite Implementation

I was responsible for assisting the WSDOT program management team in managing the planning, setup, implementation, and ongoing support of the Primavera Contract Manager and the Primavera Project Management software suite for the WSDOT Northwest Region. I helped define the internal WSDOT Primavera support roles, created custom training guides and solidified the lines of communication for ongoing application support.

* AWV WSDOT Enterprise CAD Management Integration Project

The Alaskan Way Viaduct project needed help setting up and supporting a new AUTOCAD Civil 3D document management server called VAULT. I implemented, provided ongoing support and training for a complex CAD management system (AutoCad Vault). I was able to effectively work with the WSDOT Server Ops and workstation support group to help decide and test the best deployment strategy and method.

#### IT Manager/ Project Manager / Systems Administrator (1997 - 2007)

Jacobs / Sverdrup Engineering, Bellevue, Washington

* Managed and supported numerous enterprise CAD management system implementations

As the NW Region IT Manager/Project Manager/Systems Administrator, I provided support for 3-5 offices and over 150 on-site and remote users. I also managed the national and regional deployments of numerous enterprise level software programs for Jacobs Civil, including support for on-call projects with King County and WSDOT field sites along the I-405 corridor.

|  |
| --- |
| Education &Professional Certifications |

Certifications

* Project Management Professional, PMP 2008 - Current
* Stanford Advanced Project Management Certificate Program, SCPM 2012

Education

* AAS Degree, Computer Technology, ITT Technical Institute, Seattle, WA.
* BS Degree, Project Management, Seattle City University, expected completion 2021
* BS Degree Cyber Security, WGU, expected completion 2022