**Venkata Sravani**

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**PROFESSIONAL SUMMARY:**

* A Business Systems Analyst with 5+ years' experience in Business Analysis, Developing and solving common and complex **business issues** within established guidelines and recommends.
* Works as a **subject matter expert** on problems / projects of diverse complexity and scope.
* Exercises independent judgment within generally **defined policies** and practices to identify

and select a solution and to resolve an issue.

* Involving in **validating requirements and** documenting the **RVD** (Requirement validation

document) process, Meeting with management and operational staff to know more details

about the current process and figure out whether the requirement meets the current

process, identify the **gaps and resolving confit issues** in systems by witting the change

orders to satisfy the customer requirement.

* Documenting the requirements with **Customer RFP, DXC Response, proposal Q&A,**

**clarifications, Questions & issues, change orders, contract amendment** and attachments

by using rTrace Tool for each a every project.

* With my convenience and by time preference I will also attend some of the enhancement

team project meeting for explaining how the takeover helps in taking over the project to

enhancements and to give better understating of current process.

* Act as a team or project leader providing direction to new team members, activities and

facilitates information validation and **team decision-making process.** Handle most unique

situations. May seek advice in order to make decisions on complex business issues.

* Facing client (Department of health services) location meetings for approval of project

requirements.

* Troubleshoot **application errors, address/manage requests** from the user and development teams, analyze and support large financial data sets.
* Work with the technology teams to **diagnose** and **resolved problems** and incidents.
* Data research, reconciliation breaks, jobs/processing re-architecting.
* Strong skills in conducting requirements gathering sessions and producing requirement deliverables such as User Stories, Business Requirement Documents, Process Workflows, Prototypes, Specification Documents and Wireframes.
* Self-motivated individual with excellent communication, problem solving and organizational skills
* Strong knowledge of the **Software Development Life Cycle (SDLC)** methodologies such as Agile, Waterfall and RUP.
* Strong knowledge and experience on IBM tools like **EDI, ERP** and **CRM**.
* Data migration from across multiple environments
* Work autonomously and be part of a technology support team supporting multiple platforms.
* Excellent Knowledge of Software Development Life Cycle, Data Warehouse & Data Modeling concepts.
* Good Business and System analysis skills to understand the requirements and customize client applications.
* Strong troubleshooting and problem-solving skills. Strong ability to prioritize multiple tasks. Excellent communication skills, proactive, **self-managing** and teamwork spirits.
* Well-organized, goal-oriented, highly motivated effective team member with excellent analytical, troubleshooting, and problem-solving skills.
* Worked on multiple data analysis task to analyze data, tables and other database contents.
* Experienced in developing Test Plans and Test Cases for different types of software testing.
* Expert in MS Office Products such as Word, Excel, Project, Power Point, Access, Visio.
* Experience in transforming business requirements into functional specifications, focusing on workflow analysis and design, business process re-engineering, user interface - UI design, and process flow modeling.

**TECHNICAL SKILLS:**

* Requirement analysis and design, documentation, Flow chart &amp; use case preparation.
* Gap analysis, test case preparation &amp; test execution.
* **Desktop Software:** MS Word, Excel, Access, PowerPoint, Project, QuickBooks Enterprise, JIRA, MS

Dynamics

* **Programming Languages:** Visual Basic, Visual C++.
* **SDLC Methodologies:** Waterfall, Agile (SCRUM, XP).
* **RDBMS:** SQL Server, Oracle, MS-Access
* **Operating Systems:** MS-DOS, Windows family
* **Packages:** MS-Offices 2007 including MS Visio, MS projects, MS Suite
* **Scripting Language:** HTML, XML

**PROFESSIONAL EXPERIENCE:**

**DXC Technology – WI, USA Jan 2019 – Till Date**

**Business Analyst**

**Responsibilities**

* Working with both DDI Takeover and Enhancement projects as a Business Analyst in both global and business area projects. Takeover helps taking over the projects to Enhancements team with the current system changes.
* Performed necessary research to fully understand business issues. Analyzed operations and or

other data, and worked with management to set and modify distribution goals

* Developed several successful business strategy prototypes based on the company customers
* Create Visio flowcharts to document the current processes of the systems for better

understanding of customers.

