**MOHD. FAHEEM AHMED**

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**PROFESSIONAL SUMMARY:**

* Holds more than 5.5 years of professional experience in Business Analysis, Project/Product Management, and Consulting across multiple domains ranging from e-Commerce, Health Care, Consulting, and Investment Banking to Hospitality and Travel, and products and services.
* Extensive experience in Business Intelligence, Market Intelligence, Research & Development
* Drive daily scrum meetings and plan sprints/retrospectives
* Completed Agile Scrum Training: Scrum Master & Agile Project Management
* Worked day in/out on MS PowerPoint (layout creation, strictly follow firm style guides, design and create templates, format/update templates) to embed research insights into daily deliverables and leadership decks
* Worked as an experienced Individual contributor and mentored teams
* Developed and managed healthy and rich relationship with stakeholders and LOBs
* Possess excellent communication skills and relationship management
* Contributor to Business group strategy which impacted firm revenues and increased team productivity and efficiency (developed and customized group-specific learning sessions)

**KEY SKILLS –**

* Acting Scrum master and product/project manager for the developers/team
* Conduct daily stand-ups, sprint planning, and retrospects
* BRD and FRD documents
* Stakeholder management
* Assist Leadership with powerful insights and data analysis through Dashboards
* Develop business blueprint and roadmap

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| **Organization** | **Role** | **Tenure** |
| AIBRIDGEML Pvt. Ltd. | Senior Business Analyst | Aug 2020-till date (4 months) |
| Deloitte Support Services India Pvt. Ltd. | Business Analyst | Mar 2017-Jan 2020 (+2.10 yrs.) |
| Redbus.com (an Ibibo Group company) | Business Inventory Consultant | Dec 2015-Mar 2017 (1.2 yrs.) |
| New Era India (an Enworld group company) | Research Consultant | Feb 2015-Dec 2015 (10 months) |

**WORK EXPERIENCE (POST MBA – 5.5 years)**

**# AIBRIDGE ML Pvt. Ltd. (Aug 20 – till date)**

**Role – Senior Business Analyst**

**Responsibilities –**

* Develop wireframes and manage tasks on the Azure Board
* Acting Scrum master and product/project manager for the developers
* Drive daily scrum calls, plan sprints/retrospects, and review product backlogs
* Sit with developers to understand road blocks and resolve the issues
* Awareness on production environment and tracking the sprint boards on regular basis
* Review the functional requirements and be on toes to check customer/client requirements and adapt as per the priorities set by LOBs
* Acting DevOps. manager for an AI product
* Possesses excellent verbal and written communication skills and the ability to interact professionally with a diverse group of developers, product owners, and subject matter experts
* Exercises broadly delegated authority for planning, directing, coordinating, administering, and executing both routine and complex technical elements of technical operations
* Maintains issue tracking and documentation systems and provides reporting that ensures proper tracking and visibility of issues and projects
* Maintains accurate program estimates, timelines, project plans, and status reports
* Possesses high level understanding in the areas of web application programming, content management systems, API, databases, and system design
* Provides process improvement recommendations based on best practices and industry standards
* Resolves conflicts by demonstrating leadership and appropriate decision-making competencies

**#Deloitte (Mar 17 – Jan 20)**

**Role – Business Analyst**

**Responsibilities –**

* Address client calls to understand future scoping, developments at leadership level, and contribute to SCRUM calls
* Worked day in/out on MS Powerpoint (layout creation, strictly follow firm style guides, design and create templates, format/update templates) to embed research insights into daily deliverables and leadership decks
* Exercises broadly delegated authority for planning, directing, coordinating, administering, and executing both routine and complex technical elements of technical operations
* Worked closely with the Leader of Business to standardize processes, develop business blueprints, gather project requirements, simplify the process development measures, explore areas for skill development, and meet client expectations by delivering the desired output with high quality
* Collaborate with team of 3, where my responsibilities included task allocation, multiple project tracking, and liaisoning between the team and stakeholders for efficient delivery of the projects
* Maintains issue tracking and documentation systems and provides reporting that ensures proper tracking and visibility of issues and projects
* Maintains accurate program estimates, timelines, project plans, and status reports
* Contributed to leadership strategic thinking and decisioning by providing useful and impactful insights generated from historical data metrics
* Mentor and coach new Joiners’ in the team
* Initiatives/Innovations – Designed and facilitated activities/sessions for a cohort of more than  
  400 professionals to enhance their role-based performances and contributions in their respective teams

