

Anish Kumar

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PROFESSIONAL EXPERIENCE (Business Finance – 4.2 Years)

Organization	From (Date)	To (Date)	Designation
Ola Electric Mobility Pvt. Ltd.	Nov 02, 2020	12.01.2021	Senior Associate (AR/AP/FA)

- Managing the delivery of regular reporting, monthly estimate and planning process across the EV vehicles sales and services and Battery as Services business.
- Handling Accounts Payables part related to accounting of invoices and reconciliation.
- Interactions with cross functional teams, store operations & GFR vendors respectively to resolve issues related to invoice processing, payments, deductions etc. Working closely with billing/revenue and legal team ensuring invoices are raised and submitted correctly with the ability to establish and maintain good client relationships, both internally and externally at all levels. Spoc for all queries related to vendor accounting/payment/reconciliation issues.
- Maintain a large number of vendor accounts while staying in compliance with company policies and procedures.
- Reconcile Accounts Receivable, Accounts Payable and Fixed Assets sub ledger balances. Reconcile General ledger & Sub Ledger balances. Perform accounting analysis for accruals, prepaid expenses and account reconciliation.
- Reconcile the accounts receivables ledger to ensure that all payments are accounted for and properly posted. Contact clients as needed to ensure payment of outstanding invoices.
- Prepare analytical and ratio analysis in relation to A/R & weekly dashboard for management to gain a better understanding.
- Month end activities for the smooth books closure (Like – Preparation of Provision/Accrual/Accrual vs. actual analysis, expenses variance month on month basis etc. Preparation of weekly/monthly dashboards from Oracle EBS Fusion.

Organization	From (Date)	To (Date)	Designation
M/s Sonalika Industries (A unit of ICML)	Sep 03, 2018	Aug 01, 2020	Assistant Executive

JOB PROFILE

M/s Sonalika Industries (A unit of ICML)

- Prepared Business plan, contribution & break-even analysis, feasibility study for make or buy decision making.
- Analyzed financial statements and summarized financial status. Monthly & quarterly forecasted.
- Drives insights into performance through analysis of financial results, forecast, variance and trends, Performed key performance indicator tracking, reporting and analysis. Assist in annual budgeting and interim forecasting process.
- Monthly profitability statements preparation review, analysis and updating. Ensure accurate accounting of expenses – in sync with company policy. Detailed Opex variance analysis MoM & YoY basis.
- Ensured 100% debtor reconciliation & minimal bed debts. Tracked monthly exp. along with AOP budget.
- Prepared MIS vendor management, vendor ageing, advance payments reconciliation against tax invoice.
- Vendor invoice processed of raw material and capital goods after verification quality, rate and other initial formalities.
- Prepared Bank reconciliation, vendor reconciliation, supplementary invoice in SAP, Retro price increase/decrease etc.
- BOM costing, Materiel cost calculation on the basis of moving average and current receipt rate. Costing of new product development, calculated MRP & Markup pricing for marketing department.
- Resolved standard cost run related issues, standard and actual, product wise costing and variation analysis.
- Cost center accounting, Analyzed cost center wise actual expenses booked in SAP and projecting the expenses in CO module for costing/ controlling purpose.
- Allocation of overheads, Maintaining/review overheads allocation cycles & running the cycles in SAP & analysis of the same periodically. Actual Vs budgeted performance analysis.
- Inventory control and calculation consumption trend, Inventory GL reconciliation. Non/Slow moving inventories.
- Topline EBITDA Bottom-line review analysis of monthly results and comparison. Planning the monthly materiel consumption & expenses in SAP according to topline.
- Performed ad-hoc business analysis, and financial modeling & dashboards, presented recommendations to senior management on strategic decisions and planned future initiatives. Created various MIS template as needed for the HOD and senior management regarding sales and cost of the project along with other periodic accounting reports.

Organization	From (Date)	To (Date)	Designation
Vardhman Yarns & Threads Ltd. (Unit-1)	Nov 27, 2014	Aug 04, 2016	Assistant Accountant
JOB PROFILE			
Vardhman Yarns & Threads Ltd. (Unit-1)			

- Prepared export invoice, packing list, ARE-1 form and examination report, and other documents for exports, Post export benefits like Duty Drawback, DEPB, Advance license, EPCG licenses.
- Handled exports, job work procedures, taking care of customs procedures at the time of imports and exports
- Handled CHA's checking the SB & BE copies before filing to customs.
- Maintained daily stock account (RG-1), Daily sales register, CENVAT register (Input/Capital).
- Annexure 19 documented with central excise for export containers.
- Transactions like inter-unit transfer, job work, sending the goods outside for repairs and maintenance.
- Sales to SEZ & EOU units set up by Govt. of Indian and claiming post export (as the sales to SEZ is treated as physical export) benefits like Duty drawback benefits and Rebate claims thereon.
- Handled logistics companies for arrange the vehicles for DTA sales, job work and inter unit transfer.
- Prepared MO-1 and MO-2 and SRTEPC returns electronically.
- All the general corresponding related to central excise & service tax.
- Worked in ERP environment (TIM) of Datatex, Israel for production (DISPO-Spinning, Weaving, Dye House) Stores (MASH/SOS), and Business Planning & Control System (BPCS) for finance module.

ACADEMIC QUALIFICATIONS

Year	Degree	Institute	CGPA / Percentage
2016-18	MBA (Finance/Marketing)	Lovely Professional University, Phagwara	6.71 CGPA
2013	B.Com	Punjab University, Chandigarh	54 %
2010	XII(PSEB)	DAV Public School, Hoshiarpur	66.6 %
2008	X(PSEB)	Sacred Touch Public School, Hoshiarpur	62.5%

INTERNSHIPS

Usha Martin Ltd. (Wire & Wire Rope Division) *Jun 2017- Aug 2017*

- Worked as management trainee, in Business finance & costing department for 2 months in Usha Martin Ltd.
- Prepared the projected business plan for Usha Martin Ltd. Prepared MIS reports on financial performance, age-wise analysis of debtors.
- Training on SAP S/4, Performed & coordinate with various teams to analyze business requirements planning and operating forecast.

CERTIFICATIONS/WORKSHOPS/SEMINARS

- Certification of Microsoft Excel, RCPL India
- Certification in Indian Financial Markets, Karvy Stock Broking Limited
- Certification in National Investment Promotion Agency, Startup India Learning Program

EXTRA CURRICULAR ACHIEVEMENTS

Community Service/ Participation	<ul style="list-style-type: none"> ▪ Member of NCC for 3 years, Certificate B, 12 Punjab Battalion National Cadet Corps. ▪ Attended workshop on Microsoft Excel, Lovely Professional University ▪ Participated in Master Stroke, Lovely Professional University ▪ Participated in Game of Trade, Lovely Professional University ▪ Attended Workshop in Financial Markets Karvy Stock Broking Ltd.
Achievements	<ul style="list-style-type: none"> ▪ Secured second position in the essay writing competition, Hoshiarpur Dist. (Pb). Competition was conducted by Ministry of Information & Broadcasting, Govt. of India. ▪ Awarded 3rd Prize in 12 Punjab Battalion National Cadet Corps Shooting Competitions, Dist. Talwara.

