**T.SAI CHARAN GOUD**

**Name:** T. Sai Charan Tujala **Address : **

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Near Sai baba Temple

Peerzadiguda.

**Career Objective:**

To secure a challenging position where I can effectively contribute my skills in Accounting and Marketing analyst.

**Profile :**

* An ambitious and optimistic MBA with 3.5 years of hands on experience in the BPO/KPO industry.
* Tremendous problem solving skills, leadership qualities, strong analytical, execution skills
* Ability to work in tight schedules mentor and team player towards interpersonal communication with ability to work with team and independently .
* Magnificent and written communication strong experience interacting with clients and analyzing solutions.

**Technical summary : Applications generally used**

* Citrix receiver
* As400
* Support central
* Savvion
* Logistics billing system
* Adhoc reports (credit and debit memo)

**WORKING FOR GENPACT IN PENSE PROCESS:**

**GENPACT INDIA PVT.LTD (2017 march to 2019 till date) —**Genpact (formerly [GE Capital](https://en.wikipedia.org/wiki/GE_Capital) International Services), ([NYSE](https://en.wikipedia.org/wiki/New_York_Stock_Exchange): G)[[1]](https://en.wikipedia.org/wiki/Genpact#cite_note-1) is an American professional services firm with key offices in [New Delhi](https://en.wikipedia.org/wiki/New_Delhi), [Palo Alto](https://en.wikipedia.org/wiki/Palo_Alto,_California), [Hyderabad](https://en.wikipedia.org/wiki/Hyderabad), [Bengaluru](https://en.wikipedia.org/wiki/Bengaluru), [London](https://en.wikipedia.org/wiki/London), [Kolkata](https://en.wikipedia.org/wiki/Kolkata), and [New York](https://en.wikipedia.org/wiki/New_York_City) .It  is a global professional services firm that makes business transformation real. ... In January 2005, Genpact became an independent company to bring our process expertise and unique DNA in Lean management to clients beyond GE, and then in August 2007, we became a publicly-traded company.

* Hands on experience of handling wide varieties of critical outage calls .
* Working on database, generating invoices, handling critical customers
* Expertise in various types of billing such as

Fixed billing, variable billing

* Fixed billing which invoices we usually get through support central workflows
* Variable billing which we generate invoices through citrix receiver (database)
* Total almost 200 to 250 invoices generation happened per individual in a week

**Accenture:** A fortune Global 500 company it has been incorporated in Dublin, Ireland since September 1 ,2009.The company reported revenues of 43.2billion ,with more than 500000 employees. Serving clients in 120 counties, Accenture current clients include 91 of the fortune global 100..

**Cash application :** post payments – lock box - manual and automated applications ,EFT, credit cards .

* Use bank software to navigate between payments and remittance to determine correct application.
* Process high-volumes of payment accurately and timely (same day received).
* Responsible for reconciling all unapplied cash and unbalanced checks.
* Updates all cash reports (all lock box batches, daily routing and remove deposits.
* Processed credit card payments, download daily reports from the bank system for posting.
* Investigated misapplied payments to correct and ensure proper allocation.
* Follow up with customers on all unapplied cash receipts.
* Collect payments, issue receipts invoices and refunds while also answering to customer inquires when necessary

**Academic Projects:**

**Major Project:** Internship in I.M.R.B on consumer behavior towards data recovery services

**Minor Project:** Internship in ITC Company on sell out practices in FMCG industry.

**Computer skills :** Microsoft office.

**Other Skills**: Successfully completed skills for market training (SMART) Vocational Course in Tally from (CADRE) Tech. Mahendra Foundation

**Extra Curriculam activities**:

* Organized the quiz competition held at the school level.
* Organized the sport meet at the school level.
* Organized the prize Distribution committee in Aurora P.G. College.
* Organized as Class Representative.

**Strengths:**

* Self Motivated
* Hardworking
* Patience
* Ability to work with team
* Easily adoptable to New Environment
* Delegating task

**Educational qualification:**

Aurora P. G college, Ramanthapur, secured 68.5

**Personal Profile:**

Name : Tujala Sai Charan

Father’s Name : Tujala Madhusudhan

D.O.B : 15/06/1993

Nationality : Indian

Languages : Telugu, Hindi& English

**Declaration:**

I here by confirm that all the information provided above is true to the best of my Knowledge

Place:

Date: T Sai Charan