A few projects include –

* SharePoint-based form (used by Transition Lab managers and facilitators for training)
* CEOP Database (Developed a repository of Lab deliverable documents, run analysis on the historical data, and provide the CEOP internal members with impactful insights)
* COE Metric (Developed a Excel-based dashboard from the existing master data used by the stakeholders to present it to their leadership on monthly basis)
* Lab analysis data – Analyze historical data (FY18 and 19) across C-suite programs to generate insights related to Lab participants (Deloitte titles & Lab roles), client segmentation, etc., to help the program leaders strategically invest across program offerings, costing/budgeting, pipeline management, increase efficiency, and reduce turnaround time etc.,

**Responsibilities – (Mar 17 – Apr 18)**

* Developed and documented high-quality deliverables for C-Suite programs across industries for  
  Fortune 500 clients
* Worked day in/out on PowerPoint and Excel to support and develop program related documents/materials for US stakeholders
* Developed process documents/user manuals and streamlined work flows to build processes across C-Suite programs (i.e., CLO Program, CMO program, LCSP program)

**Rewards and Recognitions –**

* Earned unique recognition, i.e., DELOITTE VALUE MEDAL for pitching my alignment of  
  short-term and long-term goals and values with the Four Deloitte values
* Earned two SPOT Awards for outstanding performance in the year FY18 and FY19.
* Facilitated and volunteered learning activities for the business group across 3 locations for more than  
  400 professionals
* Earned several SHOUT-OUT mails from my stakeholders both in US and USI for my outstanding contribution towards projects

**Educational Achievements –**

* Won 2nd place in Business quiz held at Pendakanti Institute of Mgmt. on 4th Apr 2014
* Won Business quiz and 2nd Place in DEBATE held at JNTU, Hyderabad on 29nd Mar 2014
* Won Young Manager Event and 2nd place in Marketing Event at MVSR college on 22nd Mar 2014
* Won Business quiz held at Synergy School of Business on 12th Mar 2014
* Participated in blood donation camp conducted at BCPGC on 12th Mar 2014
* Won Marketing Event and 2nd place in Business quiz at GITAM University, Hyderabad on 1st Mar 2014
* Won Business quiz held at Vishwa Vishwani School of Business on 22nd Feb 2014
* Won 2nd place for business quiz held at David Memorial Management School on 19th Feb 2014
* Won Business quiz held at Geetanjali College of Engineering on 27th Nov 2013
* Won Best Manager Event at AMS, OU campus on 13th Nov 2013
* Won2ndplace for Young Manager at Aurora PG College, Ramanthapur on 27th Apr 2013
* Won Marketing Paper presentation at AV College, Hyderabad on 24th Jan 2013
* Won Business quiz held at David Memorial Management School on 1st Dec 2012
* Won 2nd place in **‘Hyderabad District Athletics’** in 400 meters Category

**# RedBus.com (Dec 2015 – Feb 2017)**

**Role: Business Inventory Consultant**

**Responsibilities –**

* Responsibilities also Includes Market Research and Analytics Involving Study of various OTA’s Business details and keenly working on parameters such as Demand Flow, Bus Occupancy, and Customer Experience
* Discussions with Product Team regarding Optimization of product tools which enables the Vendors to reach their travelled customers for feedback and improve their chart position on our portal Redbus.in (B2C)
* Handle the Hyderabad business of about 15 crore rupees per month (B2C) distributed among 56 Vendors and assess future projectile sales
* Have daily and weekly calls with the Head of Business to understand Functional updates
* Sit with Vendors and negotiate commercials before empaneling them with RedBus
* Lead executives and manage team reporting
* Enhance end-user experience by working back on the feedback received with the Vendor both on Technical specs. and In-person experience
* Product trainer for the Vendors and business developer on requirement basis
* Additional responsibilities include assessing Bus Operator’s on Industry Service Score i.e., NPS

**Rewards and Recognitions –**

* Honored with ‘TRAIL BLAZER’ Award for meeting all the Targets set for Q1 2016 PAN INDIA
* Generated additional revenue of around 2 Lac rupees for the company since joining by monetizing monthly rental for BOGDS Software from Vendors
* Was honored with ‘TRAIL BLAZER’ Award for generating revenue of more than 72 Lac rupees and selling 25 Your bus Devices for Quarter 4, 2015

**# New Era India Consultancy (Feb 2015 – Dec 2017)**

**Role: Research Consultant**

**Responsibilities –**

* Act as single point of contact between candidates/Vendors and the organization
* Responsibilities include lead generation, market intelligence report development, RFPs, and follow-ups with business prospects for empanelment
* Present findings from the MI to the business leaders to help them take strategic decisions on future business pipeline
* Schedule appointments with prospect business owners to empanel them with Company HR service offerings

**After Graduation (WorkEx):**

Worked as a Trainee Software engineer for 6 months with IGATE corporation Ltd., at Chennai, Tamil Nadu

**MOHD FAHEEM AHMED**