

Ishita Pitre

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Career Objective

To perceive a career in a renowned firm with all my dedicated efforts and to associate myself with an organization that gives me a chance to update my knowledge.

Profile Summary

- B.Com in Taxation , MBA in Finance
- Sound knowledge of the finance administration and technological approach for the analysis and implementation of the projects.
- Worked on some ERP software
- Ability to handle cash receipts, company account payments, payrolls and general accounts.
- Ability to maintain record book and ledger entries.
- Efficient time-management skills.
- Capable of supporting and handling annual finance audits.

Personal Qualities

- Ability to deal with people
- Willingness to learn
- Ready to take responsibility & Quick Learner
- Interested in learning more about new technologies and software
- Team Player
- Ability to handle pressure

Academia

- Completed **MBA Finance** from **Maulana Azad National Institute of Technology (M.A.N.I.T)** , Bhopal in 2020 with **8.13** CGPA
- Completed **B.Com. (Taxation)** from The Bhopal School of Social Sciences, **Barkatullah University**, Bhopal in 2018 with **65%**
- Passed 12th from St.Theresa's Girl's School, Bhopal in 2015 with 67.2%.
- Passed 10th from St.Theresa's Girl's School, Bhopal in 2013 with 6.2 CGPA

Project

Name: How Does Indirect Tax Affects Small Scale Businesses

Description: Analysis on how has the Goods and Service Tax has affected the small business traders and tax payers during COVID-19.

Computer Knowledge

- OS: Windows 10, 7 and XP
- Packages: MS-Offices, Photoshop, Macromedia and Flash
- Languages: C, C++, SPSS
- ERP Software: wave, odoo

Certificate Course

- Completed certificate course in Banking under NAAC Re-accredited 'A' grade Autonomous College Affiliated to Barkatullah University
- Certificate course in Project Management Essentials from Management and Strategy Institute

Internships

- Completed a Vocational Training At Lupin Limited Mandideep Dist Rasien (MP) under income tax officer under Finance Department in 2018
- Completed an Internship at PaSay Webscript in Bhopal as an Finance Intern under Accounts Department in 2019

Personal Information

- Date of Birth : 30th April 1997
- Languages: English, Hindi, Marathi
- Address: 11/202, Shalimar Sterling, 30 Raisen Road, Bhopal. Pin:462023