

**Renu Sharma**  
**Certified Scrum Master**

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**Professional Summary**

- Over 9+ years of industry experience as a Scrum Master / QA Test Lead / Automation Engineer.
- Empowered teams to be self-organized and grow cross-functionally
- Communicate with the management team, engineers, product managers and specialists on product issues.
- Lead daily stand-up calls for multiple scrum teams.
- Embody agility using a servant leadership approach and leading by example
- Work with Product Owners, Business Analyst, Developers and Testers in delivering the product
- Track and effectively communicate team velocity and sprint/release progress to affected team and management
- Engage with other Scrum Masters to increase the effectiveness of the application of Agile Scrum.
- Extensively worked on JIRA and Confluence- Certified Scrum Master.
- Extensively worked on Scrum and Kanban agile methodologies.
- Managed resource sharing and distribution and prioritize workload as project needs.
- Organized and facilitated sprint planning, daily stand-up meetings, reviews, retrospectives, release planning, and other
- Scrum-related meetings
- Fluent in creating issues like epic, stories, task, bugs and new projects.
- Involved in sprint planning, backlog grooming, creating and closing sprints.
- Extensively used Confluence for documentation and project collaboration.
- Involved in prioritizing and estimation of issues.
- Extremely organized and capable of handling multitasks ensuring all tasks are completed in a timely.
- Expert in identifying use cases, writing test plans, creating and executing test cases/ test scripts, bug/defect logging and tracking.
- Have Knowledge on **Selenium Web driver, Core java, Test NG .**
- Have good knowledge of **SOAP UI and Rest API using Post man.**
- Experienced in **Functional Testing** and **Regression Testing.**

**ACHIEVEMENTS**

- Has been awarded with Bronze and Silver award.

**CERTIFICATIONS:**

- Certified Scrum Master

### **Technical skills**

Certified Scrum Master

Core Java

Selenium Web driver

HP ALM

SoapUI

Postman

### **EXPERIENCE**

**Company: CGI**

**Project: Elexon, EDSN**

- Facilitated daily scrums, stand-ups, and meetings.
- Monitored and tracked project progress and performance against project plans, reporting status to project stakeholders through structured communication.
- Supported the Product Owner with documentation of User Stories and Acceptance criteria.
- Monitored team backlog daily and ensured it accurately reflects the current state of the sprint.
- Coordinated and participated in daily scrums, Backlog refinement, grooming, sprint planning meetings, Sprint reviews, and retrospectives.
- Involved in creating and finishing the sprint using Jira with demo and lesson learned.
- Participated in Code review meetings with teams.
- Followed the agile development practices, ceremonies and artifacts.
- Created the Jira tasks status workflow as per project needs and requirement.
- Also involved in writing test cases, execution of test cases and in demo of the work done in the sprint.

**Company: CGI**

**Project: Bell Canada**

- Understanding the Business User Story Requirements
- Creating Manual Test Cases for the Business Requirements
- Defect Management
- Documenting the Test Execution Reports, Incident Reports
- Involved in sending daily reports to the client and product owner.
- Involved in various scrum activities live sprint planning, sprint review, retrospective.
- Responsible for giving the estimation to user stories.
- Also provided the demo at the end of each sprint.

**Company: CGI**

**Project: EDSN**

- Understanding the Business Requirements
- Working in Agile Environment having each sprint of two-week duration.
- Involved in preparing automation test cases.
- Creation of Automation scripts using Robot Framework with Python
- Involved in different types of software testing such as API testing, GUI testing etc
- Execution of Automation scripts
- Defect Management using JIRA.
- Documenting the Regression Test Execution Reports, Incident Reports
- Providing KT to new joiners

**Extra-Activities**

- Hosted the online games for the entire engagement every month during Work From Home
- Has been involved in preparing presentations and videos during All Hands Meetings