SABA NAJMUDDIN

sabanaj@gmail.com (818) 235-7823

**SUMMARY**

**Saba is an experienced Product Owner with a decade of experience in SAP including HANA Analytics, Plant Maintenance (PM) module and Materials Management (MM) module. She has worked extensively on SAP and Business Intelligence programs, with a focus on Cost Transformation. These include responsibilities of strategy and execution, program management, business requirements, system and user testing in the Energy, Life Science, and Public Sector industries.**

**EDUCATION** **Georgia Institute of Technology, Atlanta, GA,** B.S. Industrial and Systems Engineering, December 2006

EXPERIENCE

Sempra Energy & Utilities, Product Owner (BI Digital Platform) 09/2019-present

* Responsible for producing a BI Digital Platform program roadmap for state required reporting on gas emissions
* Oversaw Functional Requirement Documents and Technical Requirement Documents in partnership with business leaders
* Development of Web Intelligence Reports focused on customer experience KPIs, as well as OPEX and interval reduction
* Provide oversight of Unit and System Testing
* Provide analysis of HANA models / Analytical Privileges, with focus on OPEX reduction
* Provide and meet with program governance leaders for regular planning, progress and risk management

Sempra Energy & Utilities, Product Owner (BI Digital Platform) 06/2017-3/2018

* Responsible for producing a BI Digital Platform MVP / MMP program roadmap focused on agile delivery for Internal Reporting to the Directors
* Oversaw Functional Requirement Documents and Technical Requirement Documents in partnership with business leaders
* Development of Web Intelligence Reports focused on customer experience KPIs, as well as OPEX and interval reduction
* Partner with business leaders to transform operational processes focused on cloud data security
* Identify opportunity for automated testing and provide oversight of Unit and System Testing
* Provide analysis of HANA models / Analytical Privileges, with focus on OPEX reduction
* Provide and meet with program governance leaders for regular planning, progress and risk management

Cargill, Global IT Data & Business Intelligence, Product Owner, Hopkins, MN 07/2016-05/2017

* Served initially as Product Analyst, and eventually as Product Owner to articulate requirements through interviews with relevant stakeholders, requirements workshops, and review of existing documentation
* Lead efforts to articulate features and user stories to assess fit/gap with current Business Intelligence technology tool suite
* Identify user stories points to assess with lean estimates of the work to deliver the proposed solution
* Partner with development teams to translate the features to technical user stories with focus on creating business value
* Create data models, data mapping, and create report mock-ups using rapid prototyping and iterative delivery
* Document logic for formulas and calculations and validate technical mappings
* Review design recommendations with peers or solution architects
* Communicate designs within the designer team and with other stakeholders
* Assist in estimating their work to deliver the proposed solution

Sempra Energy & Utilities, Business Systems Advisor, Pico Rivera, CA 12/2013-05/2016

* Experience with SAP HANA to analyze a large volume of complex SAP ECC data to gain business insights and to aid in development of over 80 detailed KPI Reports and Summary Dashboard for over 10 facility types in Gas Operations
* Seasoned Business Objects Analytics and Dashboards liaison to key senior and executive management, while providing solutions with focus on OPEX reductions and Business Productivity improvement.
* Responsible for day to day analytical and operational support in HANA and Business Objects
* Responsible for creating and maintaining a stable and efficient reporting platform for Gas Operations team covering 14 different KPIs and metrics
* Served as a liaison between the technical team and the stakeholders to create business requirements and transform into functional and technical specifications
* Performed end-to-end system testing to validate all reports as part of each delivery cycle
* Worked independently and collaboratively with technical team and business stakeholders to maintain accurate reporting, and improved report accuracy

Sempra Energy & Utilities, SAP Process Designer, Los Angeles and Anaheim, CA 04/2009-12/2013

* + - * Collaborated with User Support group to provide onsite support in SAP - PM Production environment by addressing over 150 change requests, defects, and configuration changes requested by End User
			* Created and assembled SAP – PM training documents, i.e. presentations, instructor guides, workbooks, and job aids for the End User
			* Developed 20 User Procedures and 200 BPPs by detailing the business process flows and documenting SAP - PM transactions for each process flow using uPerform
			* Gathered SAP testing and training data and validated business processes and technical requirements in the system
			* Worked with developers to make the system changes and is familiar with reading ABAP code

Deloitte Consulting LLP, Business Technology Analyst, Atlanta, GA and Minneapolis, MN 02/2007-10/2008

* Conducted security, unit, and functional testing of SAP - MM transactions for successful system implementation
* Created over 200 Business Process Procedures (BPPs) using uPerform and InfoPak for client training purposes in Inventory Management and Purchasing SAP transactions
* Loaded and managed testing data and results in Mercury Quality Center to track interface integration testing
* Designed and tested development object for client use on online portal
* Experience in energy, life science and public sectors

Georgia-Pacific Corporation, Logistics Intern, Atlanta, GA 06/2005-12/2005

* Functioned as an inventory planner for the Communication Papers Division using SAP MM module
* Managed the production schedule, on-hand inventory, and warehouse transfers
* Collaborated with mill schedulers to ensure daily schedule compliance and

assisted traffic managers to manage daily shipping capacity to the warehouse or direct to the customers using the most cost-efficient mode of transportation.

**PROFESSIONAL STRENGTHS**

* Works well with little supervision from management
* Produces quality deliverables in timely manner
* Demonstrates great teamwork and flexibility with a variety of tasks
* Demonstrates ability to manage multiple priorities in a deadline-driven, fast-paced environment

COMPUTER SKILLS

* Trained and Experienced in SAP Plant Maintenance and Materials Management modules
* Experienced in Business Objects and HANA Analytics
* Proficient in MS Office applications
* Experienced in uPerform, InfoPak, Mercury and HP Quality Center