KEDAR BURRA

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SENIOR PROGRAM / PMO / PROJECT MANAGER

Versatile, results-driven Program/PMO Manager with 15+ years of experience and proven track record in leading, delivering complex change and operational transformation programs within the financial services industry. Broadly recognized for developing exceptional relationships with clients, peers, and senior leadership. Hands-on experience leading and working with, large-scale teams, challenging programs, and stakeholder management. Keen interest in the evolving digital innovation & implementation within Financial Services.

CORE COMPETENCIES AND TECHNICAL SKILLS:

PMO Leader – Program / Project Management – Change Management – Relationship Management – Team Leadership – Solutions Advice – Resource Management – Learning & Development – Data Processing – Budget Administration – Strategic Planning – Portfolio Management – Contract Negotiation – Microsoft Project – Data Mapping / Transformation – Data Analytics – Power BI – Tableau – Agile – Waterfall – Testing Tools – SQL – MS Access – Office 365 – Azure – SAP – Dynamics 365 – JIRA

PROFESSIONAL EXPERIENCE:

I & I SOFTWARE INC – Program Manager, Independent Consultant

Client – Toyota Materials Handling, Columbus, IN   **Jan '20 – till date**

Program Manager / Lead Consultant
- Advising on best industry practices to set-up Program Management Office
- Drive Organizational Change Management for TMH and its IT Partners
- Lead the initiative to upgrade and enhance ServiceNow and other key infrastructure components
- Leading the effort to implement Office 365 components mainly, Project Online to manage a portfolio of 70+ Projects within IT Department

Client – Bank of Nova Scotia (Scotia Bank), New York, NY   **Dec '17 – Dec' 19**

Program Manager
- Set-up PMO process and team for U.S. TOM, the largest transformational program in the US, to implement structure and readiness to follow regulatory guidelines and operational process to establish a US bank
- Managed 30+ Workstreams and respective reporting metrics for Senior Leadership
- Responsible for implementing Power BI as the analytical & automation tool for US PMO reporting. This resulted in savings in terms of 3 FTEs for the PMO team.
- Lead a team of developers to create customized entitlements-based reports & dashboards for Program / Portfolio and Workstreams to highlight various KPIs
- Setup Azure Database to replace access. This helped with a centralized storage of data to produce metrics on historical data

THE CAPITAL MARKETS COMPANY (CAPCO); New York & London – Program Manager, Sr. Consultant

Client – Morgan Stanley, New York, NY   **Dec '16 – Sep '17**

Program Manager
- Set-up PMO process and team for Digital Platforms Portfolio, to establish structure and readiness to provide transparency of business spending
- Assessed current state, proposed and implemented structured PMO process across 8 programs
- Created and implemented robust Governance structure around RAID+, Dependency and Milestone Management
- Responsible for overall Portfolio delivery including eight programs to enhance digital presence/experience for MS FAs & customers
- Identified multiple gaps in resource management and helped the client with recruitment process
- Led the development of an automated process for Project Tracking and RAID reporting using Tableau Dashboards

Client – RBS, London, UK   **Apr '16 – Nov '16**

Program Manager
- RBS was instructed to divest their retail & corporate client accounts to meet with the new compliance & capital management regulations
- Led the set-up and management of PMO Change control framework, to oversee the delivery of divestment of RBS
- Created and implemented robust governance around RAIDs and milestone management
- Managed 25 Capco resources, responsible for work stream deliverables
- Increased programme awareness and mobilised support within technology services function and the wider bank through the implementation of an effective communication strategy
- Responsible for overall programme delivery designed to result in a divested bank, with over 2M Retail and Corporate client accounts

Client – Fannie Mae, Washington DC   **Jan '16 – Mar '16**

Program Manager
- Led a program that successfully developed and implemented the client's human capital planning strategy and operating model for the Enterprise IT organization
- Worked closely with the leadership team to define top-down design goals and scope for the effort (headcount, span of control, layers, cost savings, qualitative benefits, in-scope personnel, and future-state design timeframe etc.)
- Led the delivery of Cost Optimization for five key business units and provided recommendations to C level executives

Client – Pershing, Bank of New York Mellon	**Aug '14 – Dec '15**

Program Manager
- Led the PMO delivery of a wealth management business transformation program
- Led the PMO hierarchy including portfolio managers, program managers, dev, and QA leads
- Set-up and implemented change control board with client business and technology stakeholders
- Worked with head of legal and finance on contractual arrangement between Pershing and key clients for the transformation
- Managed vendor analysis and proposed recommendations to the Head of Technology

I & I SOFTWARE INC – Project Manager, Business Analysis, Independent Consultant

Client - Barclays Wealth, New York, NY	**Aug '13 – July '14**

Sr. Project Manager
- Led the delivery of Decommission (Obsolescence) Work Stream for over 120 applications that were inherited by Barclays from Lehman Brothers
- Performed cost analysis for applications being Retained/Remediated; worked closely with the teams on creating project plans and assigning resources for any remediation work
- Worked with the PMO team to create an integrated project plan; and streamlined all the work streams
- Worked with senior leadership team to help to create and establish change management process

Client - Bank of America, Jersey City, NJ	**Jul '12 – Jul '13**

Project Manager
- Managed the planning, delivery and implementation of a $5 million, US Trust Oil & Gas project
- Assessed current state analysis and determined Yardi as vendor for integration to automate Oil & Gas trade portfolio
- Assisted in establishing the Program's Executive-Level Go/No-Go Criteria and supported executive leadership in monitoring and reporting implementation readiness based on these criteria
- Monitored program-wide implementation activities in the Program Command Center and provided regular status reports to Program and executive leadership

Client - Morgan Stanley Smith Barney, NY	**May '10 – June '12**

Project Manager/Lead Business Analyst
- Analyzed and managed 4 complex projects, over 2 years for an online conversion program between Smith Barney to Morgan Stanley customers
- Worked closely with the SMEs to analyze data requirements and mapping for various upstream and downstream systems. Involved with mapping pricing data from various market data providers such as Morning Star and Thomson Reuters
- Worked with vendors – Bloomberg, Morning Star and Thomson Reuters to integrate screeners and rating systems onto Morgan Stanley platforms

TD Ameritrade, FL	**Aug '08 – Mar '10**

Lead Business Analyst
- Interacted extensively with SMEs to understand and document their requirements pertaining to Fixed Income Instruments, Corporate Actions, Risk Analysis, Portfolio Performance Attribution and Optimization, FX Bonds and FX Currency trading, Prime Brokerage
- Assisted the project manager in developing timelines for project delivery as well as assessing risks and impact of changes. Participated in various project related presentations

VIN Microtek Solutions, Inc., OR	**Nov '05 – Dec '06**

Business Analyst
- Understood the business issues and data challenges of the client's organization and industry
- Identified the strengths and issues of the organization and suggesting improvements, alternatives
- Generated Use Cases, Use Case Diagrams, Activity Diagrams and Data Flow Diagrams

Satyam Computer Services Ltd., India	**Sep '03 – Oct '05**

Business Analyst
- Wrote detailed business requirements document for Performance Management within an EMS Framework
- Designed and developed workflow diagrams, activity diagrams, sequence diagrams and use cases
- Established a traceability matrix to keep track of various requirements and ensuring that each requirement was developed and tested

EDUCATIONAL BACKGROUND:

- **MBA, Finance:** Rochester Institute of Technology, Rochester, NY
- **Bachelor of Engineering, Mechanical:** MVSR Engineering College, Osmania University, India
- **PMP –** Candidate