


# JARED BECKER

S C R U M M A S T E R

## CONTACT

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## EDUCATION

### MASTER OF SCIENCE

#### PROJECT MANAGEMENT

Embry-Riddle Aeronautical University  
Daytona Beach, FL  
2018 - 2019

### BACHELOR OF SCIENCE

#### MARKETING

Colorado State University  
Aurora, CO  
2015 - 2017

## CERTIFICATIONS

### CERTIFIED SCRUM MASTER

Scrum Alliance  
2020

## KEY SKILLS

Dynamic Problem Solving

Strategic Planning

Agile Methodology

Change Management

Team Leadership

Budget Analysis

Risk Management

Scrum Master

Relationship Management

Professional Development  
Instructor

## PROFESSIONAL PROFILE

I am a driven Senior Project Manager and Scrum Master with over nine years of experience leading cross-functional/virtual teams within the government, private, and public sector. I have a specific focus on process improvement and strategy development, along with a creative and visionary output on problem-solving using the scrum framework as guidance. I am proficient at navigating complex team issues utilizing agile and scrum principles to guide and drive change. As a talented and empathetic communicator, I can strengthen relationships with peers and senior management, build consensus, and elicit clear decisions from clients/stakeholders.

## EXPERIENCE

### SENIOR PROJECT MANAGER

Pavement Coatings Co. / Sacramento, CA / May – Present

Responsible for leading teams to deliver the project(s) that span across one or more business units. Manage resources, schedules, financials, and adhere to quality and control guidelines throughout the project life cycle, which includes management of issues, risks, and project change requests to ensure successful and on-time project delivery. Contribute to process improvement initiatives as it relates to improving project delivery.

- Manage all aspects of multiple related projects to ensure the overall program is aligned to and directly supports the achievement of strategic objectives
- Responsible for the timely and accurate completion of all required monthly project manager review reports and profitable on-time completion of the project.
- Oversees the creation, review, and mediation of the project team to process the meeting minutes, Owner Change Orders, and requests for information.
- Facilitate the development of cost estimates that include conceptual views before design and detailed time and materials estimates from design documents

### PROJECT MANAGER

AVB Marketing / Sacramento, CA / 06/2019 – 02/2020

Directed the growth of eCommerce websites, software development, and marketing campaign projects; managed dozens of employees between seven programs and millions of dollars in resources.

- Liaise with cross-functional teams throughout the business and technology teams to develop business cases that demonstrate the purpose and value of eCommerce projects.
- Eliminated gaps in workflows that empowered the migration of groups from Waterfall processes to Agile/Agile-Hybrid processes resulting in improved delivery and collaboration throughout infrastructure
- Surpassed expectations from all stakeholders and senior leadership to rapidly develop multi-prong implementation project plans
- Responsible for taking small to large, company-wide, mission-critical programs/projects from original concept through final implementation

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## EXPERTISE

VISIO

Microsoft Project

Microsoft Office 365

Asana, Wrike, Jira

Microsoft Excel

Business Process Model

SharePoint

Quick Books

Trailblazer

## ACHIEVEMENT

9<sup>TH</sup> INTELLIGENCE SQUADRON  
AIRMAN OF THE YEAR  
2015 – Beale Air Force Base

9<sup>TH</sup> INTELLIGENCE SQUADRON  
TEAM OF THE YEAR  
2016 – Beale Air Force Base

548<sup>TH</sup> ISR GROUP  
SQUADRON OF THE YEAR  
2017 – Beale Air Force Base

## INTERESTS

Yoga

Hiking

Photography

Museums/Galleries

Attending Concerts

## EXPERIENCE - CONTINUED -

### PROJECT MANAGER

United States Air Force / Beale AFB, CA / 07/2013 – 07/2019

Achieved results by leading teams of 45 analysts through missions and clearly defining expectations, milestones, and risk. Program manager responsible for new member in-processing, relocation, certification training, and overall health.

- Successfully managed and coordinated with key stakeholders to streamline Top Secret information from the DCGS to over 350,000 mission-essential service members
- Maintained program risks and issues, as well as changes to projects plans and deliverables
- Facilitated team and cross-team Retrospectives to build good working relationships among the 7 agile teams across three countries.
- Oversaw all aspects of multiple related projects to ensure the overall program is aligned to and directly supports the achievement of strategic objectives

### PROJECT MANAGER

Jackson Pools and Spas / Du Quoin, IL / 04/2011 – 07/2013

Responsible for the acquisition of contracts, resources, and permits for pool and landscaping installation. Managed teams of 30 contractors for three stores.

- Strong expertise in applying flexible change management deliverables, including training, communications, and stakeholder engagement to increase end-user adoption of project implementation
- Expert in writing change request management and developing configuration management documents.
- Provide status reporting regarding project milestones, deliverable, dependencies, risks, and issues, communicating across leadership
- Evaluating business processes, anticipating requirements, uncovering areas for improvement, and developing and implementing solutions.

### SURGICAL TECHNICIAN

Southern Illinois Healthcare / Carbondale, IL / 01/2013 – 06/2013

Responsible for Operating Room set-up, tear down, and sanitation. Recorded vital signs, issues, and delivered a request for patients, nurses, and doctors.

- Worked directly under the Charge Nurse/Labor & Delivery Director's delegation and supervision to assist with the orientation and education of Surgical Technologist
- Operated as a member of the sterile processing team and performed daily checks and monitoring of sterilization equipment.
- Sanitized and sterilized instruments and prepared trays for surgeries, as well as sanitized and set up rooms for surgeries
- Ensured the accurate, timely flow of information by maintaining thorough patient records and updating the healthcare team on patients' status

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## ABILITIES

Community Forums and Panels

Community Engagement / PR

Business Plans & Proposals

Large Scale Presentations

Historical Data Research

Public Speaking

Event Planning

Lobbying

## ORGANIZATIONS

PROJECT MANAGEMENT  
INSTITUTE  
Sacramento Chapter  
2017 – Present

## EXPERIENCE - CONTINUED -

### CERTIFIED NURSING ASSISTANT

Fair Acres Nursing Home / Du Quoin, IL / 02/2011 – 03/2012

Provide primary care to patients and assist them in daily activities they might have trouble with on their own.

- Assisted residents with daily living activities, including helping with meals, transferring using assistive devices, bathing, dressing, and grooming.
- Displayed strong clinical skills in assessing vital signs, performing lab draw and glucose checks, and providing pre- and post-operative care.
- Ensured compliance with HIPAA standards in all patient documentation and interactions.

## REFERENCES

WENDY PIERRE

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