**Location:** Murphy, TX |Green Card| **Email**: janki.ba44@gmail.com

JANKI

Business Analyst

**Summary**

* Highly motivated employee with **5+** years of experience in coordinating complex projects as a **Business Analyst** and issues across organizational boundaries.
* As **Business Analyst**, I provide support to the project team in analysis and documentation of business needs and ensuring the accurate alignment of technology with business objectives.
* Experience in managing and implementing systems for new products or processes or for enhancement of current products or processes by leveraging industry standard software delivery methodologies like **Agile, Scrum** and **Waterfall**.
* Adept with different **Requirement Elicitation** techniques like, **JAD sessions**, **Document analysis, Observation, Role playing, Market Survey, Interview, Brainstorming, Requirement workshop.**
* Experienced in conducting Joint Application Development **JAD** and Rapid Application Development **RAD** sessions to meet the deliverables of the project.
* Excellent Business writing skills in writing project documentation such as: Business Requirements Document (**BRD**), Functional Requirement Document (**FRD**), and Use Case Specifications.
* Designed and developed Use Cases, Activity Diagrams, Sequence Diagrams and Business Process using **MS Visio** or **Rational Rose**.
* Proficient in documenting System Requirement Specifications (**SRS**), Functional Requirement Specifications (**FRS**), Requirements Traceability Matrix (**RTM**)using **Rational Requisite PRO** and Software development plan.
* Experience in performing Business Process Re-engineering/**GAP Analysis and Risk analysis** to check compatibility of the legacy system infrastructure with new business requirements.
* Experienced in tracing requirements throughout the development process using the Requirement Traceability Matrix (**RTM**).
* Work with **SQL** queries for data manipulations, responsible for data mapping.
* Track and maintain Stakeholder requested enhancements and changes using **SharePoint.**
* **Strong presentation skills** and ability to tailor presentations towards different functional areas of business.
* Analysed **LoadRunner** Metrix and other performance monitoring tools results during and after performance testing on Application server database and generated various Graphs and Reports.
* Proficient in developing Use case scenarios to enable design and development of applications using tools like **Rational Requisite Pro** and **JIRA**.
* Exposure to Change Request Management tools like **Clear Quest**.
* Participated in **Sprint Planning** and **Sprint review** meetings for Finalizing the **Sprint Backlogs** and Verifying the **sprint outputs respectively**.
* Excellent analytical ability, facilitative, consultative, accountable, strong leadership, interpersonal communication and judgment skills including teamwork, building customer relationships.

**Skills**

SDLC, Agile, Waterfall, Scrum, JAD sessions, **Document analysis,** Observation, Role playing, Market Survey, Interview, Brainstorming, Requirement workshop, MS Visio, Rational Rose, Rational Requisite PRO, GAP Analysis, Risk analysis, RTM, SQL, **SharePoint,** Business Objects, Crystal Reports, Tableau, LoadRunner, JIRA, Clear Quest, Sprint Backlogs, Test Director, MS Project, Win Runner, Team Foundation Server, Balsamiq, Version One, Visual Paradigm, Windows

**Education**

Masters in Information Science

**University of North Texas, TX**

**Experience**

**Stryker, TX | Feb 2018 - Current**

**Role: Business Analyst**

**Responsibilities:**

* Used **Agile** methodology and strategies to provide quick and feasible solutions.
* Worked in **Agile sprint activities** such as daily Stand up/scrum meetings, **User Stories** and **Sprint Planning.**
* Participated in **JAD sessions** with business users along with architect and development team and other stakeholders to define and review the business requirement for the system.
* Conducted user interviews, **JAD sessions, brain storming** and **surveys**. Gathered and analysed the requirements using **Rational Requisite pro.**
* Gathered and documented business **BRD, FRD** from both formal and informal sessions and validated the needs of the business stakeholders.
* Performed detailed **GAP analysis** of the requirements to existing platform features.
* Maintained Requirement Traceability Matrix **RTM** for requirement, design and test validations.
* Participated in and contributed to **As-Is and To-Be Process** Modeling Sessions, and build process models.
* Created use case models and activity diagrams using Unified Modeling Language UML notations using **Rational Rose.**
* Maintained and updated version control of the documentation using **Rational ClearCase.**
* Prepare **cost-benefit** and **return-on-investment** analyses to aid in decisions on system implementation.
* Evaluate key criteria such as **KPIs** and create assessment reports.
* Developed the test plan, test conditions and test cases to be used in UAT testing based on business requirements, technical specifications and/or **product knowledge.**
* Involved in the preparation of the test plan accordingly based on the test conditions.

**Humana, TX | May 2016 – Jan 2018**

**Role: Business Analyst**

**Responsibilities:**

* Used **Agile** development methods to promote development iterations, team work, collaboration and process adaptability and strong experience with **Scrum.**
* Was responsible for creating and reviewing business requirements, functional specifications, project schedules, documentation and test plans using **MS Project, MS Visio**, and **Rational Suite software.**
* Conducted user **interviews** at both in-house and client locations, gathering and analysing requirements to deliver the **BRD**.
* Participated in **JAD sessions** to collect the software requirement and used **Requisite Pro** to maintain the requirements.
* Designed and developed Use Cases, Activity Diagrams, and Sequence Diagrams using **Rational Rose Modeler.**
* Participated in functional design sessions, creates and executes **SQL** test scripts, and aids in the solution of data issues.
* Responsible for managing the documented **System Requirements** and **Requirements Traceability Matrix** using **Rational Requisite Pro.**
* Worked with requirement management tool and test management tool such as **Mercury Quality Center.**
* Used **Test Director** Application for automated testing. Coordinated with the test team to check the weekly status and report the same to the project manager and discussed project manager and other team regarding State Flow Process.
* Responsible for organizing the **Quality Analyst**(QA) walk through to explain proposed changes.
* Worked with **SQL** extensively to test database integrity.
* Collaborated with **Quality Assurance Analyst** in **Rational Clear Quest** to track defects and used **Rational Clear Case** to maintain consistency in the builds.

**Vivma, India | Sept 2011 – July 2013**

**Role: Business Analyst**

**Responsibilities:**

* Utilized Software Development Life Cycle (**SDLC**) to configure and develop process, standards procedures.
* Utilized **RFP** (Request for Proposal) to **gather financial information's** **estimates** on internal/external labour and sketching timeline for project management phases assisting program manager.
* Analysed Requirements and created Business Requirements Document (**BRD**), Functional Requirements document (**FSD**) and Use Case Specifications using Requisite Pro.
* Worked with multi-site teams to organize content on the **SharePoint** for Collaboration and worked with all levels of client staff in solution definition. Provided recommendations to senior management to dissolve the problems. Identified and escalated problems to senior management.
* Modelled the present system and performed a complete **Gap Analysis** to map it to the ‘to be’ developed system.
* Improved **cycle time**, **wait time, non-value-added processes** and reporting requirements for each program areas and increase efficiency to quantified measures.
* Developed several artifacts including Information Resource Request (**IRR**) to support the project initiative and to have buy-in from management and other authorities and report status to the State CIO office. These documents include Return on Investment (**ROI**), Supplemental Budget Request (**SBR**), **Cost Communication** **Matrix**, **RACI Matrix**, Risk Plan, etc.
* Used **MS Office** extensively (Word, Excel, Visio, Power Point, Outlook, Project) for analysis, presentation and documentation throughout the project.
* Biweekly **Sprint Planning** and **Retrospective** Sessions and update the team on status of upcoming User Stories.
* Performed Data Analysis of existing data through **SQL** and **MS Access.**