

# NITIN ARORA

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**Agile Delivery professional with over 11 years of experience; targeting senior level assignments in Project Management with an organisation of high repute, preferably in IT industry**  
**Location Preference: Bangalore/PAN India/Overseas**

## PROFILE SNAPSHOT

- Presently associated with **Accenture Technologies, Bangalore as Project Manager (Solution Architect)** and managing the end-to-end delivery for software projects under **Retail Supply Chain** with the budget size of \$500K
- **Forward-focused Project Manager** with expertise in working on multi-million projects from scope management, to activity sequencing, effort & cost estimation, risk analysis to quality management **within companies guidelines & norms**
- Endowed with **above 2 years of onsite experience at US** for working on projects assigned; **H1B enabled professional**
- Well-accustomed with project management tools such as **Project Management (MSPS), SMS, HP Quality Center 10.00 tool for Defect Management, HP ALM tool for managing the defects and CLM for Defect Management**
- Managed project operations with key focus on defining **Service Level Agreements (SLAs), Standard Operating Procedures (SOPs) as well as interacting with prestigious clients**, business partners, industry leaders, vendors & other key stakeholders; worked on **SAP on HR module for recruitment division**
- Strong organizer, motivator, planner and a decisive leader; have constantly motivated teams to excel and win

## CORE COMPETENCIES

- |                          |                         |                                  |
|--------------------------|-------------------------|----------------------------------|
| - Project Management     | - Requirement Gathering | - Effort Estimation/Costing      |
| - Stakeholder Management | - Risk Mitigation       | - Client Relationship Management |
| - Strategic Planning     | - Delivery Management   | - Agile & Waterfall Methodology  |

## ORGANISATIONAL EXPERIENCE

### May'10-Till Date

**Accenture Technologies, Bangalore as Project Manager (Solution Architect)**

#### Key Result Areas:

- Following the project lifecycle methodology defined under the process framework; ensuring that client deadlines are met within project budgets; reviewing test cases and codes for conducting Unit & System Integration Testing
- Developing a project governance model for IT projects with focus on providing transparency in project selection, project priority, execution and management; providing overall leadership to the entire project team including managing deliverables of other functional team leaders
- Creating and managing the estimates, project plan, project schedule, resource allocation and expenses to ensure that targets are achieved
- Writing PSP, PWO, SOW for vendors and delivering the artifacts as per SDLC compliance; resolving the post-production issue tracking and getting them addressed by development team as per priority
- Dealing with the project status calls & interacting with offsite coordinator for solving the query in the timely manner
- Interfacing with the Contract Management Team for contract and spearheading contract writing & estimation
- Managing delivery frameworks and new technology implementation projects for streamlining related activities as per quality standards; creating and estimating user stories for development activity; participating in daily Scrum meetings and updating status of user stories working on to the Scrum Master
- Interacting with users for requirement gathering and preparing functional specifications & low-level design documents; supervising the design and creating functional specifications & test plans for use by the team

#### Significant Accomplishments:

- Led a team of 9 members of both Dev & TCOE members; mentored and coached the project team on areas related to Project Management skills; planned and integrated the work of multiple teams on a project; provided input on team performance and reward
- Spearheaded large-scale projects ranging from 400K to more than 1 million including agile, iterative & waterfall project management, enterprise program governance, risk management, outsourcing/insourcing, and offshore/onshore development models
- Recognized by client and project manager for excellent functional expertise, strong leadership, communication and organizational skills displayed across the course of project execution

- Developed management plans of projects with regard to work and resources needed; maintained a detailed master plan that showed resource needs, budget, time schedules and deliverables

## PREVIOUS EXPERIENCE

**Jan'08-May'10**

**Aricent Technologies, Gurgaon as Data Analyst**

**Mar'07-Dec'07**

**BenQ, Delhi as MIS Analyst**

**Mar'05-Mar'07**

**Moser Baer India Ltd., Greater Noida as HRMIS/Data Analyst**

## CERTIFICATIONS

- ITIL Certified
- Scrum Trained
- Agile Delivery Professional
- Prince 2 Certified

## IT SKILLS

- **Project Management:** MSPS, SMS, PPM
- **Test Management Tool:** CLM, CQ, ALM, JIRA
- **Databases:** Oracle, SQL, Access
- **Languages Known:** VB, HTML,C, C++, Java, .Net, D2K, COBOL, PASCAL, Java Script, D2K
- **Operating System:** Windows 98, 2000, XP

## COURSES COMPLETED

- 3 years Advance Diploma in Software Engineering from Aptech
- 1.5 years Advanced Diploma in Computer Hardware and Networking from Jetking
- Software Testing course from SQC

## ACADEMIC DETAILS

- **Post Graduate Diploma in Computer Application** from India Gandhi National Open University in 2007
- **B.Com.** from Chaudhary Charan Singh University (CCSU), Meerut in 2001

## PERSONAL DETAILS

**Date of Birth:** 01<sup>st</sup> December 1981

**Languages Known:** English, Hindi & Punjabi

**Address:** E3-120008, Sobha Dream Acres, Panathur Road, Off ORR Balagere, Bangalore-560087

**Annexure**  
**Client: Best Buy (Supply Chain)**

<b>Project:</b>	<b>Apple Pay</b>
Description:	Customer can place the order using Apple Phone. It increases the Best Buy Profit and sale as well. There were around 7 resources working on this project.
Role:	Managed the Dev and TCoE resources
Highlight:	Acknowledged with appreciation mail from business for the smooth as well as timely delivery of the project within the cost and budget timelines
<b>Project:</b>	<b>Single SKU</b>
Description:	Retailer has control on inventory irrespective of Service providers for I-Phone and I-PADs. By doing this they can sell more I-Phones & I-PADs. Previously they were not able to do because every service provider has inventory and it can't be switched to another service providers.
Role:	Managed a team of 15+ members including the vendors
<b>Project:</b>	<b>Amex Pay with Points</b>
Description:	Customer can place the order in BestBuy using Amex Cards points. This features helps the Amex customer to place the dotcom order using amex points via BBY site. Bestbuy was the amongst the first one to implement this functionality. It increases the bestbuy profit and sale. Amex Pay with Points got the appreciation email from client director for the smooth delivery.
Role:	Managed a team of 10 members including the Dev and TCOE; worked with Program Manager
<b>Project:</b>	<b>GSP 911</b>
Description:	We enabled the Protection plan for Apple Products. It increases the BestBuy sale and revenue tremendously. Now customer has option to choose the protection plan for apple products.
Role:	Managed a team of 12 members including the Dev and TCOE; bagged appreciation email from Business sponsor on the successful delivery of the project with cost & budget cost timelines
<b>Project:</b>	<b>Life Events</b>
Description:	Customer can place the order from someone's wish list or wedding registry. It improves the customer experience.
Role:	Managed a team of 8 members; bagged appreciation email from PCM on the successful delivery of the project with cost & budget cost timelines
<b>Project:</b>	<b>VISA Association</b>
Description:	Customer can place the Order using BBY Card.
<b>Project:</b>	<b>Give Back</b>
Role:	The project got delivered with cost & budget timeline