**Nico Theofilus Santoso**

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**EDUCATION**

**University of California, Irvine Graduation Date: Jun. 2020**

Bachelor of Arts in Quantitative Economics **Cumulative GPA: 3.5**

* ***Relevant Coursework****: Microeconomics, Macroeconomics, Linear Algebra, Statistics and Probability*

**EXPERIENCE AND LEADERSHIP**

**INDONESIAN STUDENTS ASSOCIATION IRVINE, CA, UNITED STATES**

*PRESIDENT - DIRECTOR OF OPERATIONS* May. 2018 – Present

* Organize weekly meetings to discuss future fundraising and social events to be held across the academic year
* Work together with both the Events and Finance Director to plan and execute future events efficiently
* Raised over $3 000 through several fundraising events to provide subsidized costs of holding future social events
* Oversee all activities held by the association to ensure that they may run smoothly; assigned as the person of contact

**HUAWEI ENTERPRISE SINGAPORE**

*OPENLAB INTERN*  Jul. 2019 – Sep. 2019

* Assisted in organizing technological updates for existing products catered to current and potential Huawei clients
* Researched and completed multiple customer handbooks to optimize clients’ needs with Huawei products
* Analyzed multiple company profiles to search for potential clients with upside of gaining Huawei a new partner

**GO-JEK INDONESIA JAKARTA, INDONESIA**

*CORPORATE STRATEGY INTERN* Aug. 2018 – Sep. 2018

* Analysed the performance of online vouchers of 3 GO-FOOD merchants and devised effective strategies for each
* Researched the foundation and made a business model for an internship program that will be launched in the future
* Studied the possibilities and outcomes of transforming the company into a reliable data management platform
* Collaborated with a partner to determine the factors that affect the traffic of specified malls in Jakarta

**MICROSOFT INDONESIA JAKARTA, INDONESIA**

*RESEARCH STUDENT* Jul. 2017 – Aug. 2017

* Teamed up with a partner to produce 500 informational and promotional booklets about Office 365 targeted and distributed to multiple CEOs of small and medium-sized businesses as well as established corporations.
* Researched the needs of the Indonesian market with regards to technological advances to increase efficiency
* Volunteered at 2 Microsoft Indonesia events as they unveiled and showcased the foundation of a modern workplace

**KUMON LAKE FOREST, CA, UNITED STATES**

*TUTOR*  Feb. 2017 – Oct. 2018

* Mentored about 80 children per session in both Mathematics and Reading whilst following an organized syllabus
* Worked together with a team of tutors to manage the workload of satisfying all children’s educational needs
* Planned and set-up each and every child’s syllabus that requires inputting data into an installed system

**INTERNATIONAL FULL GOSPEL FELLOWSHIP SANTA ANA, CA, UNITED STATES**

*CARE GROUP LEADER | MUSICIAN*  Jan. 2017 – Present

* Hold biweekly meetings to discuss and go over sermons on previous Sundays while engaging in discussion for each
* Mentor and lead a group of college students if ever they require assistance adjusting to life in Irvine
* Attend weekly band practices to perform on Sunday mornings and collaborate on the dynamics of each song

**ADDITIONAL**

*LANGUAGES:* Proficient in English*,* Proficient in Indonesian*,* Academically Proficient in Mandarin

*SKILLS:* Proficient in both Macintosh and PC Computers*,* Academic Knowledge of Microsoft Office applications,

INTERESTS: Basketball, Music (Drumming), Spontaneity, Traveling, Interacting with friends, Sports Video Games, Food Enthusiast, Driving (Road trips)