* Business Requirement Document creation and maintenance.
* Guidewire Insurance Suite knowledge (Policy Center, Claim Center, Billing Center).
* Requirement elicitation through participation in workshops, meetings and document analysis.
* Documenting the requirements with Customer RFP, DXC Response, proposal QA, clarifications,

Questions & issues, change orders, contract amendment and attachments by using rTrace Tool

for each a every project.

* With my convenience and by time preference I will also attend some of the enhancement team

project meeting for explaining how the takeover helps in taking over the project to enhancements

and to give better understating of current process.

* Utilizing advance management tools, Microsoft Visual Studio Team Foundation Server, to control

and manage Features, User Stories and Product Defects development and delivery.

* Provide project management, meet with subject matter expert and manage the business analysis

for the State of Wisconsin in implementation of an enterprise-wide for Department of health

Services (DHS).

* Involve in analyzing the BPA Rules data, Claim Process and PMO Deliverable process.
* Directed delivery of an advanced highly customized Medicaid Management Information System

(MMIS), with responsibility for client acceptance and satisfaction.

* Email the client or go onsite and walk through the results.
* Facing client (Department of health services) location meetings for approval of project

requirements.

* Act as a liaison between client and technical solutions/support groups, to elicit, document,

analyze and validate business processes, systems, and solution requirements. Research,

identify, and specify solutions to problems.

* Document requirements specifications. Support requirements management and change

management processes. Support acts of the business cycle, including proposals, feasibility

studies, and implementations. Consider the business implications of the application of technology

to the current business environment.

* Manage and track progress and deployment of user facing Infrastructure projects.
* Involved in documenting Project Vision Document, Business Requirement Document (BRD), System Requirement Document (SRD), Functional Requirement Document (FRD) and capture them to Directly Capture Objectives (DCO)
* Business Process mapping and Use Case creation.
* I schedule a meeting with each owner to review their current priorities for an upcoming release,

these meetings include a technical resource to streamline the process of estimating time and feasibility.

**Environment: rTrace Documentation Tool, Business Analysis, Project plan preparation & execution, Requirement analysis and design, documentation, Flow chart & use case preparation, Erwin Data Modular, Gap analysis, test case preparation & test execution.**

**WissenIT – NC, USA July 2018 – Dec 2018**

**Technical Business Analyst**

**Responsibilities:**

* Worked closely with Business and Project Management team to monitor project initiatives,

collaborate with BSA team to notify upcoming requirement request.

* Provide templates, support and guidance to all groups during the development of business

continuity documentation.

* Identify, analyze, and document all current state business processes.
* Analyze current business processes and needs and propose effective solutions to address those

needs and improve efficiencies.

* Facilitate the development of business requirements and process models through interviews,

document analysis, workshops and other tools during project planning activities.

* Ensure alignment and define success measures for projects in relation to the current corporate

goals and strategies.

* Assist in the development of project plans and milestones.
* Manage business requirements and change requests during project execution.
* Work with data analysts to report on project outcomes and results.
* Develop and maintain a working knowledge of all company operations.
* Scrum Master role in integration of SAP Financial reporting &amp; Tableau, SAP Invoice management &amp; HP QC modules.
* Monitor customer data using CRM software and make improvement suggestions to companies regarding sales, customer service and marketing.
* Facilitated Requirement Elicitation meeting with Business Team to capture the Business Rules, New

system requirements and Enhancement of existing functionality.

* Conducted Joint Application Development (JAD) sessions and interviewed Subject Matter Experts

(SME), asking detailed functionality aspects of business process.

* Tracking critical path and project timelines, facilitating meetings both internally and externally.
* Walked clients through business processes for inclusion into Microsoft Dynamics CRM.
* Created Use case diagrams &amp; Business Process diagrams to bridge the GAP between AS-IS &amp; TO-BE systems.
* Responsible for preparing the process mapping document of systems and getting a signoff from the

business and various stake holders.

* Converted the BRD into Functional Specification Document and Technical Specification Document.
* Monitored the Change Request Log using ServiceNow and inform the team with new updates.
* Extensively performed beta testing on the new CMS and all updated releases before transitioning into the Production environment.
* Executing Selenium Test Cases and Reporting defects.
* Knowledge on LoadRunner Automation tool
* Facilitated user acceptance testing (UAT), A/B testing and regression testing.

**Environment:** **System Analysis, GAP, JIRA, SAP BO, CRM, Tableau, SCRUM, SDLC, HP Quality Center.**

**AdvanSoft International - IL, USA Feb 2018 – June 2018**

**Systems Analyst**

**Responsibilities:**

* Involved in all phases of the software development life cycle. Followed the RUP (Rational

Unified Process) methodology for elicitation and representation of requirements.

* Worked as an analyst to transform needs of business user &amp; stakeholders into functional &amp;

technical requirements.

* Involved in managing large data, and involved in data extraction, cleansing and

transformations, and analysis to build business cases Collaborated in building a business analysis process model using Rational Rose, Requisite Pro, and Visio.

* Facilitated and managed meeting sessions with committee of SMEs from

various business areas including Credit Profiling, Asset /Cash Management, and Marketing

Analysis.

* Identified/documented data sources and transformation rules required populating

and maintaining data warehouse content.

* Experienced in Credit Risk Modeling - provided data, developed and enhanced CCAR models

for credit card delinquency and default loss forecasting.

* Analyzed the strategies of Fixed Income and Derivatives in the investment division and

conducted Portfolio Performance measurement: return, calculation, attribution.

* Provided key initiatives in working with users in defining project and system requirements.
* Provided inputs in the strategic development of detailed project plans, work assignments,

target dates etc.

* Circulated CCAR Reports of Compliance policies and procedures at the group level for Credit

Risk Reporting and Mitigation

* Designed and developed Use Cases, Activity Diagrams, Sequence Diagrams, OOD using UML

Performed requirement analysis, went through all the use cases and issue logs.

* Developed strategic partnerships with the business unit to prepare a solid knowledge base

of the business line, including the business plan, products, and process&#39; and revenue

streams aimed towards problem solving.

* Functioned as the primary liaison between the business line, operations, and the technical

areas throughout the project cycle. Worked with ODS and OLAP system.

* Worked with Data Extraction, Transformation and Loading. Metadata architecture was also

provided, for the purposes of query enhancement and clarification of data relationships.

* Converted various SQL statements into stored procedures thereby reducing the number of

database accesses.

* Proficient in Unit Test Plans (UTP), Integrated Test Plans (ITP) Extensive experience in User

Acceptance Testing (UAT).

**Environment:** **Waterfall- SCRUM hybrid methodology, Rational Requirements Composer (RRC)**

**Clear Case, MS Visio 2010, MS Suite, MS outlook 2013, MS office Suite 2013 (Word, Excel, Power Point).**

**BSNL - Hyderabad, India**

**Jr. System Analyst Jan 2013 – July 2015**

**Responsibilities:**

* Interviewed Business Users to gather Requirements and analyzed the feasibility of their needs by

coordinating with the project manager and technical lead.

* Developed User stories consisting of UI Mockups and Business Rules to capture the functional

requirements.

* Assisted with preparation of Business Requirements Document after the collection of functional

requirements from System Users that provided appropriate scope of work for technical team to

develop prototypes.

* Organized requirements into Use Cases, Activity Diagrams and Business Flow Diagrams.
* Responsible for maintaining a Requirement Traceability Matrix in Power Designer.
* Worked on different areas of Microsoft Project 2013, such as customization of SharePoint site lists

and fields, timesheet reporting, training material development.

* Prepared and managed the Financials for Internal and External labor, Budget, PO/SOW monitoring.
* Worked on Documentation for Version Controlling, to maintain up to date changes in the

Documents using MS SharePoint.

* Created Test cases from scratch by using Business &amp; Functional Requirement Specs and Wire

Frames.

* Well versed with Handling Elements in Selenium WebDriver.
* Strong Experience in Automating Web Application Testing using Selenium WebDriver with TestNG framework.
* Performed Data Modelling and Representation with Tableau.
* Analyzed the business and functional requirements of the application and developed detailed test

cases in HP Quality Center.

* Assisted with development of the Test Plan, Test Cases and Test Scenarios to be used in testing

based on Business Requirements, technical specifications and/or product knowledge.

* Acted as Test Captain for System and Business End-User testing

**Environment: MS Office Suite, Tableau, MS Visio &amp; Project, SQL, HP Quality Center, Tableau, and**

**Hybrid Agile, Microsoft Project Server 2010 and 2013.**

**EDUCATION**:

**Masters:**

Harrisburg University of Science and Technology

Management Information Systems

**Bachelors:**

SRM University

Electronics and communication Engineering